



City Council
Agenda Memo

TO: David A. Vela, Interim City Manager **City Council Meeting Date: 10/23/2014**
FROM: Mindy Patterson, Director of Finance
SUBJECT: Award of Bid – CO-OP, Fleet and Fuel Software

GENERAL INFORMATION

The City of Abilene’s current fleet management software is not able to keep up with all the aspects of managing a fleet of over 700 vehicles and 2,100 components and fixed assets. The current software was purchased in 1999. This software is obsolete, not supported by the vendor, and is not able to provide adequate accounting and reporting to effectively manage the costs associated with repairs, parts, preventive maintenance, scheduling, and cost projections. We are recommending FleetFocus and FuelFocus software programs to replace our old system. These products will streamline and improve all aspects of our Fleet Management and Fleet Maintenance.

FleetFocus and FuelFocus software will be purchased through the General Services Administration (GSA) cooperative. AssetWorks is the sole source provider of the FleetFocus and FuelFocus software solutions.

BID TABULATION

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
AssetWorks	FleetFocus Software including professional services and hosting	\$145,304.64
	FuelFocus Software including maintenance	\$ 73,869.99
	GSA contract # GS-35F-4731G	

FUNDING/FISCAL IMPACT

Funds for this purchase are to be provided by the Fleet Replacement Fund.

STAFF RECOMMENDATION

It is recommended that the purchase be made through GSA in the amount of \$219,174.63.

Prepared By: Name <u>Cheri Carter</u> Title <u>Fleet Analyst</u>	Item No. <u>6.11</u>	Disposition by City Council <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Other Ord/Res # _____ _____ City Secretary
---	----------------------	--