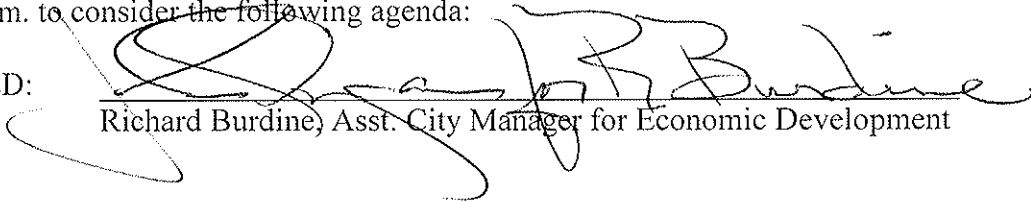


## PUBLIC NOTICE

### DEVELOPMENT CORPORATION OF ABILENE, INC.

A regular meeting of the Development Corporation of Abilene, Inc. will be held on Tuesday, January 16, 2007, in the Develop Abilene conference room, 174 Cypress St., Abilene, Texas, 3rd floor, commencing at 1:30 p.m. to consider the following agenda:

SIGNED:

  
Richard Burdine, Asst. City Manager for Economic Development

### AGENDA

January 16, 2007  
1:30 p.m.

Develop Abilene Conference Room  
174 Cypress St., 3rd floor

1. Call the meeting to order.
2. Approval of minutes from December 19, 2006 meeting.
3. Preliminary financial and status reports for November 2006.
4. Election of officers for 2007: President, Vice President, and Secretary/Treasurer.
5. Report from URS Corporation on status of development plan for Eagle Aviation Services, Inc.
6. Executive Session: Pursuant to Tex. Gov't Code Sec. 551.087, an executive session may be held (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1). After discussion in executive session, any action or vote will be taken in public.

Pursuant to Tex. Gov't Code Sec. 551.072, an executive session may be held to discuss the possible exchange, lease, or value of real property associated with a project to be funded by the DCOA since deliberation in open session would have a detrimental effect on the DCOA's negotiations with a third party. After discussion in executive session, any action or vote will be taken in public.

Pursuant to Tex. Gov't Code Sec. 551.071, an executive session may be held to consult with the DCOA attorney regarding pending or contemplated litigation or a settlement offer regarding DCOA funded projects or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code. After discussion of the contemplated legal matters in executive session, any action or vote will be taken in public.

7. Report on Welder Training Program and discussion and possible approval of a resolution authorizing additional funding for the program.
8. Discussion and possible approval of a resolution authorizing funding for the West Central Texas Workforce Development Board for the Manufacturers Skills Standards Council (MSSC) training program.
9. Adjournment

### CERTIFICATE

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of Abilene, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2007, at \_\_\_\_\_.

\_\_\_\_\_  
City Secretary

### NOTICE

Persons with disabilities who would like special assistance or need special accommodations to participate in this meeting should contact Department of Economic Development, (325) 676-6390, at least forty-eight (48) hours in advance of this meeting. Telecommunication device for the deaf is (325) 676-6360.

**DEVELOPMENT CORPORATION OF ABILENE, INC.**  
**BOARD MEETING MINUTES**  
**December 19, 2006**

<b>MEMBERS PRESENT:</b>	Ray Ferguson Joe Crawford	Stan Lambert Dee Moore
<b>MEMBER ABSENT:</b>	Syd Niblo	
<b>STAFF PRESENT:</b>	Richard Burdine John Dugan David Wright	Kim Tarrant Susan Campbell Dan Santee
<b>GUESTS PRESENT:</b>	Victor Sotello Sarah Kleiner Varble Janet Kwak Bill Ehrie	KTAB TV Abilene Reporter-News KTXS TV Abilene Industrial Foundation

- 1. CALL TO ORDER.** Ray Ferguson called the meeting to order at 1:30 p.m. in the Develop Abilene conference room located at 174 Cypress, 3rd floor, Abilene, TX.
- 2. APPROVAL OF MINUTES FROM NOVEMBER 21, 2006 MEETING.** Joe Crawford made a motion to approve the minutes from the November 21, 2006 meeting. Stan Lambert seconded and the motion carried.
- 3. PRELIMINARY FINANCIAL AND STATUS REPORTS FOR OCTOBER 2006.** David Wright presented the financial reports for October 2006. Total assets as of October 31, 2006 were \$48.7 million, total liabilities were nearly \$2.7 million, and the DCOA had an undesignated fund balance of almost \$17.6 million. The sales tax rebate for December was \$604,413.03 for economic development and was 10.83% higher than last year. Since the inception of the DCOA in March 1990, the half-cent sales tax has cumulative revenues of \$94 million and cumulative expenditures of \$83.8 million.
- 4. EXECUTIVE SESSION:** Pursuant to Tex. Gov't Code Sec. 551.087, an executive session may be held (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1). After discussion of the contemplated economic development matters in executive session, any action or vote will be taken in public.

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Pursuant to Tex. Gov't Code Sec. 551.071, an executive session may be held to consult with the DCOA attorney regarding pending or contemplated litigation or a settlement offer regarding DCOA funded projects or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code. After discussion of the contemplated legal matters in executive session, any action or vote will be taken in public.

At 1:39 p.m. the Board went into Executive Session. At 2:26 p.m. the Board reconvened and announced that no vote or action was taken in Executive Session.

- 5. DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING ASSISTANCE FOR EAGLE AVIATION SERVICES, INC.** Eagle Aviation Services, Inc. (EASI) has been a longtime Abilene business. The local facility is a heavy maintenance center for turbo prop and regional jet aircraft and operates four maintenance dock lines. A second maintenance facility is located in Marquette, Michigan where two dock lines are operated. The Abilene site was recently chosen as the location for the addition of a 7th dock line and 40 new employees. The company will require more space, equipment, and help recruiting qualified personnel with Airframe and Power-plant (A & P) licenses, but they will eventually need a total of 55 A & P mechanics, 6 crew chiefs, 2 painters, 2 supervisors, and 16 cleaners. EASI is currently understaffed due to a lack of qualified applicants. Several entities have worked together to formulate a recruitment plan for the Abilene plant.

Staff proposes total assistance of \$550,000 as follows: 1) EASI will need another tail stand (cost \$250,000) to operate the 7<sup>th</sup> dock line temporarily in the available space. However, the DCOA will need to consider options for additional hangar space in the near future. 2) Recruitment assistance of up to \$200,000 paid at \$5,000 per new mechanic position created (up to 40), 3) \$50,000 for EASI to hire a top notch mechanic recruiter immediately, and 4) \$50,000 for marketing, including advertising and recruitment visit expenses.

Stan Lambert moved to approve Resolution No. DCOA-2007.06 as presented. Dee Moore seconded the motion and it carried.

