



City Council  
Agenda Memo

**TO:** David A. Vela, Interim City Manager  
**FROM:** Mindy Patterson, Director of Finance  
**SUBJECT:** Award of Bid – Uniform Rental Agreement

**City Council**  
**Meeting Date:** 10/23/14

**GENERAL INFORMATION**

The purpose of this memo is to request approval of a Uniform Rental Agreement that is currently being utilized by various city departments. Staff is proposing to enter into a uniform rental agreement with Unifirst Corporation through the Local Government Purchasing Cooperative (Buyboard).

The City of Abilene has been under contract with Unifirst Corporation for the past eight (8) years and has received excellent customer service. The new Buyboard contract will be for a period of three (3) years. The new contract unit prices will be less than the current Buyboard contract unit prices.

**FUNDING/FISCAL IMPACT**

Funds for this agreement are to be provided by each department utilizing the uniform rental agreement.

**STAFF RECOMMENDATION**

It is recommended that award be to Unifirst Corporation, through the Local Government Purchasing Cooperative (Buyboard).

<b>Prepared By:</b>  <b>Name</b> Pascual Mirelez  <b>Title</b> Purchasing Administrator	<b>Item No.</b> <u>6.12</u>	<p align="center"><b>Disposition by City Council</b></p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Other        Ord/Res # _____  _____ <p align="center"><b>City Secretary</b></p>
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