

**City Council
Agenda Memo**



**City Council
Meeting Date: January 23, 2014**

TO: Larry D. Gilley, City Manager
FROM: James W. Childers, Director of Community Services Department
SUBJECT: Professional Services Contract to Perform Duties of Medical Director & Health Authority

GENERAL INFORMATION:

Historically, the Abilene/Taylor County Public Health District has entered into a contractual agreement with a local physician to perform the duties of the Medical Director & Health Authority. The Health Authority is responsible for assisting the District with its medical responsibilities in areas such as quarantine, inspections, food safety, disease prevention, vital statistics and general sanitation in the District's jurisdiction. The Medical Director is the chief administrative officer of the District. Additionally, the Medical Director serves as the medical doctor over the COACH Health Clinic which services City of Abilene employees, retirees and their families.

SPECIAL CONSIDERATIONS:

The District is required by the State of Texas to retain the services of a licensed physician designated as the local Health Authority.

FUNDING/FISCAL IMPACT:

Funding for the services being contracted have been budgeted and approved. The term of the contract is for a two-year term with an option to extend the contract.

STAFF RECOMMENDATION:

Staff recommends that the City Council approve an oral resolution authorizing the City manager to execute the contract with Peter Norton M.D., and designating him Medical Director and Health Authority for the Abilene-Taylor County Public Health District.

BOARD OR COMMISSION RECOMMENDATION

The approved agreement will also be presented for approval to the Taylor County Commissioners' Court at their January 28, 2014 meeting.

ATTACHMENTS

N/A

Prepared by: Name <u>James W. Childers</u> Title <u>Director of Community Services Dept.</u>	Item No. <u>6.1</u>	Disposition by City Council <input type="checkbox"/> Approved Ord/Res# <input type="checkbox"/> Denied _____ <input type="checkbox"/> Other _____ City Secretary
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