- 6. DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING ASSISTANCE FOR PROJECT KM.** Project KM is Abtex Beverages, a local family-owned business. Abtex currently employs 285 people with 104 full-time production jobs. The company currently produces and delivers 2 major lines of products. Significant changes as dictated by clients are expected in the production and warehousing of the products. To insure the continued production, they must position themselves to serve the needs of their clients at a reasonable rate or face the possibility of becoming only a distribution center. Abtex has made a \$2.2 million investment in a building they can use for production and/or warehousing. Abtex also intends to make an up-front capital investment of about \$4,760,000 with partial reimbursement in arrears from the DCOA. The company is planning to purchase over \$3 million in new equipment. They are requesting assistance from the DCOA in order to remain a bottler in Abilene.

Staff recommends a financial assistance package totaling \$1,599,040 as follows: 1) \$714,000 real estate upgrades/equipment purchase grant. The DCOA will reimburse 3 % of total actual capital costs per year (maximum of \$142,800/year) for five years in arrears, and 2) \$885,040 job retention payment. The DCOA will provide \$177,008 (or \$1,702/FTE) at the end of each year based on the retention of 104 production full-time equivalents (FTEs) for five years.

Joe Crawford moved to approve Resolution No. DCOA-2007.04, removing the sentence in Part 1. b. that states "Should the non-production FTE's fall below 150 in any given year, the annual payment will be reduced to \$1,275/FTE for the production FTE's." Dee Moore seconded the motion and it carried.

- 7. DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING ASSISTANCE FOR BMWT LEASING.** BMWT Leasing (BMWT) is a wholly owned company of Texas Metals and Recycling (TM&R), as is RWL Recycling (RWL). RWL was established to gather, bale and sell recyclable paper products and higher value metals. BMWT was established for the purpose of owning the hard assets that are leased to the other two companies. All three companies are located at 2989 Pine Street.

There has been a recent growth in the demand for recycled metals and recycled paper, which has encouraged the owners to look for additional space. The owners are interested in purchasing the property located at 3125 Pine to relocate RWL, which will give RWL the needed space to accommodate the growing needs from the City of Abilene and surrounding communities for solid waste reduction through waste paper recycling. It will also provide TM&R much needed storage for trucks, trailers, and containers currently taking up yard space.

The building and improvements are expected to cost \$500,000. Consistent with DCOA policy on capital investment incentives of 15% of cost, staff proposes assistance in the total amount of \$75,000, as follows: 1) Up to \$60,000 for the real estate purchase, and 2) Up to \$15,000 for real improvements. The funding will be structured as a forgivable loan at 0% interest secured by certain pieces of equipment. Principal reductions will be applied annually at the rate of 1/3 of the outstanding principal balance (up to \$25,000/year) for 3 years, as long as the company continues its operations at the Abilene location.

Dee Moore moved to approve Resolution No. DCOA-2007.08 as presented. Stan Lambert seconded the motion and it carried. Joe Crawford abstained from voting.

- 8. DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING ADDITIONAL ASSISTANCE FOR INTEGRATED CLINICAL RESEARCH, LLC (PROJECT DS).** The DCOA approved funding totaling \$695,502 on March 7, 2006, to assist Integrated Clinical Research, LLC (Project DS) with an expansion of the business, which includes the construction of a 7,151 sq. ft. building on Health Center Drive to house the retina research operation plus new equipment (\$298,000), as well as an incentive for job creation (\$397,502). The original estimated cost of the building was \$1.32 million, and the actual cost is now \$1,746,029. ICR has requested additional funding based on the actual cost. The original incentive package for the building was based on 15% of estimated cost, totaling an approved amount of \$198,000. Based on the actual costs of the new construction, using the same 15%

structure, the incentive amount would increase by \$64,000 for a total of \$262,000. The incentives for equipment and job creation would remain unchanged and employment remains at 33 new jobs. Staff recommends authorizing additional assistance of \$64,000, consistent with capital investment incentive guidelines.

Joe Crawford moved to approve Resolution No. DCOA-2007.07 as presented. Dee Moore seconded the motion and it carried.

- 9. DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING THE CONVEYANCE OF .64 ACRES OF LAND IN THE FIVE POINTS BUSINESS PARK TO TEXAS DEPT. OF TRANSPORTATION FOR RIGHT-OF-WAY.** North and south access to the Five Points Business Park is gained via FM 3438 (Arnold Blvd) which dissects the Park, or Fulwiler Rd, which runs along the western border. Part of the Carter & Burgess design concepts were developed around a TX Dept. of Transportation (TxDOT) project to construct an overpass for FM 3438 over Hwy 84 (Business I-20), with plans to begin in July 2007. The overpass will allow for better traffic flow into and out of the Park and will eliminate the need to cross railroad tracks to enter the Park from Hwy 84. Before plans can proceed, TxDOT must have ownership of all of the land necessary to widen FM 3438 and allow for rights-of-way (ROW). Total acreage needed from the DCOA for the ROW is .64, and all of it is in the flood plane.

Staff requests the board consider conveying the needed acreage at no cost to TxDOT because of the benefit to the Park and because the affected land is in the flood plane, and therefore not usable for development in its current state.

Stan Lambert moved to approve Resolution No. DCOA-2007.05 as presented. Joe Crawford seconded the motion and it carried.

- 10. DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING A CONTRACT AND FUNDING WITH CARTER & BURGESS TO DESIGN A THIRD SPECULATIVE INDUSTRIAL SHELL BUILDING IN THE FIVE POINTS BUSINESS PARK.** In August 2006, the DCOA authorized a contract with Carter & Burgess (C&B) to review and update the existing master plan for the Five Points Business Park. Carter & Burgess (C&B) completed preliminary drawings for development and presented them to the Board during the November 21, 2006, meeting. With the Spec 2 building no longer available to lease or market and the lack of other available industrial properties in Abilene, staff recommends the DCOA consider the construction of another speculative building in the Park. The new building will be constructed to meet the current demands of prospective tenants with the capability of being easily retrofitted to meet specific manufacturing needs. The benefits of having a shell building constructed and ready for finish-out in the Park are critical to companies looking for quick turn-around, accessibility to I-20, and large lots. The Park is ripe for further development with the presence of PWP Industries and new retail development on I-20.

Staff requests the Board approve an addition of \$108,000 to the contract with C&B to design a third speculative building.

Dee Moore moved to approve Resolution No. DCOA-2007.03 as presented. Joe Crawford seconded the motion and it carried.

