

**City Council
Agenda Memo**



**City Council
Meeting Date: 05/19/14**

TO: Larry D. Gilley, City Manager
FROM: Megan R. Santee, Director of Public Works
SUBJECT: Street Use License Agreement with Abilene Cultural Affairs Council and The Center for Contemporary Arts for “Children’s Art & Literacy Festival”

GENERAL INFORMATION

The Abilene Cultural Affairs Council and The Center for Contemporary Arts have submitted a Street Use License (SUL) application to hold a public event entitled “Children’s Art & Literacy Festival” within the public right-of-way on North 1st Street. The applicant wishes to close North 1st Street from the east right-of-way line of Cedar Street to the west right-of-way line of Cypress Street, closure of Cedar Street from north right-of-way line of North 1st Street to the south right-of-way line of North 2nd for this event. The event will take place from Thursday, June 12th through Saturday, June 14th, 2014 throughout much of downtown. However, the applicant only wishes to close the aforementioned right-of-way for the event during the following times:

- From 3:00 p.m. – 9:00 p.m. on Thursday, June 12, 2014
- From 8:00 a.m. – 6:00 p.m. on Friday, June 13, 2014
- From 8:00 a.m. – 6:00 p.m. on Saturday, June 14, 2014

The applicant has obtained the approval of all affected property owners and/or business tenants for this event.

STAFF RECOMMENDATION

Staff has reviewed this request and recommends that the City Council, by oral resolution, authorize the Mayor to execute the attached Street Use License Agreement with the Abilene Cultural Affairs Council and The Center for Contemporary Arts for the “Children’s Art & Literacy Festival” event.

ATTACHMENTS

Street Use License Agreement, Short Term

Prepared by:

Name: Megan R. Santee

Title: Director Public Works

Item No. 6.3

Disposition by City Council

- Approved Ord/Res# _____
- Denied _____
- Other

City Secretary