

City Council Agenda Memo

TO: Larry D. Gilley, City Manager

City Council Meeting Date: 11/07/2013

FROM: Mindy Patterson, Director of Finance

SUBJECT: Award of Bid – Full-Size Sedans

GENERAL INFORMATION

Fleet Management seeks approval to purchase three full-size sedans for the Police Department's Criminal Investigation Division. The sedans will be utilized to carry out surveillance investigations.

Advertisements were published on September 22, 2013 and September 29, 2013. Bids were opened on October 8, 2013 at 11:00 A.M. Seventeen (17) bid invitations were requested with two (2) vendors submitting a bid.

SPECIAL CONSIDERATIONS

Both bidding vendors met all specifications.

FUNDING/FISCAL IMPACT

Funds for this purchase are to be provided by the Fleet Replacement Fund.

STAFF RECOMMENDATION

It is recommended that Bid CB-1403 be awarded to Lawrence Hall Chevrolet.

BID TABULATION

See attached.

Prepared By:		Disposition by City Council
Name <u>Cheri Carter</u>	Item No <u>6.12_</u>	Approved Denied Other Ord/Res #
Title <u>Fleet Analyst</u>		City Secretary

CITY OF ABILENE PURCHASING DIVISION TABULATION OF BIDS														PAGE 1 OF 1	
DEPARTMENT: FLEET MANAGEMENT BID NO.: CB - 1403 TIME OF OPENING: 11:00 DATE OF OPENING: OCTOBER 8, 2013			LAWRENCE HALL CHEVROLET ABILENE, TX		ARROW FORD ABILENE, TX										
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	FULL – SIZE SEDANS	3	EA	\$18,750.00	\$56,250.00	\$21,642.00	\$64,926.00								
	BASE BID														
	DISCOUNT														
	TOTAL BID				*56,250.00										
*NOTES: INDICATES RECOMMENDED AWARD															