**11. EXECUTIVE SESSION.** This item was combined with Item Number 4.

**12. ADJOURNMENT.** There being no further business, the meeting was adjourned.

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Ray Ferguson, President

**MEMORANDUM**

January 10, 2007

**TO:** Larry D. Gilley, City Manager  
**FROM:** David M. Wright, Director of Finance  
**SUBJECT:** January Sales Tax

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The sales tax rebate for January is \$2,503,504.63, which represents November sales. This is 9.26% above last year. The breakdown of the January rebate is \$1,877,628.47 to the General Fund and \$625,876.16 for economic development. Of this rebate, \$53,300 is from prior periods, audit payments, future payments, and unidentified payments. Based on this rebate, sales tax is 9.04% above last year for the period of October through January. I have requested the detail from the state.

Should you have any questions, please contact me.

DMW:ls

cc: Richard Burdine, Assistant City Manager  
David Vela, Assistant City Manager  
Lesli Andrews, Assistant City Manager



**CITY OF ABILENE  
SALES TAX COMPARISON**

Accounting Period Month	GENERAL FUND	ECONOMIC DEVELOPMENT	TOTAL	GENERAL FUND	ECONOMIC DEVELOPMENT	TOTAL
	Actual 2005-06	Actual 2005-06		Actual 2006-07	Actual 2006-07	
October	\$1,781,387.54	\$593,795.84	\$2,375,183.38	\$1,951,422.77	\$650,474.25	\$2,601,897.02
November	2,082,826.00	694,275.33	2,777,101.33	2,229,381.42	743,127.14	2,972,508.56
December	1,636,091.34	545,363.78	2,181,455.12	1,813,239.09	604,413.03	2,417,652.12
January	1,718,563.88	572,854.62	2,291,418.50	1,877,628.47	625,876.16	2,503,504.63
YTD	<u>\$7,218,868.76</u>	<u>\$2,406,289.57</u>	<u>\$9,625,158.33</u>	<u>\$7,871,671.75</u>	<u>\$2,623,890.58</u>	<u>\$10,495,562.33</u>
February	2,667,866.52	889,288.84	3,557,155.36			
March	1,730,733.21	576,911.07	2,307,644.28			
April	1,695,786.27	565,262.09	2,261,048.36			
May	2,315,444.39	771,814.80	3,087,259.19			
June	1,781,984.09	593,994.69	2,375,978.78			
July	1,927,034.14	642,344.71	2,569,378.85			
August	2,297,829.76	765,943.25	3,063,773.01			
September	1,911,314.38	637,104.79	2,548,419.17			
FY TOTAL	<u>\$23,546,861.52</u>	<u>\$7,848,953.81</u>	<u>\$31,395,815.33</u>			

NOTE: REPORT REFLECTS THE MONTH SALES TAX IS RECEIVED FROM AUSTIN. REVENUE IS RECORDED ON THIS BASIS FOR BUDGETARY PURPOSES.

THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) WILL REFLECT GASB 33 REQUIREMENT IN ADDITION TO THE BUDGET BASIS.

**DEVELOPMENT CORPORATION OF ABILENE, INC.**  
**1/2 CENT SALES TAX REVENUE**  
***FY 2006: Monthly and Year-to-Year Comparisons***

<b>Accounting Period Month</b>	<b>Actual 2005-06</b>	<b>Actual 2006-07</b>	<b>% Change</b>
October	\$593,796	\$650,474	9.55%
November	694,275	743,127	7.04%
December	545,364	604,413	10.83%
January	572,855	625,876	9.26%
YTD	<b>\$2,406,290</b>	<b>\$2,623,891</b>	<b>9.04%</b>
February	889,289		
March	576,911		
April	565,262		
May	771,815		
June	593,995		
July	642,345		
August	765,943		
September	637,105		
FY TOTAL	<b>\$7,848,954</b>		

Note: Report reflects the month sales tax is received from Austin.  
Revenue is recorded on this basis for budgetary purposes.

The Comprehensive Annual Financial Report (CAFR) will reflect  
GASB 33 requirement in addition to the budget basis.

Revenue for January '07 represents November '06 sales. Approximately  
\$13,325 of the rebate is from prior periods, audit, and future payments.

Audit Payments: Larger businesses submit sales tax collections to the State  
Comptroller every month and smaller ones either quarterly or annually. The  
Comptroller audits the books of these businesses on a four year cycle to  
determine if sales tax was collected on all taxable sales. Audit collections  
represent the sales tax revenue from prior sales and submitted or refunded  
subsequent to the audit.

CITY OF ABILENE, TEXAS

PRELIMINARY

DEVELOPMENT CORPORATION OF ABILENE, INC.

Balance Sheet

November 30, 2006

**ASSETS:**

Cash and Investments	\$14,385,430
Notes receivable	15,773,335
Accounts receivable	9,000
Due from other governments	1,385,606
Prepaid Expense	0
Total Current Assets	<u>31,553,370</u>

**OTHER ASSETS:**

Fixed assets	\$20,356,263
Accumulated depreciation	(2,885,975)
Total Other Assets	<u>17,470,288</u>

TOTAL ASSETS

**\$49,023,658**

**LIABILITIES:**

Vouchers payable	\$163,145
Deferred revenues	2,474,629
Total Liabilities	<u>\$2,637,774</u>

**FUND BALANCES:**

Investment in general fixed assets	\$17,470,288
Reserved for contractual obligations(external)	11,293,097
Reserved for obligated programs(internal)	677,219
Reserved for contingent liabilities	0
Undesignated Balance	16,945,280
Total Fund Balance	<u>\$46,385,884</u>

TOTAL LIABILITIES AND FUND BALANCES

**\$49,023,658**

**FIXED ASSETS:**

Buildings and Improvements:	Original Cost	Improvements	Depreciation	Total
2601 Airport Blvd.	1,563,210	540,632	240,431	1,863,411
2809 Airport Blvd.	396,519	444,583	276,636	564,466
2841 Airport Blvd.	456,736	62,923	251,868	267,791
4002 Loop 322	1,290,915	2,089,045	1,132,004	2,247,956
515 acres - Five Pts Bus Park	552,287	2,435,432	194,835	2,792,884
6450 Five Points Parkway	5,809,354	0	459,334	5,350,021
Grant Bldg 341 Pine	147,194	405,726	179,653	373,268
303.53 acres Hwy 36 & FM 18	449,238	0	0	449,238
2742 Lance Dr. (EASI Storage)	2,527,408	0	100,930	2,426,478
4109 Vine St	583,524	0	23,341	560,183
4009 Vine St	583,524	0	23,341	560,183
2005 Dodge Caravan	18,011	0	3,602	14,409
TOTAL FIXED ASSETS	<u>\$14,377,922</u>	<u>\$5,978,341</u>	<u>\$2,885,975</u>	<u>\$17,470,288</u>

