

City Council
Agenda Memo



City Council
Meeting Date: 6/28/2012

TO: Larry D. Gilley, City Manager

FROM: Jon James, AICP
Director of Planning and Development Services

SUBJECT: First reading on an ordinance for Case No. Z-2012-13, a request from Kenneth Musgrave, Agent Tal Fillingim, to rezone property from AO (Agricultural Open Space) to GR (General Retail), located at the southwest corner of Hwy 351 and East Lake Road; and setting a public hearing for July 12, 2012.

GENERAL INFORMATION

The property is zoned AO and is currently undeveloped. The applicant is proposing to rezone the property to allow for a mix of retail & restaurant uses. The adjacent properties across Hwy 351 have been developed with a mix of single-family residential, educational, and industrial uses. The adjacent property to the west is developed with the Coca-Cola Bottling plant. The adjacent property to the south is vacant.

The Future Land Use section of the Comprehensive Plan designates this general area as a low density residential. The intersection of Hwy 351 with I-20 is identified as a Major Commercial/Business Center. The City has recently adopted the Highway 351 Development Plan to help define the goals of the corridor. One of the goals of the plan includes: "Ensure the long-term economic viability of a vital retail and service hub serving this sector of the community and outlying communities."

Additionally, this area was included in the concept plan for a major retail area with frontage on both I-20 and Highway 351. An initial Planned Development (PD-113) district was approved along I-20 for the Lowe's with plans to continue development to Hwy 351. Part of the initial development included the construction of East Lake Road south of Hwy 351. The PD zoning was intended to continue in order to maintain continuity in the development. Staff has determined that continuation of the PD zoning is the appropriate course of action.

STAFF RECOMMENDATION

Staff recommends denial as requested and approval of PD-113 zoning.

BOARD OR COMMISSION RECOMMENDATION

The Planning and Zoning Commission recommended approval by a vote of four (4) in favor (Famble, Glenn, Todd, and McClarty) and none (0) opposed.

ATTACHMENTS

Ordinance
Staff Report with Maps

Prepared by:

Name: Ben Bryner

Title: Planning Services Manager

June 15, 2012

Item No. 6.1

Disposition by City Council

- Approved Ord/Res# _____
- Denied _____
- Other _____

City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF ABILENE, TEXAS, AMENDING CHAPTER 23, SUBPART E, "LAND DEVELOPMENT CODE," OF THE ABILENE MUNICIPAL CODE, BY CHANGING THE ZONING DISTRICT BOUNDARIES AFFECTING CERTAIN PROPERTIES; CALLING A PUBLIC HEARING; PROVIDING A PENALTY AND AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:

PART 1: That Chapter 23, Subpart E, known as the Land Development Code of the City of Abilene, is hereby amended by changing the zoning district boundaries as set out in Exhibit "A," attached hereto and made a part of this ordinance for all purposes.

PART 2: That any person, firm or corporation violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be punished by a fine of not more than Five Hundred Dollars (\$500.00). Each day such violation shall continue or be permitted to continue, shall be deemed a separate offense.

PART 3: That the Planning Director be, and is hereby authorized and directed to change the official Zoning Map of the City of Abilene to correctly reflect the amendments thereto.

PASSED ON FIRST READING this 28th day of June, A.D. 2012.

A notice of the time and place, where and when said ordinance would be given a public hearing and considered for final passage, was published in the Abilene Reporter-News, a daily newspaper of general circulation in the City of Abilene, said publication being on the 18th day of May, 2012, the same being more than fifteen (15) days prior to a public hearing to be held in the Council Chamber of the City Hall in Abilene, Texas, at 8:30 a.m., on the 12th day of July, 2012 to permit the public to be heard prior to final consideration of this ordinance. Said ordinance, being a penal ordinance, becomes effective ten (10) days after its publication in the newspaper, as provided by Section 19 of the Charter of the City of Abilene.

PASSED ON SECOND AND FINAL READING THIS 12th day of July, A.D. 2012.

ATTEST:

CITY SECRETARY

MAYOR

APPROVED:

CITY ATTORNEY

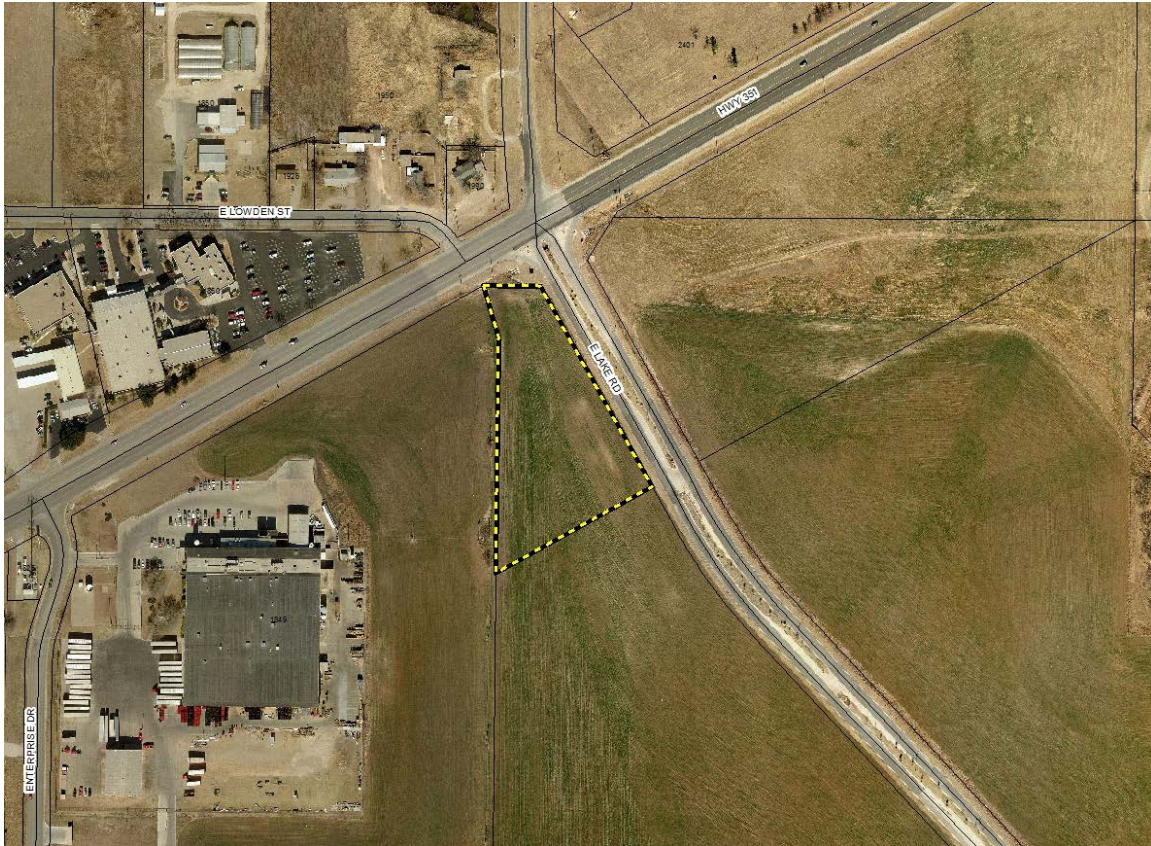
ORDINANCE NO. _____

EXHIBIT "A"

