



City Council  
Agenda Memo

**TO:** David A. Vela, Interim City Manager                      **City Council Meeting Date: 10/23/2014**  
**FROM:** Mindy Patterson, Director of Finance  
**SUBJECT:** Award of Bid – Half-Ton Pickup Trucks

**GENERAL INFORMATION**

Fleet Management seeks approval to purchase four half-ton pickup trucks that are worn out and no longer cost-effective to maintain. The trucks will be assigned to Traffic Engineering, Streets, Water Quality Lab and Water Distribution. Each vehicle will be utilized to carry out the respective division’s functions and duties.

Advertisements were published on September 14, 2014 and September 21, 2014. Bids were opened on September 30, 2014 at 11:00 A.M. Seventeen (17) bid invitations were requested with three (3) vendors submitting a bid.

**SPECIAL CONSIDERATIONS**

Caldwell Country Chevrolet was outright low bidder and met specifications but Lawrence Hall was within the 5% local preference. Arrow Ford also met specifications but was high bid.

**FUNDING/FISCAL IMPACT**

Funds for this purchase are to be provided by the Fleet Replacement Fund.

**STAFF RECOMMENDATION**

It is recommended that Bid CB-1501 be awarded to Lawrence Hall.

**BID TABULATION**

See attached.

<b>Prepared By:</b> <b>Name</b> <u>Cheri Carter</u> <b>Title</b> <u>Fleet Analyst</u>	<b>Item No.</b> <u>6.9</u>	<b>Disposition by City Council</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Other <b>Ord/Res #</b> _____  _____ <b>City Secretary</b>
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