

City Council
Agenda Memo



City Council
Meeting Date: October 14, 2010

TO: Larry D. Gilley, City Manager
FROM: Don Green, Director of Aviation
SUBJECT: URS Corp. Engineering Contract Task Order 21

GENERAL INFORMATION

As part of the Airport's FY10 Airport Improvement Program (AIP) projects, Task Order 21 is requested to be considered for award. This Task Order provides authorization for URS to design the rehabilitation to Taxiway C and its connecting taxiways. The fee for this service is a fixed fee in the amount not to exceed \$267,810.74.

FUNDING/FISCAL IMPACT

The fee for Task Order 21 is funded 95% by AIP Grant 40. The city's 5% share for this task order is \$13,390.54.

STAFF RECOMMENDATION

Staff recommends the City Council authorize the City Manager to execute Task Order 21 of the URS Corp engineering contract.

BOARD OR COMMISSION RECOMMENDATION

The Airport Development Board voted to recommend approval of Task Order 21 of the URS Corp contract during its August 11 meeting.

Prepared by:

Name Don Green

Title Director of Aviation

Item No. 6.1

Disposition by City Council

Approved Ord/Res#

Denied

Other _____

City Secretary

City Council
Agenda Memo



City Council
Meeting Date: October 14, 2010

TO: Larry D. Gilley, City Manager
FROM: Don Green, Director of Aviation
SUBJECT: URS Corp. Engineering Contract Task Order 26

GENERAL INFORMATION

As part of the Airport's FY10 Airport Improvement Program (AIP) projects, Task Order 26 is requested to be considered for award. This Task Order provides authorization for URS to design the rehabilitation to Taxilane EASI. The fee for this service is a fixed fee in the amount not to exceed \$98,165.40.

FUNDING/FISCAL IMPACT

The fee for Task Order 26 is funded 95% by AIP Grant 40. The city's 5% share for this task order is \$4,908.27.

STAFF RECOMMENDATION

Staff recommends the City Council authorize the City Manager to execute Task Order 26 of the URS Corp engineering contract.

BOARD OR COMMISSION RECOMMENDATION

The Airport Development Board voted to recommend approval of Task Order 26 of the URS Corp contract during its August 11 meeting.

Prepared by: Name Don Green Title Director of Aviation	Item No. <u>6.2</u>	Disposition by City Council <input type="checkbox"/> Approved Ord/Res# <input type="checkbox"/> Denied <input type="checkbox"/> Other _____ _____ City Secretary
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City Council



Agenda Memo

City Council
Meeting Date: 10/14/2010

TO: Larry D. Gilley, City Manager
FROM: Jim Berry, Asst. Chief of Police
SUBJECT: Contract for Design and Engineering of Police Academy Building

GENERAL INFORMATION

This project will provide for the construction of a new Police Training Facility to be located at the Warren Dodson Law Enforcement Training Center on the East Lake Rd. The new facility will provide increased training capacity and replace an aging building constructed in the 1980s.

The facility will be approximately **5,750 sq. feet** with offices for training staff, one class room with seating capacity of 57 and a second class room with a seating capacity of approximately 18.

FUNDING/FISCAL IMPACT

Total Cost for the Project is estimated to be \$865,675.00

1. Certificates of Obligation issued per the 2008 Capital Improvements Program \$339,200.00
2. 2008 Byrne Memorial Federal Grant of \$241,475.00
3. Savings from prior Certificates of Obligation projects \$285,000.00

STAFF RECOMMENDATION

Staff recommends that the City Council approve an addendum to the WTA contract in the amount of \$76,490.00 which includes \$63,490.00 of design fee and \$13,000.00 allowances for topographical survey/geotechnical survey analysis and TAS review fee. WTA Inc. was awarded an "on demand" engineering services contract for FY2010.

