### City Council Agenda Memo



TO:	Larry D. Gilley, City Manager	City Council Meeting Date: 11/21/13
FROM:	Richard Burdine, Assistant City Manager for Economic Development	
SUBJECT:	FY14 Renewal of Contract with National Development Council	

## **GENERAL INFORMATION**

The City of Abilene is renewing its contract with the National Development Council (NDC) to provide professional services to assist the City in accomplishing its community and economic development objectives. NDC is a private nonprofit corporation that specializes in economic development technical assistance, project development and affordable housing development. NDC will provide technical assistance to the City in the following areas: comprehensive program development, downtown revitalization, and economic development project review. In addition, NDC will provide development services toward specific, residential project development in a neighborhood targeted for revitalization. The total contract amount is \$72,000.

### SPECIAL CONSIDERATIONS

There is no approved allocation from the FY2013/2014 Community Development Block Grant (CDBG) for CDBG administration due to a lack of available funds. The National Development Council Foundation approved again this year a reinvestment fund grant for \$12,000, which means the City would pay \$20,000 of the \$72,000 contract amount from the General Fund. The remaining \$40,000 will be contributed by the DCOA through the Department of Economic Development.

#### **FUNDING/FISCAL IMPACT**

Funds will be paid out of the FY2014 budgets for General Fund Special Services (\$20,000) and Economic Development (\$40,000).

#### **STAFF RECOMMENDATION**

Staff recommends approval by written resolution.

## **BOARD OR COMMISSION RECOMMENDATION**

None.

## ATTACHMENTS

Resolution Contract is available for review in the City Secretary's office.

Prepared by:		Disposition by City Council
		□ Approved Ord/Res#
Name: <u>Kim Tarrant</u>		Denied
Title: Business Services Mgr	C 1	□ Other
The. <u>Busiless Services Mgr</u>	Item No6.1	
		City Secretary

#### RESOLUTION NO.

# A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS, APPROVING THE FY 2013-2014 CONTRACT BETWEEN THE CITY OF ABILENE AND THE NATIONAL DEVELOPMENT COUNCIL.

WHEREAS, it is desirable and in the public interest that the City of Abilene renew the contract between the City of Abilene and the National Development Council (NDC); and,

WHEREAS, the primary objective of the Community Development Program is to develop a viable urban community, including decent housing and a suitable living environment, and to expand economic opportunities principally for persons of low- and moderate-income. Consistent with the primary objective, the Federal assistance provided in the Community Development Program is for the support of the community development goals, objectives, and strategies which are eligible under applicable Federal regulations; and,

WHEREAS, NDC is a qualified sole-source provider because they are the only organization with the range of services and the necessary experience and capacity to provide a complete set of technical assistance, training, and financial services made available exclusively to city, state, and federal agencies and non-profits; and,

WHEREAS, NDC has been and continues to provide the technical assistance for all legal documents necessary for the City to effectively engage in the HUD Section 108 Loan Program and New Market Tax Credits programs. There is no other entity that combines technical assistance and has an SBA 7(a) small business lending company license dedicated solely to economic and community development; and,

WHEREAS, the continuity in services provided by NDC is critical for the successful completion of the downtown historic preservation; the elimination of slum/blight, and continued economic and community development projects; and,

WHEREAS, the NDC contract will be paid from the following funding: the Department of Economic Development (\$40,000); the General Fund (\$20,000); and a National Development Council Foundation grant (\$12,000), with the total contract not to exceed \$72,000.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:

Part 1. That the contract between the CITY OF ABILENE and the NATIONAL DEVELOPMENT COUNCIL for FY 2013-2014 in the total amount of \$72,000 is hereby approved. Funding of \$60,000 is approved to cover the shortfall left after a \$12,000 National Development Council Foundation grant is applied, as follows:

\$40,000 – paid by the Development Corporation of Abilene, Inc. via the Department of Economic Development.

\$20,000 – paid by City of Abilene General Fund.

- Part 2. That the City Manager, or his designee, is hereby authorized to sign said application and any and all appurtenant documents on behalf of the City.
- Part 3. That this resolution shall take effect immediately from and after its passage.

ADOPTED this the 21st day of November 2013.

ATTEST:

Danette Dunlap, City Secretary

Norm Archibald, Mayor

**APPROVED:** 

T. Daniel Santee, City Attorney

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