

**City Council
Agenda Memo**



TO: David Vela, Interim City Manager

FROM: Kent Sharp, Director of Economic Development

SUBJECT: FY15 Renewal of Contract with National Development Council

**City Council
Meeting Date: 12/04/14**

GENERAL INFORMATION

The City of Abilene is renewing its contract with the National Development Council (NDC) to provide professional services to assist the City in accomplishing its community and economic development objectives. NDC is a private nonprofit corporation that specializes in economic development technical assistance, project development and affordable housing development. NDC will provide technical assistance to the City in the following areas: comprehensive program development, downtown revitalization, and economic development project review. In addition, NDC will provide development services toward specific, residential project development in a neighborhood targeted for revitalization. The total contract amount is \$72,000.

SPECIAL CONSIDERATIONS

There is no approved allocation from the FY2014/2015 Community Development Block Grant (CDBG) for CDBG administration due to a lack of available funds. We were denied this year the National Development Council Foundation reinvestment fund grant for \$12,000; therefore, the City will pay \$24,000 (up from \$20,000) of the \$72,000 contract amount from the General Fund. The remaining \$48,000 (up from \$40,000) will be contributed by the DCOA through the Department of Economic Development.

FUNDING/FISCAL IMPACT

Funds will be paid out of the FY2015 budgets for General Fund Special Services (\$24,000) and Economic Development (\$48,000).

STAFF RECOMMENDATION

Staff recommends approval by written resolution.

BOARD OR COMMISSION RECOMMENDATION

None.

ATTACHMENTS

Resolution

Contract is available for review in the City Secretary's office.

Prepared by:

Name: Kim Tarrant

Title: Business Services Mgr

Item No. 6.1

Disposition by City Council

- Approved Ord/Res#
- Denied _____
- Other

City Secretary

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS, APPROVING THE FY 2014-2015 CONTRACT BETWEEN THE CITY OF ABILENE AND THE NATIONAL DEVELOPMENT COUNCIL.

WHEREAS, it is desirable and in the public interest that the City of Abilene renew the contract between the City of Abilene and the National Development Council (NDC); and,

WHEREAS, the primary objective of the Community Development Program is to develop a viable urban community, including decent housing and a suitable living environment, and to expand economic opportunities principally for persons of low- and moderate-income. Consistent with the primary objective, the Federal assistance provided in the Community Development Program is for the support of the community development goals, objectives, and strategies which are eligible under applicable Federal regulations; and,

WHEREAS, NDC is a qualified sole-source provider because they are the only organization with the range of services and the necessary experience and capacity to provide a complete set of technical assistance, training, and financial services made available exclusively to city, state, and federal agencies and non-profits; and,

WHEREAS, NDC has been and continues to provide the technical assistance for all legal documents necessary for the City to effectively engage in the HUD Section 108 Loan Program and New Market Tax Credits programs. There is no other entity that combines technical assistance and has an SBA 7(a) small business lending company license dedicated solely to economic and community development; and,

WHEREAS, the continuity in services provided by NDC is critical for the successful completion of the downtown historic preservation; the elimination of slum/blight, and continued economic and community development projects; and,

WHEREAS, the NDC contract will be paid from the Department of Economic Development (\$48,000) budget and the General Fund (\$24,000).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:

Part 1. That the contract between the CITY OF ABILENE and the NATIONAL DEVELOPMENT COUNCIL for FY 2014-2015 in the total amount of \$72,000 is hereby approved. Funding for the contract shall be as follows:

\$48,000 – paid by the Development Corporation of Abilene, Inc. via the Department of Economic Development.

\$24,000 – paid by City of Abilene General Fund.

Part 2. That the Interim City Manager, or his designee, is hereby authorized to sign said application and any and all appurtenant documents on behalf of the City.

Part 3. That this resolution shall take effect immediately from and after its passage.

ADOPTED this the 4th day of December 2014.

ATTEST:

Danette Dunlap, City Secretary

Norm Archibald, Mayor

APPROVED:

T. Daniel Santee, City Attorney