Rezone property from AO (Agricultural Open Space) to GR (General Retail) zoning

Legal Description:

A1006 SUR 25 B A L SW/4, ACRES 2.66



Location:

The southwest corner of Hwy 351 and East Lake Road

-END-

zoning was intended to continue in order to maintain continuity in the development. Staff has determined that continuation of the PD zoning is the appropriate course of action.

PLANNING STAFF RECOMMENDATION:

Staff recommends denial as requested and approval of PD-113 zoning.

PLANNING AND ZONING COMMISSION RECOMMENDATION:

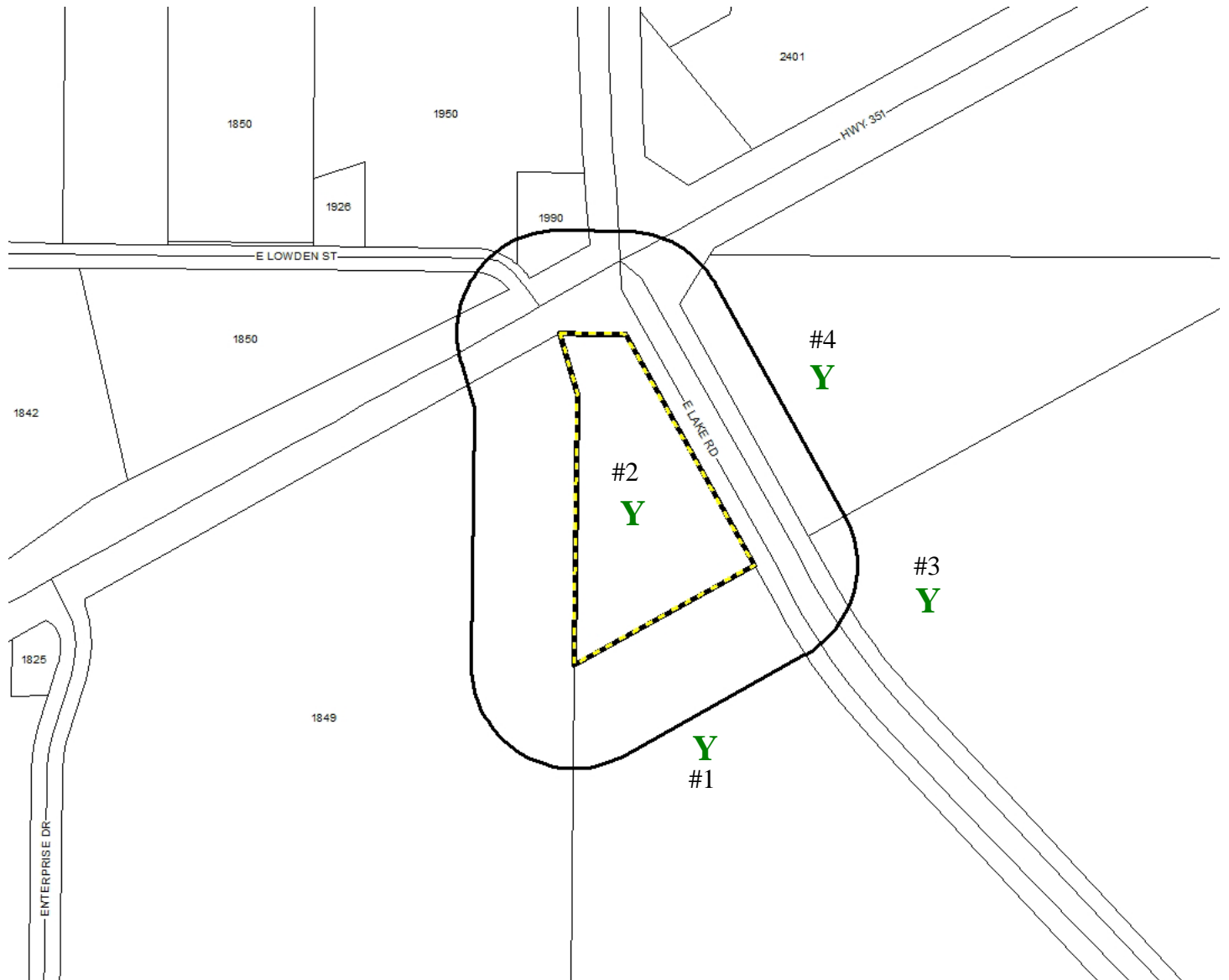
The Planning and Zoning Commission recommended approval by a vote of four (4) in favor (Famble, Glenn, Todd, and McClarty) and none (0) opposed.

