



City Council
Agenda Memo

TO: David A. Vela, Interim City Manager **City Council Meeting Date: 01/22/2015**
FROM: Mindy Patterson, Director of Finance
SUBJECT: Award of Bid – Three-Quarter Ton Utility Trucks

GENERAL INFORMATION

Fleet Management seeks approval to purchase two three-quarter ton utility trucks to replace vehicles assigned to Water Production that are worn out and no longer cost-effective to maintain. Both units are utilized to maintain water production equipment in Abilene, Crews, Lake Fort Phantom, and Lake Ivie along with the inspection and repair of electrical lines, raw water pipelines and valves.

Advertisements were published on November 30 and December 7, 2014. Bids were opened on December 16, 2014 at 11:00 A.M. Seventeen (17) bid invitations were requested with three (3) vendors submitting a bid.

SPECIAL CONSIDERATIONS

Lawrence Hall Chevrolet and Arrow Ford both met specifications, but were not within the 5% local preference amount.

FUNDING/FISCAL IMPACT

Funds for this purchase are to be provided by the Fleet Replacement Fund.

STAFF RECOMMENDATION

It is recommended that Bid CB-1517 for two three-quarter ton utility trucks be awarded to Caldwell Country Ford.

BID TABULATION

See attached.

Prepared By:
Name Cheri Carter
Title Fleet Analyst

Item No. 6.5

Disposition by City Council
 Approved Denied
 Other **Ord/Res #** _____

City Secretary

