



**City Council  
Agenda Memo**

**City Council Meeting Date: 9/10/2015**

**TO: Robert Hanna, City Manager**

**FROM: Mindy Patterson, Director of Finance**

**SUBJECT: Award of Bid - CB-1543, 3/4 Ton Utility Trucks**

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**GENERAL INFORMATION**

Fleet Management seeks approval to purchase two 3/4 ton utility trucks to replace vehicles assigned to Water Production that are worn out and no longer cost effective to maintain. Both units are utilized to maintain water production equipment in Abilene, Crews, Lake Fort Phantom and Lake Ivie along with the inspection and repair of electrical lines, raw water pipelines and valves.

Advertisements were published on August 2 and August 9, 2015. Bids were opened on August 18, 2015 at 11:00 AM. Sixteen (16) bid invitations were requested with two (2) vendors submitting a bid.

**SPECIAL CONSIDERATIONS**

Arrow Ford met specifications, but was not within the 5% local preference amount.

**FUNDING/FISCAL IMPACT**

Funds for this purchase are to be provided by the Fleet Replacement Fund.

**STAFF RECOMMENDATION**

It is recommended that Bid CB-1543 for two 3/4 ton utility trucks be awarded to Caldwell Country Ford in the amount of \$67,265.00

**BOARD OR COMMISSION RECOMMENDATION**

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Bid Tabulation, CB-1543	Cover Memo
<input type="checkbox"/> Resolution	Resolution Letter



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS,  
AWARDING BID TO CALDWELL COUNTRY FORD, CALDWELL, TEXAS**

**WHEREAS**, the City of Abilene duly advertised and gave such notice, as required by law, for bids for the purchase of two (2) three quarter ton utility trucks assigned to Water Production; and

**WHEREAS**, the following bids were received and opened on the 18<sup>th</sup> day of August, 2015:

Caldwell Country Ford - Caldwell, TX	\$67,265.00
Arrow Ford - Abilene, TX	\$71,566.00

**WHEREAS**, Caldwell Country Ford submitted the low bid in the amount of \$67,265.00 with the bid meeting specifications. Staff recommends awarding the bid to the low bidder, Caldwell Country Ford.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:**

PART 1: That the City Council approves this bid in the amount of \$67,265.00.

PART2: That this resolution shall take effect immediately from and after passage.

**ADOPTED this 10th day of September, 2015.**

ATTEST:

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Danette Dunlap, City Secretary

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Norman Archibald, Mayor

APPROVED:

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T. Daniel Santee, City Attorney