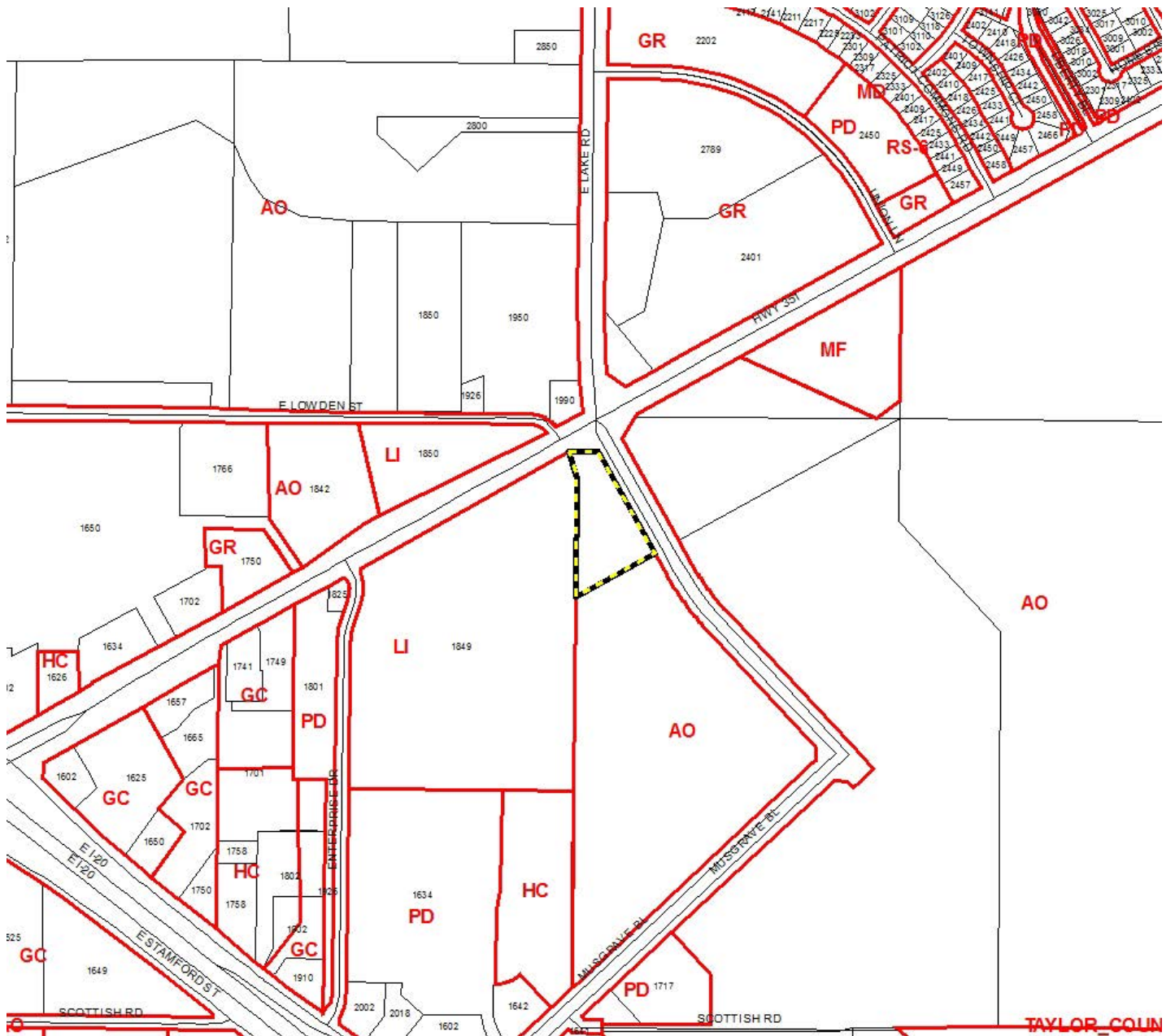
NOTIFICATION:

Property owners within a 200-foot radius were notified of the request.

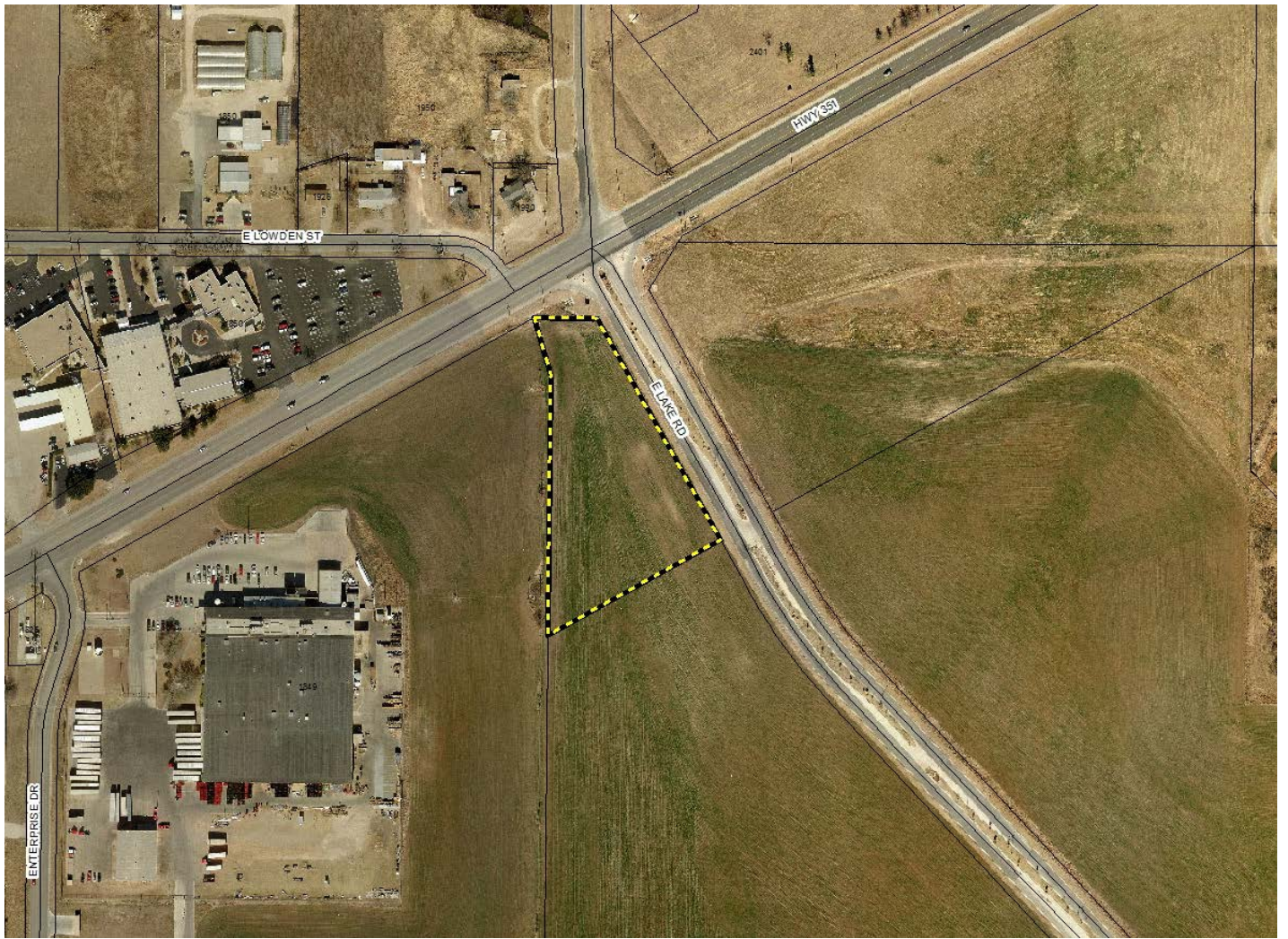
OWNER	ADDRESS	RESPONSE
HORNE RE-ABILENE LLC	#1	In favor
LOPEZ JOE TRUSTEE	1990 E LOWDEN ST	
EDUCATION SERVICE CTR	1850 HWY 351	
MUSGRAVE KENNETH L	#2	In favor
BHAKTA BHARAT M	1950 E LOWDEN ST	
HORNE RE-ABILENE LLC	#3	In favor
MUSGRAVE CHILDREN'S TRUST	#4	In favor
TEXAS COCA COLA BOTTLING	1849 HWY 351	

