

**City Council  
Agenda Memo**



**TO:** Larry D. Gilley, City Manager  
**FROM:** Don Green, Director of Aviation  
**SUBJECT:** Boyd Group International Contract

**City Council  
Meeting Date: September 26, 2013**

**GENERAL INFORMATION**

The City conducted a Request for Qualifications (CB-1350) for consulting services related to air carrier services at the airport. We received three responses and a selection committee comprised of Airport Development Board members and City staff selected Boyd Group International.

**FUNDING/FISCAL IMPACT**

Funding will be addressed through task orders for specific services and much of the scope of services is included in the airport's Business Development Program funding by DCOA. The task orders are expected to be issued throughout FY14.

**STAFF RECOMMENDATION**

Staff recommends the City Council authorize the City Manager to execute the contract with Boyd Group International.

**BOARD OR COMMISSION RECOMMENDATION**

The Airport Development Board approved a recommendation for this contract at its September 11 meeting.

Prepared by:

Name: Don Green

Title: Director of Aviation

Item No. 6.14

Disposition by City Council

- Approved    Ord/Res# \_\_\_\_\_
- Denied        \_\_\_\_\_
- Other         \_\_\_\_\_

\_\_\_\_\_  
City Secretary