

**City Council
Agenda Memo**



TO: Larry D. Gilley, City Manager
FROM: Don Green, Director of Aviation
SUBJECT: Airside Engineering Contract Award

**City Council
Meeting Date: May 9, 2013**

GENERAL INFORMATION

On April 25th, airport staff and an Airport Development Board member conducted interviews of three finalist engineering firms that responded to the City's Request for Qualifications for airside engineering services. The panel was impressed with each company's qualifications, but unanimously scored Garver highest. If approved, Garver and the City will enter into a contract for airside services to design and manage the airport's capital improvement projects funded by the Airport Improvement Program for a period of approximately five years. Garver has proposed to partner with two local engineering firms to provide various support and testing resources as part of this contract.

FUNDING/FISCAL IMPACT

There is no fiscal impact with this contract. Task orders will be issued for each project and will be approved by Council as FAA funding becomes available.

STAFF RECOMMENDATION

Staff recommends the City Council authorize the City Manager to execute the airside engineering contract with Garver.

BOARD OR COMMISSION RECOMMENDATION

The Airport Development Board will vote to recommend approval of Garver's contract at its May 8th meeting. If ADB approval does not occur, this item will be pulled from the agenda.

Prepared by:

Name: Don Green

Title: Director of Aviation

Item No. 6.1

Disposition by City Council

- Approved Ord/Res# _____
- Denied _____
- Other _____

City Secretary