If approved, we will return to Council for approval to seek construction bids after the engineering and design are approved by appropriate City Staff

ATTACHMENTS

Building floor plan drawing and WTA, Inc. Statement of Work

Prepared by: Name: Jim Berry Title: Assistant Chief of Police	Item No. <u>6.3</u>	Disposition by City Council <input type="checkbox"/> Approved Ord/Res# <input type="checkbox"/> Denied <input type="checkbox"/> Other _____ _____ City Secretary
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WTA, Inc.
One Village Drive, Suite 500
Abilene, Texas 79606
Phone: (325) 695-1090
Facsimile: (325) 695-3757

March 1, 2010

Mr. Lowell Phillips/ Assistant Chief Jim Berry
City of Abilene
555 Walnut St.,
Abilene, Texas 79604-0060

Reference: WTA Inc. On-Demand Engineering Service

Subject: New Police Training Facility (WTA 09101)

Dear Mr. Phillips:

WTA, Inc. is pleased to submit the design proposal for the above project based on the information gathered during our preliminary design meetings held at WTA office on 10/1/09, 10/15/09 and 11/3/09. The Scope of Design is based on revised floor plan and construction budget dated 1/12/10. This construction budget is at \$705,450.00.

I. SCOPE OF WORK

1. Provide design for a new 5,750 SF Police Training Facility to be constructed at the existing property located on East Lake Road, Abilene, Texas.
2. Design service shall include plans and specification for bidding and construction. It shall also include a construction period service which consists of pre-bid meeting, pre-construction meeting, submittal review, RFI review, and four on-site construction reviews.
3. Building to be constructed of pre-engineered metal building designed to support building load.
4. Building to be constructed on concrete reinforcement pad designed to support the building load along with contents planned for this building.
5. Building to house approximately 1,579 SF of Lecture Hall, 755 SF of Secondary Classroom, Locker Rooms, Break Room, and Administrative Offices.
6. Lecture Hall to accommodate tiered seating for 57 cadets complete with storage closets, video projecting screen, and built-in lecture desks and seats.

6.3 pg. 2

7. Secondary Classroom Shall accommodate large demonstration/ real life training and exercise areas for 18 cadets.
8. Men's and Women's Locker Rooms shall be equipped with group showers for Men's and private shower for Women's. Men's Locker shall provide minimum 24 lockers. Women's Locker shall provide minimum 6 lockers. Each Locker shall be equipped with water closets, lavatories, and drying/dressing areas.
9. Break Room shall have approximately 464 SF complete with sitting area and space to accommodate vending machines, refrigerator, kitchen sink, cabinet, and countertop for normal Break Room use by cadets and supporting staff.
10. Administrative offices shall include a Director's Office, two Supporting Staff Offices, a Secretary Office, File Storages, and Visitor Waiting Area.
11. Building to be served by split or unitary air conditioning systems.
12. Building to be equipped with complete and operable plumbing fixtures in both Locker Rooms and Break Room. Building sanitary waste shall be discharged into an on-site septic system. Domestic water system shall be from City of Abilene.
13. Building to be provided with interior lights and minimum exterior security lights. Coordinate and provide new electrical service entrance from utility company. Provide electrical distribution system inside the building to power all convenience outlets, HVAC equipment, and other equipment as needed.
14. Included in the design proposal are allowances for topographical survey, geotechnical analysis, and TAS filing and reviewing fee.

II. TERMS AND CONDITIONS

1. **HIDDEN CONDITIONS:** A condition is hidden if concealed by existing finishes or is not capable of investigation by reasonable visual observation. If WTA has reason to believe that such a condition may exist, City of Abilene may authorize in writing and will pay for all costs associated with the investigation of such a condition. If (1) City of Abilene fails to authorize such investigation or correction after due notification, or (2) City of Abilene has no reason to believe that such a condition exists, City of Abilene is responsible for all risks associated with this condition and WTA shall not be responsible for the existing condition nor any resulting damages to persons or property.
2. **VISUAL OBSERVATIONS:** will be defined as observations using only visual and tactile means without the benefit of materials testing and probing.
3. We will start work on this project upon written authorization from City of Abilene. We understand that project shall be complete and ready for bid as soon as possible. At this time, we estimate our performance time on this project to be approximately ten (10) weeks from the date we receive the notice to proceed.

We propose to perform these services base on a **lump sum fee of \$76,490.00 which includes \$63,490.00 of design fee and \$13,000.00 allowances for topographical survey/geotechnical analysis, TAS review fee.** We will invoice for our design service when design is 50% and 100% complete and for construction period service when construction is complete.

L.3pg.3

Reimbursable Expenses: All cost of normal reimbursable expense such as printing, reproduction, and mailing will be additional and be billed at actual cost.