4 in Favor- **Y**
0 Opposed- **N**









City Council
Agenda Memo



City Council
Meeting Date: 6/28/2012

TO: Larry D. Gilley, City Manager

FROM: Jon James, AICP
Director of Planning and Development Services

SUBJECT: First reading on an Ordinance for Case No. CUP-2012-03, a request from Milliron J & Company, LLC, Agent John M. Rogers, for a Conditional Use Permit to allow a fast food restaurant on property zoned NR/COR (Neighborhood Retail/Corridor Overlay), located at 5001 Buffalo Gap Road; and setting a public hearing for July 12, 2012.

GENERAL INFORMATION

Currently the property is zoned NR/COR and has been developed with a retail florist store. The store has been vacant for some time now. The applicant is proposing to build a drive-thru coffee shop on the front of the property. This use is classified as a fast-food restaurant and requires a Conditional Use Permit (CUP) when located on property zoned NR. The properties to the north, east and south are developed with single-family and multi-family uses. The properties to the south along Buffalo Gap Road are developed with a dry cleaner and a fast-food restaurant.

The Future Land Use section of the Comprehensive Plan designates this general area as residential and office when located at mid-block. The intersection of Chimney Rock and Buffalo Gap Road is designated as a commercial node that would include retail, office, personal service & restaurant uses. The subject property currently allows for retail uses and standard restaurants. The applicant is requesting the CUP in order to use the property with a drive-thru coffee shop. The property fronts along an arterial street and near the commercial node at the major intersection which suggests that the use would be suitable for the property.

STAFF RECOMMENDATION

Staff recommends approval.

BOARD OR COMMISSION RECOMMENDATION

The Planning and Zoning Commission recommended approval to allow the drive-thru only within the area from the front of the property to the back of the existing building and with a minimum of 8 stacking spaces by a vote of four (4) in favor (Famble, Glenn, Todd, and McClarty) and none (0) opposed.

ATTACHMENTS

Ordinance
Staff Report with Maps

Prepared by:

Name: Ben Bryner

Title: Planning Services Manager

June 15, 2012

Item No. 6.2

Disposition by City Council

- Approved Ord/Res# _____
- Denied _____
- Other _____

City Secretary

AN ORDINANCE AMENDING CHAPTER 23, "PLANNING AND COMMUNITY DEVELOPMENT," SUBPART B, "LAND DEVELOPMENT CODE," OF THE ABILENE MUNICIPAL CODE, BY AMENDING CERTAIN SECTIONS AS SET OUT BELOW; PROVIDING A SEVERABILITY CLAUSE; DECLARING A PENALTY AND CALLING A PUBLIC HEARING.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:

PART 1: That Chapter 23, Subpart B, "Land Development Code," of the Abilene Municipal Code be amended as set out in Exhibit "A," attached hereto and made a part of this ordinance for all purposes.

PART 2: That if any provision or any section of this ordinance shall be held to be void or unconstitutional, such holding shall in no way affect the validity of the remaining provisions or sections of this ordinance, which shall remain in full force and effect.

PART 3: That any person, firm or corporation violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be punished by a fine of not more than Five Hundred Dollars (\$500.00). Each day such violation shall continue or be permitted to continue, shall be deemed a separate offense.

PASSED ON FIRST READING this 28th day of June A.D. 2012.

A notice of the time and place, where and when said ordinance would be given a public hearing and considered for final passage, was published in the Abilene Reporter-News, a daily newspaper of general circulation in the City of Abilene, said publication being on the 18th day of May, 2012, the same being more than fifteen (15) days prior to a public hearing to be held in the Council Chamber of the City Hall in Abilene, Texas, at 8:30 a.m., on the 12th day of June, 2012, to permit the public to be heard prior to final consideration of this ordinance. Said ordinance, being a penal ordinance, becomes effective ten (10) days after its publication in the newspaper, as provided by Section 19 of the Charter of the City of Abilene.

PASSED ON SECOND AND FINAL READING THIS 12th day of July, A.D. 2012.

ATTEST:

CITY SECRETARY

MAYOR

APPROVED:

CITY ATTORNEY

ORDINANCE NO. _____

EXHIBIT "A"

Approve a Conditional Use Permit for a fast food restaurant on property zoned NR/COR (Neighborhood Retail/Corridor Overlay).

Location:

5001 Buffalo Gap Road

Legal Description:

BUTTON WILLOW PARKWAY, BLOCK A, LOT 1, CONT 1

With the following conditions:

- The drive-thru shall be allowed only within the area from the front of the property to the back of the existing building;
- A minimum of 8 stacking spaces shall be provided.

-END-

ZONING CASE CUP-2012-03

STAFF REPORT



APPLICANT INFORMATION:

Milliron J & Company, LLC
Agent: John M. Rogers

HEARING DATES:

Planning & Zoning Commission: June 4, 2012
City Council 1st Reading: June 28, 2012
City Council 2nd Reading: July 12, 2012

LOCATION:

5001 Buffalo Gap Road

REQUESTED ACTION:

Conditional Use Permit to allow a fast food restaurant on property zoned NR/COR



SITE CHARACTERISTICS:

The subject property is approximately 1.85 acres and is zoned NR/COR (Neighborhood Retail/Corridor Overlay). The surrounding properties have MF (Multi-Family Residential) zoning to the north, RS-6 (Single-Family Residential) zoning to the east, PD (Planned Development) zoning to the south, and RS-6 & NR zoning to the west across Buffalo Gap Road.

ZONING HISTORY:

The area was annexed in 1959 and was zoned NR sometime after it was annexed. The Buffalo Gap Corridor Overlay was applied in 2006.