DEVELOPMENT CORPORATION OF ABILENE  
STATUS OF FUNDS @ NOVEMBER 30, 2006

Working copy Prelim Nov 06.xls

REVENUE-TO-DATE	Beginning I-T-D	Current Month	Current FY	(MARCH, 1990)
	Revenues	Revenues	Revenues	Ending I-T-D
City Sales Tax (3131)	\$ 94,393,714.78	\$ 739,240.37	\$ 1,385,606.00	\$ 95,779,320.78
Sales Tax Retained (3132)	192,737.03	3,886.77	7,995.39	200,732.42
Other Services Charges (3731)	25.00	-	-	25.00
Princ. - Loans & Assess (3775)	798,899.65	-	-	798,899.65
Int. - Loans & Assess (3802)	2,023,963.38	3,297.46	6,563.86	2,030,527.24
Interest (3803)	5,101,474.40	55,466.21	115,461.41	5,216,935.81
Land Lease (3810)	6,404.48	-	-	6,404.48
Building/Space Rent (3816)	2,421,768.41	24,187.50	85,875.00	2,507,643.41
City Pay Phones (3890)	9,170.58	-	-	9,170.58
Miscellaneous Revenue (3892)	26,770.03	1,735.00	1,735.00	28,505.03
EDA Grant (3305)	242,100.00	-	-	242,100.00
Miscellaneous State Grants (3359)	6,500.00	-	-	6,500.00
Miscellaneous Federal (3379)	937,926.00	-	-	937,926.00
Interest on investments (3800)	176,263.67	-	-	176,263.67
Other Interest (3809)	32,252.85	-	-	32,252.85
Interfund Recovery (3828)	1,534,976.08	-	-	1,534,976.08
Miscellaneous Recovery (3839)	1,863,010.94	-	-	1,863,010.94
Miscellaneous Prior Year (3840)	16,464.88	-	-	16,464.88
DCOA Admin (3847)	7,070.55	-	-	7,070.55
Other Contributions (3860)	96,866.60	-	-	96,866.60
Sale of Land (3870)	273,554.84	-	-	273,554.84
Sale of Buildings (3871)	981,647.87	-	-	981,647.87
Miscellaneous Damage Claims (3889)	222.39	-	-	222.39
GASB 22 Restatement	355,634.89	-	-	355,634.89
GASB 34 FY 03 Adjustment	579,426.49	-	-	579,426.49
	<b>\$ 112,078,845.79</b>	<b>\$ 827,813.31</b>	<b>\$ 1,603,236.66</b>	<b>\$ 113,682,082.45</b>

CONTRACTS ENCUMBERED/ EXPENDITURES-TO-DATE	Beginning I-T-D	Current Month	Current FY	Ending I-T-D	Outstanding
	Expenditures	Expenditures	Expenditures	Expenditures	Contracts
Prior Years Programs	\$ 53,939,034.09	\$ -	\$ -	53,939,034.09	\$ -
Business Services Division	5,620,415.06	41,002.93	102,663.85	5,723,078.91	54.26
DCOA Annual Contracts	1,688,733.46	603.26	28,939.61	1,717,673.07	-
Abilene Industrial Foundation (4950)	9,916,868.50	42,239.39	48,515.49	9,965,383.99	664,574.51
Caruth Small Business Dev Cntr (4951)	1,850,621.05	-	19,387.50	1,870,008.55	175,612.50
Chamber Military Affairs (4952)	951,992.00	-	-	951,992.00	60,000.00
Airport Business Dev Mgr (4953)	225,374.81	35,088.68	35,088.68	260,463.49	144,136.51
TTU Engineering Ops 4975	1,875,000.00	-	-	1,875,000.00	-
TTU BLDG Purchase & A/E 4976	568,119.86	-	-	568,119.86	180,856.62
Five Points Utilities 4978	918,487.40	-	-	918,487.40	49,937.56
EASI Records Const. 4990	2,430,455.58	-	-	2,430,455.58	94,767.42
Murf Systems	148,200.00	-	-	148,200.00	-
Bandag Training 5203	516,334.72	-	-	516,334.72	146,870.28
Sunoco Logistics 5208	94,744.00	-	-	94,744.00	57,256.00
EASI 04 5213	717,937.66	-	-	717,937.66	2,555,062.34
EHT 5216	65,900.00	-	-	65,900.00	-
TMAC 5218	40,925.00	-	-	40,925.00	-
Hirschfeld 5219	-	-	-	-	750,000.00
Fehr Foods 5220	461,520.00	-	-	461,520.00	-
Research Ins 5221	500.00	-	-	500.00	-
Advanced Trailer 5224	-	-	-	-	90,000.00
Transcend Services 5227	249,075.33	-	-	249,075.33	1,000,000.00
Bandag Building Improv 5228	-	-	-	-	157,623.92
Glazers Ph III 5229	12,520.00	-	-	12,520.00	78,480.00
BCBSTX Roof 5230	58,666.48	-	2,000.00	60,666.48	833.52
Highland Campus Health 5231	122,791.66	-	-	122,791.66	379,466.67
Rentech 5232	48,800.00	-	-	48,800.00	-
Tige Infrastructure 5233	143,722.68	-	-	143,722.68	74,913.00
Robinson Fan 5237	-	-	-	-	396,450.00
Reg Website 5240	2,654.33	-	-	2,654.33	2,345.67
Lauren Holdings 5245	-	-	-	-	723,710.89
36/18 A/E 5246	23,800.00	-	-	23,800.00	11,200.00
Teleperformance USA 5247	-	-	-	-	757,000.00
BCBSTX Reroof Construction 5249	488,183.40	86,141.00	192,306.00	680,489.40	150,230.60
PWP Industries Ph I 5251	205,463.00	-	-	205,463.00	205,037.00
Abilene Internet 5252	59,340.00	-	-	59,340.00	-
Integrated Clinic Research 5253	-	-	-	-	695,502.00
SBIR/STTR 5255	23,283.51	-	-	23,283.51	0.50
Coca Cola 5256	-	300,000.00	300,000.00	300,000.00	-
Welder Training Program 5257	-	17,955.00	74,436.54	74,436.54	52,806.46
Genesis Network 5258	-	70,200.00	70,200.00	70,200.00	1,266,300.00
URS Consultants 5259	-	-	-	-	13,752.00
Carter Burgess 5260	-	18,617.71	18,617.71	18,617.71	37,502.29
Fehr Foods 5261	-	-	40,091.53	40,091.53	-
TMAC 5262	-	-	-	-	60,000.00
SBIR/STTR 5263	-	367.50	10,585.22	10,585.22	260,814.78
Miscellaneous Activities 2785	354,189.86	-	-	354,189.86	-
<b>TOTAL ENCUMB. / EXPENDITURES</b>	<b>\$ 83,823,653.44</b>	<b>\$ 612,215.47</b>	<b>\$ 942,832.13</b>	<b>\$ 84,766,485.57</b>	<b>\$ 11,293,097.30</b>