Additional Services: The fee outlined herein is contingent on the project proceeding in a timely manner without major changes in scope. If requested, changes to the basic Scope of Work can be provided as additional services at our standard hourly rates. Additional services will not be performed without prior written authorization from your office.

If you are in agreement with the terms of this proposal, you may authorize us to proceed by signing both copies of this proposal in the space provided below and returning one copy to our office for our records. Please note that we will be unable to start work on this project until such time as this agreement is formally executed.

We look forward to working with your office on this project. Please do not hesitate to contact our office if you have any questions regarding the proposed Scope of Services, or if you need additional information.

Sincerely,

WTA, Inc.



K. Craig Manawes, P.E.
Vice President

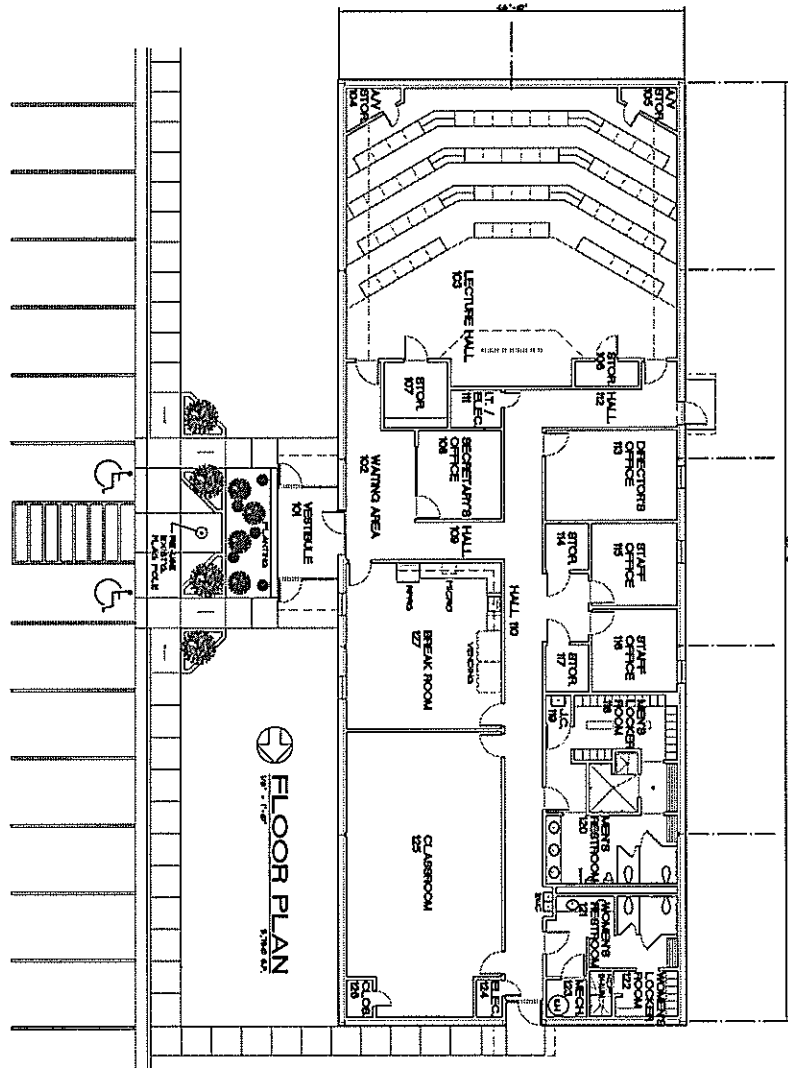
Enclosures

ACCEPTED WITH NOTICE TO PROCEED

BY: _____

TITLE: _____

DATE: _____



6.3 pg. 5

City Council
Agenda Memo



City Council
Meeting Date: 10/14/2010

TO: Larry D. Gilley, City Manager
FROM: Megan R. Santee, Interim Director of Public Works *MRS*
SUBJECT: Oral Resolution – Authorizing the City Manager to enter into an agreement with Sheppard Surveying Company, Inc. for surveying services at Lake Fort Phantom Hill

GENERAL INFORMATION

This agenda item will approve entering into a surveying contract for the subdivision of lots along Apache Lane, Northwind Rd, Collins Dock Rd, Cool Breeze Circle, Crows Nest Road, and Cheyenne Circle at Lake Fort Phantom Hill. The proposed contract will include the topographic and elevation surveying, lot boundary determination, utility location, right of way and easement determination, monument establishment, preparation of a final plat, and individual survey deeds. The process will be conducted in accordance with the existing Land Development Code and normal city procedures.