ANALYSIS:

• Current Planning Analysis

Currently the property is zoned NR/COR and has been developed with a retail florist store. The store has been vacant for some time now. The applicant is proposing to build a drive-thru coffee shop on the front of the property. This use is classified as a fast-food restaurant and requires a Conditional Use Permit (CUP) when located on property zoned NR. The properties to the north, east and south are developed with single-family and multi-family uses. The properties to the south along Buffalo Gap Road are developed with a dry cleaner and a fast-food restaurant.

• Comprehensive Planning Analysis

The Future Land Use section of the Comprehensive Plan designates this general area as residential and office when located at mid-block. The intersection of Chimney Rock and Buffalo Gap Road is designated as a commercial node that would include retail, office, personal service & restaurant uses. The subject property currently allows for retail uses and standard restaurants. The applicant is requesting the CUP in order to use the property with a

drive-thru coffee shop. The property fronts along an arterial street and near the commercial node at the major intersection which suggests that the use would be suitable for the property.

PLANNING STAFF RECOMMENDATION:

Staff recommends approval as requested.

PLANNING AND ZONING COMMISSION RECOMMENDATION:

The Planning and Zoning Commission recommended approval to allow the drive-thru only within the area from the front of the property to the back of the existing building and with a minimum of 8 stacking spaces by a vote of four (4) in favor (Famble, Glenn, Todd, and McClarty) and none (0) opposed.

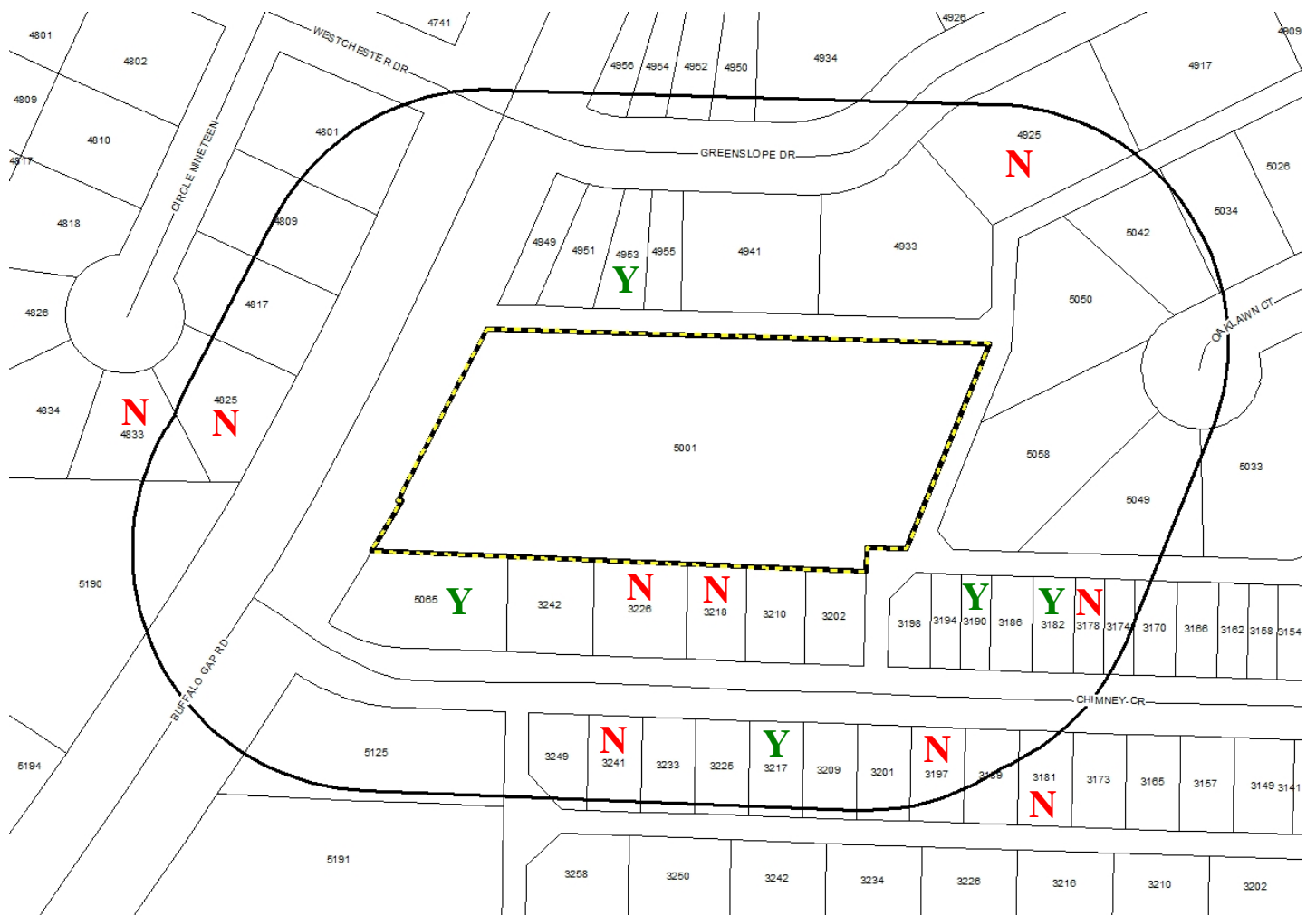
NOTIFICATION:

Property owners within a 200-foot radius were notified of the request.

OWNER	ADDRESS	RESPONSE
MARTIN PRENTICE L	4955 GREENSLOPE DR	
STOVALL STEVEN B & W JUANITA	4953 GREENSLOPE DR	In Favor
KENCOM INC	5065 BUFFALO GAP RD	In Favor
ZOUTON LLC	4954 GREENSLOPE DR	
ZOUTON LLC	4950 GREENSLOPE DR	
DANIELS DANNY TR	4956 GREENSLOPE DR	
POTTS DOLLY L	3198 CHIMNEY CR	
BOLICK ROBERT	3194 CHIMNEY CR	
PEARCE BARBARA A	3225 CHIMNEY CR	
MC DONALD CELIA MARGARET	3217 CHIMNEY CR	In Favor
RICKELMAN THOMAS L	5034 OAKLAWN CT	
ROE BILL LEE	5033 OAKLAWN CT	
PARSONS WALLACE E	4933 GREENSLOPE DR	
GFC LEASING CORP	5125 BUFFALO GAP RD	
HARVEY CYNTHIA R	4949 GREENSLOPE DR	
BATISTE JAMES H JR & JANET	4934 GREENSLOPE DR	
MITCHELL DAN E	4951 GREENSLOPE DR	
PATTON WILLIAM L	4941 GREENSLOPE DR	
REDLINGER FAMILY TRUST	4925 GREENSLOPE DR	Opposed
JONES SCOTT CHRISTOPHER	4952 GREENSLOPE DR	
LARSEN PATRICIA H	3197 CHIMNEY CR	Opposed
ROY BOOKER T JR	3190 CHIMNEY CR	In Favor
MILSTEAD CHIEKO HASSELL	3241 CHIMNEY CR	Opposed
PARRAMORE JENA FER A	3210 CHIMNEY CR	
HARWELL DAN JR	5001 BUFFALO GAP RD	
HASTY BEVERLY	3186 CHIMNEY CR	
DE VRIES EDDIE	3170 CHIMNEY CR	

