

#### City Council Agenda Memo

TO: David A. Vela, Interim City Manager City Council Meeting Date: 01/22/2015

FROM: Mindy Patterson, Director of Finance

**SUBJECT:** Award of Bid – Full-Size SUVs

### **GENERAL INFORMATION**

Fleet Management seeks approval to purchase four full-size SUVS. Three units are to replace vehicles assigned to the Fire Department that are worn out and no longer cost-effective to maintain and are utilized to perform public education, organizational development and technical services, and emergency medical services. One unit is a newly budgeted item for Public Works Administration and will be assigned to the Land Agent in order to carry out the duties of well site inspections for oil and gas drilling, right-of-ways, and utility and pipeline easement inspections and overseeing land surrounding Lake Fort Phantom Hill and Lake Abilene.

Advertisements were published on November 30 and December 7, 2014. Bids were opened on December 16, 2014 at 11:00 A.M. Seventeen (17) bid invitations were requested with three (3) vendors submitting a bid.

#### **SPECIAL CONSIDERATIONS**

Lawrence Hall Chevrolet was not within the 5% local preference. Arrow Ford did not meet specifications.

#### **FUNDING/FISCAL IMPACT**

Funds for this purchase are to be provided by the Fleet Replacement Fund.

#### STAFF RECOMMENDATION

It is recommended that Bid CB-1516 for four full-size SUVs be awarded to Caldwell Country Chevrolet.

## **BID TABULATION**

See attached.

Prepared By:		Disposition by City Council
Name <u>Cheri Carter</u>	Item No. 6.4	Disposition by City Council  ☐ Approved ☐ Denied ☐ Other Ord/Res #
Title <u>Fleet Analyst</u>		
		City Secretary

# CITY OF ABILENE PURCHASING DIVISION TABULATION OF BIDS

\*123,580.00

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DEPARTMENT: FLEET MANAGEMENT BID NO.: CB – 1516 TIME OF OPENING: 11:00 DATE OF OPENING: DECEMBER 16, 2014			CALDWELL CO CHEVROLET CALDWELL, TX		LAWRENCE HA ABILENE, TX	ALL CHEVROLET	ARROW FORD ABILENE, TX								
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	FULL-SIZE 2WD SUV	3	EA	\$30,445.00	\$91,335.00	\$34,510.00	\$103,530.00		DID NOT						
2	FULL-SIZE 4WD SUV	1	EA	\$32,245.00	\$32,245.00	\$36,950.00	\$36,950.00		MEET SPECS						

\$140,480.00

\*NOTES: INDICATES RECOMMENDED AWARD

BASE BID
DISCOUNT
TOTAL BID