TOTAL FUND BALANCE

UNENCUMBERED FUND BALANCE

\$ 28,915,596.88

\$ 17,622,499.58

3.5

BALANCE OF OBLIGATED PROGRAMS	Amount	Prior	Current	Current	Amount	Balance
	Obligated	Years	Month	Year	Encumbered	
		Disbursed	Disbursed	Disbursed		
Business Services Division	\$ 578,730.00	\$ -	\$ 41,002.93	\$ 102,663.85	\$ 54.26	\$ 476,011.89
DCOA Annual Contracts	228,700.00	-	603.26	28,939.61	-	199,760.39
Abilene Industrial Foundation (4950)	713,090.00	-	42,239.39	48,515.49	664,574.51	-
Caruth Small Business Dev Cntr (4951)	195,000.00	-	-	19,387.50	175,612.50	-
Chamber Military Affairs (4952)	60,000.00	-	-	-	60,000.00	-
Airport Business Dev Mgr (4953)	179,225.19	-	35,088.68	35,088.68	144,136.51	-
TTU Engineering Ops 4975	1,875,000.00	1,875,000.00	-	-	-	-
TTU BLDG Purchase & A/E 4976	749,045.00	568,119.86	-	-	180,856.62	68.52
Five Points Utilities 4978	968,425.00	918,487.40	-	-	49,937.56	0.04
EASI Records Const. 4990	2,525,223.00	2,430,455.58	-	-	94,767.42	-
Murf Systems 4998		148,200.00	-	-	-	-
Bandag Training 5203	663,205.00	516,334.72	-	-	146,870.28	-
Sunoco Logistics 5208	152,000.00	94,744.00	-	-	57,256.00	-
EASI 04 5213	3,273,000.00	717,937.66	-	-	2,555,062.34	-
EHT 5216	65,900.00	65,900.00	-	-	-	-
TMAC 5218	40,925.00	40,925.00	-	-	-	-
Hirschfeld 5219	750,000.00	-	-	-	750,000.00	-
Fehr Foods 5220	461,520.00	461,520.00	-	-	-	-
Research Ins 5221	500.00	500.00	-	-	-	-
Advanced Trailer 5224	90,000.00	-	-	-	90,000.00	-
Transcend Services 5227	1,249,076.00	249,075.33	-	-	1,000,000.00	0.67
Bandag Building Improv 5228	157,624.00	-	-	-	157,623.92	0.08
Glazers Ph III 5229	91,000.00	12,520.00	-	-	78,480.00	-
BCBSTX Roof 5230	61,500.00	58,666.48	-	2,000.00	833.52	(0.00)
Highland Campus Health 5231	502,259.00	122,791.66	-	-	379,466.67	0.67
Rentech 5232	48,800.00	48,800.00	-	-	-	-
Tige Infrastructure 5233	218,636.00	143,722.68	-	-	74,913.00	0.32
Robinson Fan 5237	396,450.00	-	-	-	396,450.00	-
Reg Website 5240	5,000.00	2,654.33	-	-	2,345.67	-
Lauren Holdings 5245	723,711.00	-	-	-	723,710.89	0.11
36/18 A/E 5246	35,000.00	23,800.00	-	-	11,200.00	-
Teleperformance USA 5247	757,000.00	-	-	-	757,000.00	-
BCBSTX Reroof Construction 5249	830,720.00	488,183.40	86,141.00	192,306.00	150,230.60	-
PWP Industries Ph I 5251	410,500.00	205,463.00	-	-	205,037.00	-
Abilene Internet 5252	59,340.00	59,340.00	-	-	-	-
Integrated Clinic Research 5253	695,502.00	-	-	-	695,502.00	-
SBIR/STTR 5255	23,285.00	23,283.51	-	-	0.50	0.99
Coca Cola 5256	300,000.00	-	300,000.00	300,000.00	-	-
Welder Training Program 5257	127,243.00	-	17,955.00	74,436.54	52,806.46	-
Genesis Network 5258	1,336,500.00	-	70,200.00	70,200.00	1,266,300.00	-
URS Consultants 5259	15,127.00	-	-	-	13,752.00	1,375.00
Carter Burgess 5260	56,120.00	-	18,617.71	18,617.71	37,502.29	-
Fehr Foods 5261	40,092.00	-	-	40,091.53	-	0.47
TMAC 5262	60,000.00	-	-	-	60,000.00	-
SBIR/STTR 5263	271,400.00	-	367.50	10,585.22	260,814.78	-
Miscellaneous Activities 2785	354,189.86	354,189.86	-	-	-	-
<b>BALANCE OF OBLIGATED PROGRAMS</b>	<b>\$ 22,395,563.05</b>	<b>\$ 9,630,614.47</b>	<b>\$ 612,215.47</b>	<b>\$ 942,832.13</b>	<b>\$ 11,293,097.30</b>	<b>\$ 677,219.15</b>
Contingent Liabilities						\$ -
<b>UNDESIGNATED FUND BALANCE</b>	(unencumbered balance less obligated programs and contingent liabilities)					<b>\$ 16,945,280.43</b>

DCOA Board approved projects waiting for signed contracts	EXPIRATION DATE
Bandag Training 5203	211,015.00 06/14/2005
Research Ins 5221	2,999,500.00 02/28/2005
TTU Pharmacy School 5242	1,044,622.00 04/17/2007
TTU Pharmacy School 5242	150,000.00 01/05/2006
Shelter Distribution 5250	92,842.00 07/31/2006
Incineration Recycling 5254	103,900.00 09/07/2006
Robinson Fan 5237	450,959.00 01/25/2007
	<u>5,052,838.00</u>

3.6

**ECONOMIC DEVELOPMENT DEPARTMENT  
SERVICE EVALUATION REPORT**

**NOVEMBER 2006**

**PERFORMANCE DATA  
SERVICE ANALYSIS**

Staff: Richard Burdine-Assistant City Manager for Economic Development; John Dugan-Downtown Manager/Director of Business Development, Kim Tarrant-Contracts Administrator; David White-Construction Project Manager, Susan Campbell-Secretary to Assistant City Manager.

**City of Abilene/Business Services** - *Funding Sources: DCOA*

DCOA approved a one-year contract with the City of Abilene beginning 10-1-06 in the amount of \$576,730 for operating expenses for the Business Services Division, plus \$175,000 for maintenance expenses for DCOA-owned properties.

During November 2006, the DCOA heard a presentation from Carter & Burgess of conceptual development plan for Five Points Business Park plus potential sites for a third speculative building shell. The board approved an additional \$80,000 for Coca-Cola of North Texas to install a sewer line from its plant on Hwy 351 and extend it south to I-20. Total funding approved for Coke is now \$300,000, which will also be used to make site improvements.