MOSCARELLIE ERNEST & CHRISTINA M	3242 CHIMNEY CR	
POSTELWAIT DARREN L & SUSAN E	3181 CHIMNEY CR	Opposed
MORLEY RONALD B & FAITH	3249 CHIMNEY CR	
NIX PEGGY D	3233 CHIMNEY CR	
ARMSTRONG SUE	3209 CHIMNEY CR	
COOLEY PATRICIA A	3202 CHIMNEY CR	
NORMAN LARRY DOUGLAS & DEBRA ANN	5042 OAKLAWN CT	
CARROLL JAMES WILLIAM	5050 OAKLAWN CT	
BLACK ROBERT L JR & NEDRA J	3189 CHIMNEY CR	
JOHNSON MYRA F	3182 CHIMNEY CR	In Favor
BOWERS CECILIA ANN	3174 CHIMNEY CR	
PIRTLE MURRAY A	3201 CHIMNEY CR	
BUCHANAN LESLI D	3218 CHIMNEY CR	Opposed
RICHINS MICHAEL H & MARGARET R	5058 OAKLAWN CT	
GILLIAM RICHARD SHANE & TIFFANY	5049 OAKLAWN CT	
PARKS JUDITH J COX	3178 CHIMNEY CR	Opposed
PHIPPS ANN B	3226 CHIMNEY CR	Opposed
MARTINEZ FRANCISCO C	4801 CIRCLE NINETEEN	
YATES JOHN R & CAROL A	4809 CIRCLE NINETEEN	
ELLIS RAY H III & KIMBERLY C	4825 CIRCLE NINETEEN	Opposed
CROUSE DOYLE W & NANCY S	4833 CIRCLE NINETEEN	Opposed
LYONS KENNETH F & JANICE FAYE	4817 CIRCLE NINETEEN	
REEDER MARK ALLEN & JANICE	5190 BUFFALO GAP RD	

5 in Favor- **Y**
 9 Opposed- **N**









Proposed Concept Plan



**City Council
Agenda Memo**



TO: Larry D. Gilley, City Manager
FROM: Stan Standridge, Chief of Police

**City Council
Meeting Date: 06-28-2012**

SUBJECT: Oral Resolution Finding a Public Purpose and Approving Bicycle and Clothing Donations to Various Local Charities Through the End of the 2012/2013 Fiscal Year.

GENERAL INFORMATION

Throughout the year, the Police Department acquires a large number of unclaimed bicycles and used clothing through the normal course of police business. The Department seeks approval to donate these used items to local charities as the items are accumulated. The items that are never claimed are either sold in a City auction or donated to non-profit organizations.

SPECIAL CONSIDERATIONS

The Texas Constitution requires that before a City can make a donation to a private non-profit there must be a finding by City Council that such a donation constitutes a legitimate public purpose. This authorization is intended to include all items donated from the date of passage of this resolution through the 2012/2013 fiscal year.

FUNDING/FISCAL IMPACT

The items would likely be sold in a lot during an auction if not donated. Therefore, donation of the items will result in the loss of those sales.

STAFF RECOMMENDATION

Staff recommends the Council finds there is a legitimate public purpose in a donation of bicycles and clothing from Police Property to local non-profit organizations and authorize such donations through the end of the 2012/2013 fiscal year.

Prepared by: Name ___ Stan Standridge _____ Title ___ Chief of Police _____	Item No. ___ 6.3 _____	Disposition by City Council <input type="checkbox"/> Approved Ord/Res# _____ <input type="checkbox"/> Denied <input type="checkbox"/> Other
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City Secretary

**City Council
Agenda Memo**



**City Council
Meeting Date: June 28, 2012**

TO: Larry D. Gilley, City Manager

FROM: Don Green, Director of Aviation

SUBJECT: Oral Resolution Accepting Anticipated FY12 FAA Airport Improvement Program Grant 42

GENERAL INFORMATION

The FAA has informed me that it is preparing to disburse AIP Grant 42 in an amount up to \$7,025,492. This grant will fund the second phase reconstruction of Taxiway C, design of Runway 17L/35R reconstruction and the airport Wildlife Hazard Management Plan. The contracts for each of these projects will be considered by Council separately.

FUNDING/FISCAL IMPACT

Accepting the FAA offer for this grant will obligate the City to fund its local share of project costs, as well as agree to grant assurances which the City is currently obligated to under previously accepted grants. The local 10% match is proposed to be funded with general obligation bonds. The dollar amounts of the local match will be detailed in the agenda memos awarding or otherwise approving the individual projects.

STAFF RECOMMENDATION

Staff recommends the City Council authorize the City Manager to accept a possible offer from the FAA for AIP Grant 42.

BOARD OR COMMISSION RECOMMENDATION

The Airport Development Board voted to recommend acceptance this grant at its June 13th meeting.

Prepared by: Name <u>Don Green</u> Title <u>Director of Aviation</u>	Item No. <u>6.4</u>	Disposition by City Council <input type="checkbox"/> Approved Ord/Res# <input type="checkbox"/> Denied <input type="checkbox"/> Other _____ _____ City Secretary
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**City Council
Agenda Memo**



TO: Larry D. Gilley, City Manager
FROM: Don Green, Director of Aviation
SUBJECT: Construction Contract Award to Duinick, Inc.

**City Council
Meeting Date: June 28, 2012**

GENERAL INFORMATION

As part of the Airport's FY12 Airport Improvement Program (AIP) projects, the Airport will reconstruct the north half of Taxiway C and replace the lighting system in that portion with energy-efficient LED lights. On May 8th the City accepted bids (CB-1220) from one qualified company: Duinick, Inc. Duinick's base bid was \$6,694,239. The engineer has reviewed the bid tabulation and recommends Duinick, Inc. be awarded the contract.