FUNDING/FISCAL IMPACT

The surveyor/platting fees associated with making this phase ready for sale is not to exceed the contract amount of \$201,300. This phase includes surveyor/platting fees for Apache Lane, Northwind Rd, Collins Dock Rd, Cool Breeze Circle, Crows Nest Road, and Cheyenne Circle.

STAFF RECOMMENDATION

The staff recommends that Council approve an oral resolution that authorizes the City Manager to enter into an agreement with Sheppard Surveying Company, Inc for surveying/plat preparation of lots along Apache Lane, Northwind Rd, Collins Dock Rd, Cool Breeze Circle, Crows Nest Road, and Cheyenne Circle, for an amount not to exceed \$201,300.

ATTACHMENTS

Map

Prepared by:

Name: **Bob Lindley**

Title Interim City Engineer

Item No. 6.4

Disposition by City Council

- Approved Ord/Res# _____
- Denied
- Other

City Secretary



6.4 pg. 2

City Council
Agenda Memo



City Council
Meeting Date: 10/14/10

TO: Larry D. Gilley, City Manager
FROM: Jon James, Planning and Development Services Director
SUBJECT: Renewal of Contract with National Development Council

GENERAL INFORMATION – The City of Abilene is renewing its contract with the National Development Council (NDC) to provide professional services to assist the City in accomplishing its community and economic development objectives. NDC is a private nonprofit corporation that specializes in economic development technical assistance, project development and affordable housing development. NDC will provide technical assistance to the City in the following areas: comprehensive program development, downtown revitalization, and economic development project review. In addition, NDC will provide development services towards specific, residential project development in a neighborhood targeted for revitalization. The total contract amount is \$72,000.

SPECIAL CONSIDERATIONS – Under CDBG regulations 24 CFR 85.36(d)(4) Procurement and Office of Management and Budget (OMB) Circular A-102, Attachment O, Paragraph 11(d) Non-competitive Negotiation is allowed. The request for contract renewal is based on the determination between the City of Abilene and NDC as being the sole source status for technical assistance with the City of Abilene. The determination allows a local public agency to procure services through non-competitive (sole source) procedures providing the services a contractor provides is available only from a single source.

On August 12, 2010, the City Council approved allocations from the FY2010/2011 Community Development Block Grant (CDBG) for CDBG administration. A portion of the funds for this contract will be paid out of CDBG administration. The remaining funding will be contributed by the DCOA and the General Fund.

FUNDING/FISCAL IMPACT – Funds will be paid out of the City's FY2011 allocations for the CDBG administration (\$18,000), the Department of Economic Development (\$40,000), and the General Fund (\$14,000).

STAFF RECOMMENDATION –
Staff recommends approval by written resolution.

BOARD OR COMMISSION RECOMMENDATION –
None.

ATTACHMENTS –
Contract is available for review in the City Secretary's office.

Prepared by:

Name: Joana Wuest

Title: Grants Administrator

Item No. 6.5

Disposition by City Council

Approved Ord/Res#

Denied _____

Other _____

City Secretary

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS, APPROVING THE FY 2010-2011 CONTRACT BETWEEN THE CITY OF ABILENE AND THE NATIONAL DEVELOPMENT COUNCIL.

WHEREAS, it is desirable and in the public interest that the City of Abilene renew the contract between the City of Abilene and the National Development Council (NDC); and,

WHEREAS, the Community Development Block Grant Program (CDBG), authorized under Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended. Under CDBG regulations, such authority is granted under 24 CFR 85.36(d)(4) Procurement and Office of Management and Budget (OMB) Circular A-102, Attachment O, Paragraph 11(d) Non-competitive Negotiation; and,

WHEREAS, the request for contract renewal is based on the determination between the City of Abilene and NDC as being the sole source status for Technical Assistance with the City of Abilene. The determination allows a local public agency to procure services through non-competitive (sole source) procedures providing when the services a contractor provide is available only from a single source; and,