**TTU Small Business Development Center** - *Funding Sources: DCOA and Federal Govt. (SBA)*

DCOA approved a one-year contract beginning 10-1-06 in the amount of \$195,000 to reimburse SBDC for counseling services provided to Abilene residents.

A total of 117 Abilene client sessions were held this month with 19% being new clients. Five new businesses opened, and 46 new jobs were created during the month. Attached is a summary of monthly activity.

**Abilene Industrial Foundation, Inc./Abilene Chamber of Commerce** - *Funding Sources: DCOA and Public Donations*

DCOA approved a one-year contract with AIF/ACOC beginning 10-1-06 in the amount of \$773,090: \$418,090 for AIF operating, \$140,000 for AIF marketing, \$155,000 for Dyess AFB retention efforts, and \$60,000 for Military Affairs Committee expenses and staff expenses incurred.

During the month, AIF responded to 2 requests for information. Staff visited 7 local companies, 0 out-of-town companies/consultants and hosted 7 visits to Abilene by prospects. The Develop Abilene website experienced 46,217 hits with 1,112 unique visits. Attached is a year-to-date summary of activity for this year and last.

**SMALL BUSINESS DEVELOPMENT CENTER  
November 2006 UPDATE**

Billable Hours:

250     Abilene business counseling hours for the month of November

117     Client sessions conducted for the month  
          22     New clients

7        Workshops  
          85     Attendees

Business Created:

5        Month of November  
          1     Health Care/Social Assistance  
          2     Retail  
          1     Manufacturing  
          1     Accommodation/Food Services

13       Year-to-Date  
          3     Service  
          5     Retail  
          2     Manufacturing  
          1     Transportation/Warehousing  
          1     Health Care/Social Assistance  
          1     Accommodation/Food Services

Jobs Created (Full Time Equivalents):

46       Month of November  
          25    Health Care/Social Assistance  
          3     Retail  
          6     Manufacturing  
          12    Accommodation/Food Services

102      Year-to-Date  
          12    Service  
          7     Retail  
          45    Manufacturing



- 1 Transportation/Warehousing
- 25 Health Care/Social Assistance
- 12 Accommodation/Food Services

Capital Formation:

\$511,492	Month of November	
	\$100,000	Health Care/Social Assistance
	\$35,000	Retail
	\$116,492	Manufacturing
	\$260,000	Accommodation/Food Services
\$3,256,182	Year-to-Date	
	\$225,000	Service
	\$81,000	Retail
	\$2,585,182	Manufacturing
	\$5,000	Transportation/Warehousing
	\$100,000	Health Care/Social Assistance
	\$260,000	Accommodation/Food Services



# Abilene Industrial Foundation Summary of Activity

<u>ACTIVITY</u>	<u>Nov 06</u>	<u>Nov 05</u>	<u>YTD*</u> <u>2006/07</u>	<u>YTD*</u> <u>2005/06</u>
Publications in which ads were placed	2	1	2	1
Prospect responses from advertisements	0	4	0	4
Consultant E-Newsletter/Direct Mailouts	0	0	0	0
Prospect files opened	4	1	4	1
Site visits to prospects/consultant	0	1	0	2
Prospect visits to Abilene	6	3	8	4
Retention visits	7	6	8	15

\* FISCAL YEAR-- OCTOBER 1 TO SEPTEMBER 30  
Prepared by AIF Staff

\*\* Does not include Manufacturers Luncheon held on 5/9/06  
22 companies were present

Information for Item #5 will be available during  
the meeting.

**DEVELOPMENT CORPORATION OF ABILENE, INC.**  
**BOARD AGENDA**  
**MEETING DATE: January 16, 2007**

**PROJECT: Additional Welder Training Funding**

**STAFF: Richard Burdine, CEO**

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**BACKGROUND**

Abilene and the surrounding region has become a steel fabrication cluster. There exists a shortage of qualified welders in the region. Welder training available through Cisco Junior College along with some training in the high schools could not keep up with demand. Companies have trained “apprentice” welders to perform company-specific welding specialties. To supply local businesses with “apprentice” welders we need to attract a new generation to the steel fabrication industry.

In July of 2006, the DCOA approved \$127,243 for the development of a pilot program for intensive welder training. The DCOA partnered with Cisco Junior College and Texas Workforce Development Center to produce a 5-week training program with class sizes limited to 14. In week one, applicants are screened then tested (both skills and drug), and trained in “soft” skills (making a job application, interviewing, etc.). In weeks 2-5, the participants undergo 120 hours of training. The curriculum was developed in line with state criteria and American Welding Society (AWS) standards. The Work Force Center agreed to be the contracting entity and subcontracts to CJC to accomplish the objectives of the program.

The first two training sessions were completed in the fall of 2006 and graduated 26 students, 22 of which are currently working for local businesses. To continue the training, staff has applied for financial assistance in partnership with and on behalf of Hirschfeld Steel, Lauren Engineers & Constructors, Rentech Boiler Services, Robinson Fans Abilene, and Cisco Junior College in the amount of \$50,000 from the West Central Texas Workforce Development Board. The Workforce Investment Fund committee will recommend our proposal to the full Workforce Board for approval during a 1-16-07 meeting.

**THE REQUEST**

Because the program has been so successful, the entities involved are extending the program to include 2 more 4-week sections. Staff requests the Board match the \$50,000 grant with up to \$26,000 to cover expenses for two more sections with 28 participants in all. DCOA’s cost is \$929/student. Eventually applications will be made through the state for federal grants to continue the program.

**FISCAL IMPACT**

2 Additional Training Sections in 2007 – up to \$26,000

**STAFF RECOMMENDATION**

Staff recommends approval of resolution no. DCOA-2007.09 authorizing funding in an amount up to \$26,000 to extend the welder training program by 2 more sections.

**ATTACHMENTS**

Resolution DCOA-2007.09

Fast Track Welding Summary, Class #2 – October 9 – November 10, 2006

**RESOLUTION NO. DCOA-2007.09**

A RESOLUTION OF THE DEVELOPMENT CORPORATION OF ABILENE, INC. (DCOA), ABILENE, TEXAS AUTHORIZING ADDITIONAL FUNDING FOR THE WELDER TRAINING PROGRAM VIA A CONTRACT WITH THE WORKFORCE CENTER OF WEST CENTRAL TEXAS ("WCWCT").