FUNDING/FISCAL IMPACT

This contract is funded 90% by AIP Grant 42. The city's 10% share for is **\$669,424.00**.

STAFF RECOMMENDATION

Staff recommends the City Council authorize the City Manager to execute the construction contract with Duinick, Inc.

BOARD OR COMMISSION RECOMMENDATION

The Airport Development Board voted to recommend approval of the contract at its May 9th meeting.

Prepared by:

Name: Don Green

Title: Director of Aviation

Item No. 6.5

Disposition by City Council

- Approved Ord/Res# _____
- Denied _____
- Other _____

City Secretary

**City Council
Agenda Memo**



TO: Larry D. Gilley, City Manager
FROM: Don Green, Director of Aviation
SUBJECT: URS Corp. Engineering Contract Task Order 30

**City Council
Meeting Date: June 28, 2012**

GENERAL INFORMATION

As part of the Airport's FY12 Airport Improvement Program (AIP) projects, Task Order 30 is requested to be considered for authorization. This Task Order provides authorization for URS to provide construction management and testing services for the Taxiway C North Phase Reconstruction Project. The fee for this service is a fixed fee in the amount not to exceed **\$323,365.50**.

FUNDING/FISCAL IMPACT

The fee for Task Order 30 is funded 90% by AIP Grant 42. The city's 10% share for this task order is **\$32,337.00**.

STAFF RECOMMENDATION

Staff recommends the City Council authorize the City Manager to execute Task Order 30 of the URS Corp engineering contract.

BOARD OR COMMISSION RECOMMENDATION

The Airport Development Board voted to recommend approval of Task Order 30 of URS' contract at its June 13th meeting.

Prepared by:

Name: Don Green

Title: Director of Aviation

Item No. 6.6

Disposition by City Council

- Approved Ord/Res# _____
- Denied _____
- Other _____

City Secretary

**City Council
Agenda Memo**



**City Council
Meeting Date: June 28, 2012**

TO: Larry D. Gilley, City Manager
FROM: Don Green, Director of Aviation
SUBJECT: Concession Agreement with EAN Holdings, LLC

GENERAL INFORMATION

On June 8th, the City accepted proposals from car rental companies to enter into new five-year agreements to operate on-airport. The proposals included a Minimum Annual Guaranty (MAG), which is how each company was primarily rated to compete for counter and ready/return space selection. EAN Holdings proposed to operate a dual brand from its counter, Enterprise and National, which was allowed in the RFP and proposed the following MAGs for each year of the agreement:

- 2012/2013 - \$72,429
- 2013/2014 - \$72,429
- 2014/2015 - \$72,429
- 2015/2016 - \$72,429
- 2016/2017 - \$72,429

FUNDING/FISCAL IMPACT

The total MAG is a 19.9% increase from the previous agreement's MAG.

STAFF RECOMMENDATION

Staff recommends the City Council authorize the City Manager to execute the agreement with EAN Holdings, LLC.

BOARD OR COMMISSION RECOMMENDATION

The Airport Development Board voted to recommend approval of EAN Holdings' agreement at its June 13th meeting.

Prepared by:

Name: Don Green

Title: Director of Aviation

Item No. 6.7

Disposition by City Council

- Approved Ord/Res# _____
- Denied _____
- Other _____

City Secretary

**City Council
Agenda Memo**



**City Council
Meeting Date: June 28, 2012**

TO: Larry D. Gilley, City Manager
FROM: Don Green, Director of Aviation
SUBJECT: URS Corp. Engineering Contract Task Order 20

GENERAL INFORMATION

As part of the Airport's FY12 Airport Improvement Program (AIP) projects, Task Order 20 is requested to be considered for authorization. This Task Order provides authorization for URS to provide design services for the Runway 17L/35R Reconstruction Project. The fee for this service is a fixed fee in the amount not to exceed **\$212,218.14**.

FUNDING/FISCAL IMPACT

The fee for Task Order 20 is funded 90% by AIP Grant 42. The city's 10% share for this task order is **\$21,222.00**.

STAFF RECOMMENDATION

Staff recommends the City Council authorize the City Manager to execute Task Order 20 of the URS Corp engineering contract.

BOARD OR COMMISSION RECOMMENDATION

The Airport Development Board voted to recommend approval of Task Order 20 of URS' contract at its June 13th meeting.

Prepared by: Name: Don Green Title: Director of Aviation	Item No. <u>6.8</u>	Disposition by City Council <input type="checkbox"/> Approved Ord/Res# _____ <input type="checkbox"/> Denied <input type="checkbox"/> Other _____ City Secretary
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**City Council
Agenda Memo**



TO: Larry D. Gilley, City Manager

**City Council
Meeting Date: June 28, 2012**

FROM: Don Green, Director of Aviation

SUBJECT: Concession Agreement with Avis Rent-A-Car System, LLC

GENERAL INFORMATION

On June 8th, the City accepted proposals from car rental companies to enter into new five-year agreements to operate on-airport. The proposals included a Minimum Annual Guaranty (MAG), which is how each company was primarily rated to compete for counter and ready/return space selection. Avis proposed the following MAGs for each year of the agreement:

- 2012/2013 - \$131,000
- 2013/2014 - \$135,000
- 2014/2015 - \$139,000
- 2015/2016 - \$143,000
- 2016/2017 - \$152,000

FUNDING/FISCAL IMPACT

The total MAG is a 13.6% decrease from the previous agreement's MAG.

STAFF RECOMMENDATION

Staff recommends the City Council authorize the City Manager to execute the agreement with Avis Rent-A-Car System, LLC.

BOARD OR COMMISSION RECOMMENDATION

The Airport Development Board voted to recommend approval of Avis' agreement at its June 13th meeting.

Prepared by:

Name: Don Green

Title: Director of Aviation

Item No. 6.9

Disposition by City Council

- Approved Ord/Res# _____
- Denied _____
- Other _____

City Secretary

**City Council
Agenda Memo**



TO: Larry D. Gilley, City Manager
FROM: Don Green, Director of Aviation
SUBJECT: Concession Agreement with Hertz Corporation

**City Council
Meeting Date: June 28, 2012**

GENERAL INFORMATION

On June 8th, the City accepted proposals from car rental companies to enter into new five-year agreements to operate on-airport. The proposals included a Minimum Annual Guaranty (MAG), which is how each company was primarily rated to compete for counter and ready/return space selection. Hertz Corporation proposed the following MAGs for each year of the agreement:

- 2012/2013 - \$86,900
- 2013/2014 - \$91,300
- 2014/2015 - \$95,900
- 2015/2016 - \$98,200
- 2016/2017 - \$100,600

FUNDING/FISCAL IMPACT

The total MAG is a 40.2% decrease from the previous agreement's MAG.

