

City Council Agenda Memo

TO:	David A. Vela, Interim City Manager	City Council Meeting Date: 01/22/2015
FROM:	Mindy Patterson, Director of Finance	
SUBJECT:	Award of Bid – One Ton Utility Trucks	

# **GENERAL INFORMATION**

Fleet Management seeks approval to purchase two one ton utility trucks. One unit is to replace a vehicle assigned to Water Distribution that is utilized by the water leak crew and the other replaces a unit in the Fire Department that will be assigned to safety equipment mechanics. Both units are worn out and no longer cost-effective to maintain.

Advertisements were published on November 30 and December 7, 2014. Bids were opened on December 16, 2014 at 11:00 A.M. Seventeen (17) bid invitations were requested with three (3) vendors submitting a bid.

## SPECIAL CONSIDERATIONS

Lawrence Hall Chevrolet and Arrow Ford both met specifications, but were not within the 5% local preference amount.

### **FUNDING/FISCAL IMPACT**

Funds for this purchase are to be provided by the Fleet Replacement Fund.

#### **STAFF RECOMMENDATION**

It is recommended that Bid CB-1518 for two one ton utility trucks be awarded to Caldwell Country Ford.

## **BID TABULATION**

See attached.

Prepared By:		Disposition by City Council
Name <u>Cheri Carter</u>	Item No. <sup>6.6</sup>	Approved Denied Other Ord/Res #
Title Fleet Analyst	1101 1101 <u> </u>	
<u></u>		City Secretary

CITY OF ABILENE PURCHASING DIVISION TABULATION OF BIDS									PAGE 1 OF 1						
DEPARTMENT: FLEET MANAGEMENT BID NO.: CB – 1518 TIME OF OPENING: 11:00 DATE OF OPENING: DECEMBER 16, 2014		CALDWELL COUNTRY ARROW FORD CALDWELL, TX ABILENE, TX			LAWRENCE HALL CHEVROLET ABILENE, TX										
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	ONE TON TRUCK UTILITY BODY WITH CRANE	1	EA	\$35,662.00		\$35,311.00		\$35,507.75							
	ONE TON TRUCK UTILITY BODY	1	EA	\$30,468.00		\$34,827.00		\$35,023.75							
		_													
BASE BID															
DISCOUNT															
	TOTAL BID			*\$66,130.00		\$70,138.00		\$70,531.50							
									•		•	•	•		
*NOTES: INDICATES RECOMMENDED AWARD															