WHEREAS, the purpose of the DCOA is to expand employment opportunities for the citizens of Abilene; and,

WHEREAS, Abilene and surrounding area are experiencing a shortage of qualified welders due to growth of the manufacturing and oil industries; and,

WHEREAS, welder training is available through Cisco Junior College (CJC) along with some training being offered at the high school level; however, they are not able to keep up with demand; and,

WHEREAS, in 7/06, the DCOA approved funding of \$127,243 and a contract with WCWCT to administer a welder training pilot program on the campus of CJC, which will include 3 sections of 4 weeks each; and

WHEREAS two sections completed in the fall of 2006 have graduated 26 students, 22 of which are currently employed by local businesses; and,

WHEREAS the third section will take place in January 2007, and there is a need to continue the program; and,

WHEREAS, staff has applied for funding to the West Central Texas Workforce Development Board from the Workforce Investment Fund in partnership with and on behalf of Hirschfeld Steel, Lauren Engineers & Constructors, Rentech Boiler Services, Robinson Fans Abilene, and Cisco Junior College in the amount of \$50,000 to extend the program and offer two more 5-week sections; and,

WHEREAS, staff requests the DCOA consider funding up to \$26,000 to match the grant from the Workforce Investment Fund for an additional 28 participants; and,

WHEREAS, the DCOA is authorized by the Development Corporation Act of 1979, as amended, to provide financial assistance in order to facilitate the creation, retention or expansion of primary employment.

**NOW THEREFORE, BE IT RESOLVED BY THE DEVELOPMENT CORPORATION OF ABILENE, INC., ABILENE, TEXAS, THAT:**

**PART 1.** DCOA authorizes an addendum to the contract with the Workforce Center of West Central Texas, which subcontracts with Cisco Junior College (CJC) to administer two more sections of the Fast Track Welding program on the campus of CJC. The

sections will be 4 weeks each, with up to 14 students for each section. The DCOA also authorizes funding in an amount up to Twenty-Six Thousand and no/100's Dollars (\$26,000) as a match for a grant from the Workforce Investment Fund in the amount of \$50,000. Eventually applications will be made through the state for federal grants to continue the program.

**PART 2.** Funding under this resolution is contingent upon execution of all necessary agreements. The funding commitment authorized under this resolution shall expire without notice 180 days from the date of adoption of same unless all required documents and agreements are executed prior to that expiration date or the commitment herein is extended in writing by the DCOA.

**PART 3.** The Chief Executive Officer of the Development Corporation of Abilene, Inc. is hereby authorized to negotiate, enter into and execute any contract and all other related documents on behalf of the DCOA.

ADOPTED this the 16th day of January, 2007.

ATTEST:

\_\_\_\_\_  
Dee Moore  
Secretary/Treasurer

\_\_\_\_\_  
Ray Ferguson  
President

APPROVED:

\_\_\_\_\_  
T. Daniel Santee, First Asst. City Attorney

**FAST TRACK WELDING SUMMARY**  
**CLASS #2 – OCTOBER 9 – NOVEMBER 10, 2006**

The Workforce Center's partnership with the DCOA and Cisco Junior College continued with the successful completion of the second Fast Track Welding Class on November 10, 2006. Of the seventeen students who started the class, fourteen successfully completed training. A job fair was conducted at the Workforce Center on Friday, November 10, 2006, to accommodate the interviewing and placement of the students in jobs.

Current hirings include:

Robinson Fans (12 hires including the 1<sup>st</sup> class)

Blake	\$9.50
James	\$8.50
Abraham	\$7.50
John	\$8.50
Brady	\$8.50

Lauren Engineering (7 hires including the 1<sup>st</sup> class)

Xavier	\$10.00
Anthony	\$10.00
Scott	\$10.00
Ashley	\$10.00

Hirschfeld Steel (1 hire)

Michael	\$10.50
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Rentech – No hires at this time

Others include:

Marty	– messages not returned
Merl	– will look for jobs after the holidays
Billy	– went to work for a former employer as a trucker; seen as a temporary job
Marcus	– messages not returned

Attempts will continue to be made to verify the employment of these 4 participants.

It should be noted that because of the class size restrictions for Cisco Jr. College's welding lab, two students were asked to return in the third round to complete the actual welding hours at CJC. Ben and Adam have agreed to return to complete those training hours. Also, because of illness and family conflicts, Devin was unable to complete about a third of the welding hours and was dismissed from the program.

Observations: This class tended to be a younger class and tended to score higher on WorkKeys than the previous class. Being younger – and perhaps less mature – resulted in a more casual attitude at times, although it did not inhibit their enthusiasm for the process. Comments from students included their gratitude for the opportunity to participate, the active involvement in the classroom curriculum, and the chance to tour the facilities of the four main employers.

Improvements include more lead-time in notifying the potential students of their acceptance. Also more contact with employers is perhaps needed in order to better facilitate the worksite tours. The process seems a little smoother as each class proceeds and a “rhythm” develops from week to week.

**DEVELOPMENT CORPORATION OF ABILENE, INC.**  
**BOARD AGENDA**  
**MEETING DATE: January 16, 2007**

**PROJECT: Manufacturing Skills Standards Council Certification (MSSC) Training**

**STAFF: Richard Burdine, CEO**

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**BACKGROUND**

Based on nation-wide industry surveys, many workers demonstrate deficiencies in basic skills. The Manufacturing Skills Standards Council (MSSC) certification process addresses skills deficiencies by: 1) assessing and certifying individuals on their abilities in math, science, reading, listening, communicating, computer technology, analysis, problem solving, teamwork and basic technical skills, all in a manufacturing context; and 2) certifying individuals who are equipped with foundational skills needed to fill a wide variety of occupations for a rapidly changing manufacturing environment. A workforce with broad-based skills will enable companies to shift more rapidly to new process technologies that transform the way products are made, such as smart systems, reconfigurable tools, modeling and simulation, advanced sensors and solid-free form fabrication.

In the fall of 2006, a survey process was conducted of local manufacturers to determine interest in the MSSC certification. The following manufacturers have indicated interest in participating in this pilot project: Bandag, Abtex Beverages, Coca-Cola, Tige' Boats, Martin Sprocket & Gear, Hirschfeld Steel, Fehr Foods, Peerless Manufacturing, Rentech Boiler Services, Micrometals, Inc. PWP Industries, and Zoltek. The MSSC certification is viewed by the participating manufacturers as a proven mechanism to improve the quality of their entry-level applicant pool. In addition, it appears that local manufacturers are committed to providing employment opportunities and hiring preference to MSSC-certified Manufacturing Production Technicians. Six of the manufacturers indicated a need to hire 90-105 additional workers immediately and in the next 3-6 months.

Based on proof of need and commitment from local manufacturers, and the potential for leveraging additional funding from the state, the West Central Texas Workforce Board has committed funding toward the development of a pilot project to train and assess local workers as MSSC-Certified Manufacturing Production Technicians. The Board requests the support of the DCOA in successfully launching this important initiative. In addition to providing management and oversight services for the project, the Workforce Board will cover all instructor training, travel, and credentialing costs.

