



City Council
Agenda Memo

TO: Larry D. Gilley, City Manager **City Council Meeting Date:** 11/07/2013
FROM: Mindy Patterson, Director of Finance
SUBJECT: Award of Bid – Full-Size Sedans

GENERAL INFORMATION

Fleet Management seeks approval to purchase three full-size sedans for the Police Department’s Criminal Investigation Division. The sedans will be utilized to carry out surveillance investigations.

Advertisements were published on September 22, 2013 and September 29, 2013. Bids were opened on October 8, 2013 at 11:00 A.M. Seventeen (17) bid invitations were requested with two (2) vendors submitting a bid.

SPECIAL CONSIDERATIONS

Both bidding vendors met all specifications.

FUNDING/FISCAL IMPACT

Funds for this purchase are to be provided by the Fleet Replacement Fund.

STAFF RECOMMENDATION

It is recommended that Bid CB-1403 be awarded to Lawrence Hall Chevrolet.

BID TABULATION

See attached.

Prepared By: Name <u>Cheri Carter</u> Title <u>Fleet Analyst</u>	Item No. <u>6.12</u>	Disposition by City Council <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Other Ord/Res # _____ _____ City Secretary
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