STAFF RECOMMENDATION

Staff recommends the City Council authorize the City Manager to execute the agreement with Hertz Corporation.

BOARD OR COMMISSION RECOMMENDATION

The Airport Development Board voted to recommend approval of Hertz Corporation's agreement at its June 13th meeting.

Prepared by:

Name: Don Green

Title: Director of Aviation

Item No. 6.10

Disposition by City Council

- Approved Ord/Res# _____
- Denied _____
- Other _____

City Secretary

City Council
Agenda Memo



City Council
Meeting Date: 06/28/12

TO: Larry D. Gilley, City Manager
FROM: Megan R. Santee, Director of Public Works
SUBJECT: Procurement of Bus Wash System for CityLink

GENERAL INFORMATION

The current bus wash system at CityLink was purchased in 1996. It is a moving gantry system with the wash equipment moving along rails the length of the vehicle being washed. Due to the age of the equipment and the many moving parts, the system is often in need of repair. The parts have become difficult to obtain. The system is currently inoperable with an estimated repair cost of \$20,000.00. Given the age of the system, the difficulty in obtaining parts and the cost of repairs it is more prudent to replace the system than to continue to repair it. Therefore, the purchase of a stationary drive through wash system to replace the current system is proposed.

SPECIAL CONSIDERATIONS

The purchase will be through the Buy Board Cooperative.

FUNDING/FISCAL IMPACT

The City has an FY09 Section 5309 federal grant for purchase of the bus wash system. This is a capital earmark grant for a total project amount of \$70,000 with an 80/20 federal/local split. The local match will use funds from 2006 CO funds designated for improvements to the CityLink facility.

STAFF RECOMMENDATION

Staff recommends that the bus wash system be procured through the Buy Board Cooperative from the NS Corporation for a total price of \$66,787.00.

ATTACHMENTS

Buy Board quote.

Prepared by:

Name: Ben Herr

Title CityLink General Manager

Item No. 6.11

Disposition by City Council

Approved Ord/Res#

Denied _____

Other

City Secretary

NS Buy Board QUOTATION

Quotation Number: CityLink Transit

Date: June 4th 2012

System: 3100-12 Drive Through Bus Wash

Prepared for: Ben Herr
General Manager

Location: Abilene TX. 79602

CityLink Transit
1189 S. 2nd
Abilene TX. 79602
Tel: 325-676-6403

N/S

CORPORATION

Drive through Bus Wash System purchased directly from NS Corporation on the Buy Board contract number 361-10

MODEL NO.	DESCRIPTION	List Price	Buy Board
SYS-3100-12	<p>ALUMINUM WASH SYSTEM (DRIVE-THRU MODEL) DESIGNED SPECIFICALLY FOR BUSES. IT HAS A 108-INCH WIDTH CLEARANCE BETWEEN THE CURB RAILS. (PRIMARY CLEANING COMPONENTS INCLUDE: POLYETHYLENE FIBER-FILLED BRUSH PELTS WITH FEATHERED TIPS AND CLOTH 2000 STRIPS ON DUAL OSCILLATING SIDE TO SIDE TOP MITTER CURTAINS - 144" VEHICLE CLEARANCE.</p> <ul style="list-style-type: none"> • 4-INCH CURB RAIL SYSTEM, 7" HIGH - 38 FEET • STAINLESS STEEL SKID PLATES TO FACILITATE BUS ENTRY • RUGGED SIX-LEGGED STRUCTURAL ALUMINUM FRAME • DETERGENT PRE-APPLICATION LOOP MOUNTED ON FRAME • DIFFUSE ELECTRONIC EYE ACTIVATION, WASH AND RINSE • AIR RETRACTION SYSTEM WITH AUTOMATIC ACTIVATION • AIR CONTROL INCLUDES FILTER, REGULATOR AND LUBRICATOR • FINAL RINSE ARCH • VEHICLE COUNTER • UL APPROVED MOTOR CONTROL SYSTEM • ONE PAIR WRAP-A-ROUND FRONT, SIDE AND REAR BRUSHES • COUNTER-OSCILLATING SIDE TO SIDE CLOTH MITTER - 72 INCH • VARIABLE DENSITY BRUSH PELTS (THINNER IN MIRROR AND OTHER CRITICAL AREAS) • AIR RETRACTION SYSTEM WITH AUTOMATIC ACTIVATION • <i>(DOES NOT INCLUDE AIR COMPRESSOR)</i> 	56,447.00	47,342.07
SYS-3100-LC REAR-POS RGLS-00	<p>TO ENABLE SYS-3100 TO CLEAN SMALLER VEHICLES LONGER CURTAINS REAR POSITIONT LIGHT TO INDICATE REAR OF BUS IS BEING WASHED ENTRY LIGHT</p> <p>Equipment Total (19% discount on equipment)</p> <p>Erection Kit Erection Freight</p> <p>TOTAL</p> <p>NOTE #1: NO PERMITS, LICENSES, FEES OR SLAB WORK OF ANYKIND HAVE BEEN INCLUDED IN THIS QUOTATION. NOTE #2: ERECTION DOES NOT INCLUDE ELECTRICAL, PLUMBING AND AIR CONNECTIONS TO THE EQUIPMENT, AS PER N/S DRAWINGS. NOTE #3 NO DEMOLITION IS INCLUDE IN THIS QUOTE</p>	<p>4,507.00</p> <p>1,111.00</p> <p>2,079.00</p> <p>66,144.00</p> <p>1,322.66</p> <p>11,905.92</p> <p>2,497.00</p> <p>\$81,869.80</p>	<p>3,650.67</p> <p>899.91</p> <p>1,663.99</p> <p>53,576.64</p> <p>1,069.56</p> <p>9,643.80</p> <p>2,497.00</p> <p>\$66,787.00</p>

This quotation firm for a period of sixty (60) days unless otherwise specified.

Prepared By: Michael Howlett

N/S CORPORATION, 235 W. FLORENCE AVENUE, INGLEWOOD, CA 90301 (310) 330-1240