**THE REQUEST**

The funding request to the Development Corporation of Abilene of \$83,405 will cover all training-related costs, including TSTC instructor wages, tuition and fees, pre-screening, assessments, and student incentives. The total cost of the pilot program will be \$86,835. This estimate will certify 30 students in two classes of 15 per class. If the pilot program is successful, the West Central Texas Workforce Development Board will partner with TSTC, community colleges, targeted manufacturers, and school districts in the region to apply for skills development funding through the Texas Workforce Commission with the grant proposal to be submitted in early spring 2007. For a breakdown of program costs, see below:



**Projected Costs for MSSC Training and Certification Project:**

**MSSC Training Expenses** *(Cost estimates based on 30 students--2 classes of 15 students per class; a minimum of 10 trainees per class will be required.)*

• Tuition/fees (\$305 per student)	\$ 9,150
• Instructor wages (\$28 per hour; 2 classes of 140 hrs.)	7,840
• Integrated on-line curriculum (\$520 per student)	15,600
• Textbooks (\$58 per student)	1,740
• Assessment registration fee \$50 per student)	1,500
• Assessment fee (\$180 per student for 4 assessments)	5,400
• Credentials	N/C
• Contingency for additional students and training expenses	10,000
• <b>Total Training Expenses</b>	<b>\$51,230</b>

**Training Support Costs** *(Cost estimates based on 30 students--15 students per class; 2 classes)*

• Drug testing, background checks, WorkKeys assessment, and employability training (\$300 per student)	\$ 9,000
• Weekly incentives (\$750 per student--\$150 per week for 5 weeks)	22,500
• Group transportation for site visits to manufacturing facilities	675
• <b>Total Support Cost Estimates</b>	<b>\$32,175</b>

**Instructor Training and Credentialing**

• Instructor certification training in Louisville, Kentucky (includes 90-day access to on-line test preparation material, 3-day training on teaching strategies, and all instructional materials and textbook)	\$2,200
• Travel exp. to Louisville, KY for instructor training for pilot project	1,000
• Assessment registration fee	50
• Assessment fee (\$45 for each of 4 assessments)	180
• Credentials	N/C
• <b>Total Instructor Training Expenses</b>	<b>\$3,430</b>

**FISCAL IMPACT**

Two training sessions in 2007:

MSSC Training Costs	\$51,230
Training Support Costs	<u>\$32,175</u>
Total	\$83,405

**STAFF RECOMMENDATION**

Staff recommends approval of resolution no. DCOA-2007.10 authorizing funding up to \$83,405 to train 30 students to become MSSC Certified.

**ATTACHMENTS**

Resolution DCOA-2007.10

**RESOLUTION NO. DCOA-2007.10**

A RESOLUTION OF THE DEVELOPMENT CORPORATION OF ABILENE, INC. (DCOA), ABILENE, TEXAS AUTHORIZING A CONTRACT WITH WORKFORCE CENTER OF WEST CENTRAL TEXAS ("WCWCT") AND FUNDING FOR THE MANUFACTURERS SKILLS STANDARDS COUNCIL ("MSSC") CERTIFIED MANUFACTURING PRODUCTION TECHNICIANS PROGRAM.

WHEREAS, the purpose of the DCOA is to expand employment opportunities for the citizens of Abilene; and,

WHEREAS, many workers demonstrate deficiencies in basic skills and the MSSC certification process addresses those skills deficiencies; and,

WHEREAS, the MSSC certification is viewed by some participating Abilene manufacturers as a proven mechanism to improve the quality of their entry-level applicant pool; and,

WHEREAS, based on proof of need and commitment from local manufacturers, and the potential for leveraging additional funding from the state, the West Central Texas Workforce Board has committed funding toward the development of a pilot project to train and assess local workers as MSSC-Certified Manufacturing Production Technicians; and

WHEREAS, staff requests the DCOA consider funding up to \$83,405 to help train 30 individuals to become MSSC-Certified Manufacturing Production Technicians and become better qualified to fill positions for local manufacturers; and,

WHEREAS, the DCOA is authorized by the Development Corporation Act of 1979, as amended, to provide financial assistance in order to facilitate the creation, retention or expansion of primary employment.

**NOW THEREFORE, BE IT RESOLVED BY THE DEVELOPMENT CORPORATION OF ABILENE, INC., ABILENE, TEXAS, THAT:**

**PART 1.** DCOA authorizes a contract with the Workforce Center of West Central Texas, which will subcontract with Texas State Technical College (TSTC) to administer a pilot program to train up to 30 individuals to become MSSC-Certified Manufacturing Production Technicians. The training will be conducted in two separate classes during 2007, and once completed, the students will be assessed. Participating manufacturers have agreed to conduct interviews for the graduates and participate in a job fair. The DCOA also authorizes funding in an amount up to Eighty-Three Thousand Four Hundred Five and no/100's Dollars (\$83,405) for the following:

**MSSC Training Expenses** (Cost estimates based on 30 students--2 classes of 15 students per class; a minimum of 10 trainees per class will be required.)

- Tuition/fees (\$305 per student) \$9,150
- Instructor wages (\$28 per hour; 2 classes of 140 hrs.) 7,840

• Integrated on-line curriculum (\$520 per student)	15,600
• Textbooks (\$58 per student)	1,740
• Assessment registration fee \$50 per student)	1,500
• Assessment fee (\$180 per student for 4 assessments)	5,400
• Credentials	N/C
• Contingency for additional students and training expenses	<u>10,000</u>
• <b>Total Training Expenses</b>	<b>\$51,230</b>

**Training Support Costs** *(Cost estimates based on 30 students--15 students per class; 2 classes)*

• Drug testing, background checks, WorkKeys assessment, and employability training (\$300 per student)	\$9,000
• Weekly incentives (\$750 per student--\$150 per week for 5 weeks)	22,500
• Group transportation for site visits to manufacturing facilities	<u>675</u>
• <b>Total Support Cost Estimates</b>	<b>\$32,175</b>

**PART 2.** Funding under this resolution is contingent upon execution of all necessary agreements. The funding commitment authorized under this resolution shall expire without notice 180 days from the date of adoption of same unless all required documents and agreements are executed prior to that expiration date or the commitment herein is extended in writing by the DCOA.

**PART 3.** The Chief Executive Officer of the Development Corporation of Abilene, Inc. is hereby authorized to negotiate, enter into and execute any contract and all other related documents on behalf of the DCOA.

ADOPTED this the 16th day of January, 2007.

ATTEST:

\_\_\_\_\_  
Dee Moore  
Secretary/Treasurer

\_\_\_\_\_  
Ray Ferguson  
President

APPROVED:

\_\_\_\_\_  
T. Daniel Santee, First Asst. City Attorney

8.4