

**City Council  
Agenda Memo**



**City Council  
Meeting Date: 09/12/13**

**TO: Larry D. Gilley, City Manager**  
**FROM: Megan R. Santee, Director of Public Works**  
**SUBJECT: Street Use License Agreement with Pioneer Drive Baptist Church for “Fall Family Fun Night” Event**

**GENERAL INFORMATION**

Pioneer Drive Baptist Church has submitted a Street Use License (SUL) application to hold their annual “Fall Family Fun Night” event within the public right-of-way on Buccaneer Drive. The applicant wishes to close Buccaneer Drive from the north right-of-way line of Potomac Avenue to the south right-of-way line of South 7th Street for this event. The event will take place on Wednesday, October 30th, 2013 from 6:00 p.m.-8:00 p.m., and the applicant wishes to close the street between the hours of 4:30 p.m. and 10:00 p.m. on this date. Pioneer Drive Baptist Church occupies the entire west side of the requested portion of Buccaneer Drive, and Bonham Elementary School/AISD occupies the entire east side. No residences or businesses are located on the requested portion of Buccaneer Drive, and the applicant has obtained the approval of Bonham Elementary School/AISD for this event.

**STAFF RECOMMENDATION**

Staff has reviewed this request and recommends that the City Council, by oral resolution, authorize the Mayor to execute the attached Street Use License Agreement with Pioneer Drive Baptist Church for the “Fall Family Fun Night” event.

**ATTACHMENTS**

Street Use License Agreement, Short Term  
Agreement Located in Dropbox

Prepared by:

Name: Megan R. Santee

Title: Director Public Works

Item No. 6.7

Disposition by City Council

Approved      Ord/Res#

Denied      \_\_\_\_\_

Other

\_\_\_\_\_  
City Secretary