WHEREAS, the primary objective of the Community Development Program is to develop a viable urban community, including decent housing and a suitable living environment, and to expand economic opportunities principally for persons of low- and moderate-income. Consistent with the primary objective, the Federal assistance provided in the Community Development Program is for the support of the community development goals, objectives, and strategies which are eligible under applicable Federal regulations; and for the support of the community development goals, objectives, and strategies which are eligible under applicable regulations; and,

WHEREAS, NDC is a qualified sole-source provider because they are the only organization with the range of services and the necessary experience and capacity to provide a complete set of technical assistance, training, and financial services made available exclusively to city, state, and federal agencies and non-profits; and,

WHEREAS, NDC has been and continues to provide the technical assistance for all legal documents necessary for the City to effectively engage in the HUD Section 108 Loan Program and New Market Tax Credits programs. There is no other entity that combines technical assistance and has an SBS 7(a) small business lending company license dedicated solely to economic and community development; and,

WHEREAS, the continuity in services provided by NDC is critical for the successful completion of the downtown historic preservation; the elimination of slum/blight, and continued economic and community development projects; and,

WHEREAS, that the NDC contract be paid from the following funding: CDBG (\$18,000); the Department of Economic and Development (\$40,000); and the General Fund (\$14,000) and not to exceed the contract total of \$72,000;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:

- Part 1. That the contract between the CITY OF ABILENE and the NATIONAL DEVELOPMENT COUNCIL for FY 2010-2011 is hereby approved.
- Part 2. That the City Manager, or his designee, is hereby authorized to sign said application and any and all appurtenant documents on behalf of the City.
- Part 3. That this resolution shall take effect immediately from and after its passage.

ADOPTED this the 14th day of October 2010.

ATTEST:

CITY SECRETARY

MAYOR

APPROVED:

CITY ATTORNEY

City Council
Agenda Memo



TO: Larry D. Gilley, City Manager

City Council
Meeting Date: 10/14/2010

FROM: Mike Hall, Director of Community Services *MH*

SUBJECT: Resolution Supporting Increased Funding for Texas Recreation and Parks Account Local Park Grant Program

GENERAL INFORMATION

The Texas Parks and Wildlife Department ("TPWD") administers the Texas Recreation and Parks Account Local Park Grant Program ("TRPA"). This program is funded from State sales tax on sporting goods and provides matching grant funds to local jurisdictions for acquisition and development of local outdoor recreation facilities. Abilene has used these programs in the past for improvements such as those at Lake Kirby Park and is currently using TRPA matching grant funds on the Lake Ft. Phantom Hill Parks development project. Abilene's experience with these programs and the beneficial experiences of communities throughout Texas make it an important program for all of our citizens and the citizens of Texas.

SPECIAL CONSIDERATIONS

During each session the Legislature considers apportionment of funds from the sales tax on sporting goods and communities across the state have an opportunity to support the continuation and increase in funding for these important programs. Without the Local Park Grant Program many communities would be unable to develop outdoor recreation opportunities at all, and communities like ours would not be able to do projects of the size, scope or complexity of the projects we have used this resource to undertake.

FUNDING/FISCAL IMPACT

Future opportunities to match local funds with Local Park Grant Program funds could be restricted were the Legislature to limit or discontinue the funding for the program. Increases in the funding means greater opportunity to compete for the assistance and add to our own parks system in the future.

STAFF RECOMMENDATION

Staff recommends adoption of a resolution supporting the Local Park Grant Program and increases in its funding.

BOARD OR COMMISSION RECOMMENDATION

NA

ATTACHMENTS

Resolution

Prepared by:

Name: Mike Hall

Title: Director of Community Service

Item No. 4.4

Disposition by City Council

- Approved Ord/Res# _____
- Denied _____
- Other _____

City Secretary

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF ABILENE CITY COUNCIL
REQUESTING THE MEMBERS OF THE 82nd LEGISLATIVE SESSION
OF THE STATE OF TEXAS SUPPORT LEGISLATION THAT
INCREASES FUNDING FOR THE TEXAS RECREATION & PARKS
ACCOUNT LOCAL PARK GRANT PROGRAM AND THE TEXAS
STATE PARK SYSTEM**

WHEREAS, the Texas Parks & Wildlife Department (“TPWD”) administers the Texas Recreation & Parks Account Local Park Grant Program (“TRPA”) and manages 93 State parks and historical sites in Texas; and

