



City Council
Agenda Memo

TO: Larry D. Gilley, City Manager **City Council Meeting Date: 11/07/2013**
FROM: Mindy Patterson, Director of Finance
SUBJECT: Award of Bid – Mid-Size SUVs

GENERAL INFORMATION

Fleet Management seeks approval to purchase three mid-size SUVs that are worn out and no longer cost-effective to maintain. The SUVs will be assigned to Police Training, Quality Control Water Lab and the 911 District office. The vehicles will be utilized to carry out each division’s duties and programs.

Advertisements were published on September 22, 2013 and September 29, 2013. Bids were opened on October 8, 2013 at 11:00 A.M. Seventeen (17) bid invitations were requested with two (2) vendors submitting a bid.

SPECIAL CONSIDERATIONS

Caldwell Country Ford did not meet specifications in regards to cargo area floor mats.

FUNDING/FISCAL IMPACT

Funds for this purchase are to be provided by the Fleet Replacement Fund.

STAFF RECOMMENDATION

It is recommended that Bid CB-1402 be awarded to Lawrence Hall Chevrolet.

BID TABULATION

See attached.

Prepared By: Name <u>Cheri Carter</u> Title <u>Fleet Analyst</u>	Item No. <u>6.11</u>	Disposition by City Council <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Other Ord/Res # _____ _____ City Secretary
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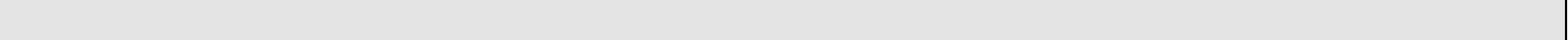
**CITY OF ABILENE
PURCHASING DIVISION
TABULATION OF BIDS**

DEPARTMENT: FLEET MANAGEMENT
BID NO.: CB - 1402
TIME OF OPENING: 11:00
DATE OF OPENING: OCTOBER 8, 2013

LAWRENCE HALL CHEVROLET
ABILENE, TX

CALDWELL COUNTRY
CALDWELL, TX

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	MID-SIZE SUV 2 WD	2	EA	\$24,450.00	\$48,900.00		DID NOT								
2	MID-SIZE SUV 4 WD	1	EA	\$25,950.00	\$25,950.00		MEET SPECS								
BASE BID															
DISCOUNT															
TOTAL BID					\$74,850.00										



*NOTES: INDICATES RECOMMENDED AWARD