



City Council
Agenda Memo

TO: David A. Vela, Interim City Manager

City Council Meeting Date: 01/22/2015

FROM: Mindy Patterson, Director of Finance

SUBJECT: Award of Bid – Full-Size SUVs

GENERAL INFORMATION

Fleet Management seeks approval to purchase four full-size SUVs. Three units are to replace vehicles assigned to the Fire Department that are worn out and no longer cost-effective to maintain and are utilized to perform public education, organizational development and technical services, and emergency medical services. One unit is a newly budgeted item for Public Works Administration and will be assigned to the Land Agent in order to carry out the duties of well site inspections for oil and gas drilling, right-of-ways, and utility and pipeline easement inspections and overseeing land surrounding Lake Fort Phantom Hill and Lake Abilene.

Advertisements were published on November 30 and December 7, 2014. Bids were opened on December 16, 2014 at 11:00 A.M. Seventeen (17) bid invitations were requested with three (3) vendors submitting a bid.

SPECIAL CONSIDERATIONS

Lawrence Hall Chevrolet was not within the 5% local preference. Arrow Ford did not meet specifications.

FUNDING/FISCAL IMPACT

Funds for this purchase are to be provided by the Fleet Replacement Fund.

STAFF RECOMMENDATION

It is recommended that Bid CB-1516 for four full-size SUVs be awarded to Caldwell Country Chevrolet.

BID TABULATION

See attached.

Prepared By:

Name Cheri Carter

Title Fleet Analyst

Item No. 6.4

Disposition by City Council

Approved Denied
 Other **Ord/Res # _____**

City Secretary