WHEREAS, TPWD has a separate account in their general revenue fund referred to as the TRPA for the purpose of providing matching grants to political subdivisions for parks and recreation projects; and

WHEREAS, the matching grants provided by the TPWD are utilized for the planning, acquisition, and development of local park, recreation and open space areas to be owned and maintained by political subdivisions; and

WHEREAS, funds granted to political subdivisions under the TRPA guidelines have funded 1,525 projects of the 3,057 submitted over 30 years delivering over \$800 million to the local Texas economy; and

WHEREAS, political subdivisions throughout the State of Texas depend on grants from TPWD through the TRPA to stimulate the acquisition and development of parks and recreational areas for the benefit and enjoyment of their citizenry; and

WHEREAS, the TRPA and State parks are funded from sales tax on sporting goods and that the development of new parks stimulates the purchase of sporting goods; and

WHEREAS, the maintenance and improvements of State park and historic sites and the addition of new parks is a priority to Texans due to the State’s expanding population and extensive tourism industry; and

WHEREAS, the development of parks encourages and promotes public health, economic development, job creation, education; corporate relocations, an improved quality of life, and juvenile crime prevention; and

WHEREAS, funds are needed for major repairs at state parks and for the acquisition and development of parks and facilities; and

WHEREAS, it is the desire of this City Council that a copy of this resolution with appropriate names affixed be presented to the Governor of Texas and the leadership of the 82nd Texas Legislature.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:

1. That members of the 82nd Legislature of Texas seek passage of legislation maximizing the use of revenue from the sporting goods sales tax to increase funding for parks and recreation programs for both Local and State parks and that all TRPA funded park projects be subject to the established TPWD competitive scoring system.

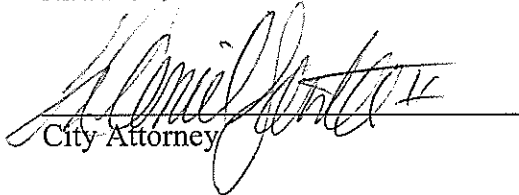
ADOPTED this the ___ day of October, 2010.

ATTEST:

CITY SECRETARY

MAYOR

APPROVED AS TO FORM:



City Attorney

City Council
Agenda Memo



City Council
Meeting Date: 10/14/10

TO: Larry D. Gilley, City Manager
FROM: Megan Santee, Interim Director of Public Works *MS*
SUBJECT: Award of Bid #CB-1035 – Pine Street Reconstruction and Median Construction

GENERAL INFORMATION

This project consists of the rehabilitation of Pine Street from North 6th Street to Ambler Avenue. Landscaped medians will be constructed the full length of this project.

FUNDING/FISCAL IMPACT

Funding is provided through the 2008 and 2009 General Obligation Funds.

STAFF RECOMMENDATION

Staff recommends that the Council award base Bid #CB-1035 to J. H. Strain & Sons, Inc., Tye, Texas in the amount of \$1,248,491.28 and bid Option #2 in the amount of \$462,118.55 for landscaping medians for a total of \$1,710,609.83.

ATTACHMENTS

Bid Tab Sheet

Prepared by:

Name Bob Lindley

Title Interim City Engineer

Item No. 4.7

Disposition by City Council

- Approved Ord/Res# _____
 Denied
 Other

City Secretary

**CITY OF ABILENE
 PURCHASING DIVISION
 TABULATION OF BIDS**

ITEM	DESCRIPTION	QTY	UNIT	J.H. STRAIN & SONS, INC. TYE, TX		STEPHENS MARTIN PAVING, LP ABILENE, TX		BONTKE BROTHERS CONSTRUCTION CO., INC. ABILENE, TX		CONTRACT PAVING CO. TYE, TX		HARRIS ACOUSTICS, LTD. ABILENE, TX	
				UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1.	PIKE RECONSTRUCTION & MEDIAN CONSTRUCTION				*1,248,491.28		1,314,546.74		1,336,094.01		1,493,241.22		2,133,077.79
	OPTION #1				257,656.43		324,534.82		364,056.95		346,323.47		360,190.45
	OPTION #2				*462,118.55		498,519.98		486,898.08		558,377.70		622,108.78
	BASE BID												
	DISCOUNT												
	TOTAL BID												

*NOTES: INDICATES RECOMMENDED AWARD

6.7 pg. 2