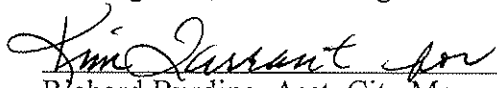


PUBLIC NOTICE

DEVELOPMENT CORPORATION OF ABILENE, INC.

A regular meeting of the Development Corporation of Abilene, Inc. will be held on Monday, September 20, 2010, in the Eagle Aviation Services, Inc. conference room, 2751 Airport Blvd., Abilene, Texas, "Hangar 1", commencing at 12:00 p.m. to consider the following agenda:

SIGNED:



Richard Burdine, Asst. City Manager for Economic Development

AGENDA

September 20, 2010
12:00 p.m.

Eagle Aviation Services Conference Room
2751 Airport Blvd., "Hangar 1"

1. Call the meeting to order.
2. Approval of minutes from the August 24, 2010, board meeting.
3. Introduction of Francisco "Pancho" Perez as the new Construction Project and Property Manager.
4. Sales Tax report for September 2010.
5. Executive Session: Pursuant to Tex. Gov't Code Sec. 551.087, an executive session may be held (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1). After discussion in executive session, any action or vote will be taken in public.

Pursuant to Tex. Gov't Code Sec. 551.072, an executive session may be held to discuss the possible exchange, lease, or value of real property associated with a project to be funded by the DCOA since deliberation in open session would have a detrimental effect on the DCOA's negotiations with a third party. After discussion in executive session, any action or vote will be taken in public.

Pursuant to Tex. Gov't Code Sec. 551.071, an executive session may be held to consult with the DCOA attorney regarding pending or contemplated litigation or a settlement offer regarding DCOA funded projects or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code. After discussion of the contemplated legal matters in executive session, any action or vote will be taken in public.

6. Workshop on development of the Eagle Aviation Services Inc. Maintenance Depot.
7. Discussion and possible approval of directives to staff regarding development of the Eagle Aviation Services Inc. Maintenance Depot.
8. Adjournment.

CERTIFICATE

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of Abilene, Texas, on the _____ day of _____, 2010, at _____.

City Secretary

NOTICE

Persons with disabilities who would like special assistance or need special accommodations to participate in this meeting should contact Department of Economic Development, (325) 676-6390, at least forty-eight (48) hours in advance of this meeting. Telecommunication device for the deaf is (325) 676-6360.

**DEVELOPMENT CORPORATION OF ABILENE, INC.
BOARD MEETING MINUTES
AUGUST 24, 2010**

MEMBERS PRESENT:	Paul Cannon Marelyn Shedd Dani Ramsay	Mike Schweikhard Scott Senter
STAFF PRESENT:	Richard Burdine Melissa Murphy Dan Santee	Kim Tarrant Don Green
GUESTS PRESENT:	Bill Ehrie Gary Robinett Mike McMahan Judy Wilhelm Joe Crawford Jerry Reed	Abilene Industrial Foundation “ “ “ Abilene Chamber of Commerce Small Business Development Center Abilene Aero Abilene Reporter-News

- 1. CALL TO ORDER.** Paul Cannon called the meeting to order at 1:35 p.m. in the Develop Abilene conference room located at 174 Cypress Street, 3rd floor, Abilene, TX.
- 2. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO FORMER BOARD MEMBER, JOE CRAWFORD.** President Paul Cannon presented a Certificate of Appreciation signed by Mayor Archibald to former DCOA Board member, Joe Crawford for his service on the board.
- 3. APPROVAL OF MINUTES FROM THE AUGUST 10, 2010 BOARD MEETING.** Scott Senter moved to approve the minutes from the August 10, 2010 board meeting. Mike Schweikhard seconded and the motion carried.
- 4. SALES TAX REPORT FOR AUGUST 2010 AND STATUS OF FUNDS REPORT FOR JULY 2010.** The sales tax rebate for August, which represents June sales, was \$829,187.67 for economic development. Based on this, sales tax is 4% below last year for the period of October through August. Expenditures totaled \$438,705.14 for July with most of this being spent on a note payment for the purchase of 122 acres in Five Points and the ETI contract for operations of the Abilene Life Sciences Accelerator. As of July 31, 2010, the DCOA had an undesignated fund balance of \$13.94 million.
- 5. PRESENTATION AND POSSIBLE APPROVAL OF REPORT FROM THE *PROJECT EVALUATION COMMITTEE* ON FISCAL YEAR (“FY”) 10 CONTRACT PERFORMANCE FOR TEXAS TECH SMALL BUSINESS DEVELOPMENT CENTER, ABILENE INDUSTRIAL FOUNDATION AND CHAMBER OF COMMERCE MILITARY AFFAIRS COMMITTEE, CITY OF ABILENE: AIRPORT BUSINESS DEVELOPMENT MANAGEMENT, AND CITY OF ABILENE: BUSINESS SERVICES AND PROPERTY MAINTENANCE DIVISIONS OF THE DEPARTMENT OF ECONOMIC DEVELOPMENT.** Scott Senter was named Chairman of the DCOA’s Project Evaluation Committee and presented the report from the DCOA Project Evaluation Committee

on FY10 contract performance for the above-named entities. The Committee recommended renewing all of these contracts for FY11.

After a brief question-and-answer session, a motion was made by Dani Ramsay to approve said report as presented. Marelyn Shedd seconded and the motion carried.

- 6. PRESENTATION AND POSSIBLE APPROVAL OF REPORT FROM THE *BUDGET & FINANCE COMMITTEE* CONCERNING FUNDING PROPOSALS FOR FY 2011 FOR TEXAS TECH SMALL BUSINESS DEVELOPMENT CENTER, ABILENE CHAMBER OF COMMERCE – MILITARY AFFAIRS COMMITTEE, ABILENE INDUSTRIAL FOUNDATION, INC., CITY OF ABILENE: AIRPORT BUSINESS DEVELOPMENT MANAGEMENT, AND CITY OF ABILENE: BUSINESS SERVICES AND PROPERTY MAINTENANCE DIVISIONS OF THE DEPARTMENT OF ECONOMIC DEVELOPMENT.** Scott Senter was also named Chairman of the DCOA's Budget & Finance Committee and presented its report. The Committee recommends approval of all the funding requests for FY11 as outlined in the report.

After a brief question-and-answer session, Dani Ramsay moved to approve said report as presented. Mike Schweikhard seconded and the motion carried.

- 7. PUBLIC HEARING: FUNDING PROPOSALS AND PROPOSED BUDGET FOR FY 2011.** DCOA President Paul Cannon opened the public hearing. There were no public speakers, so President Cannon closed the public hearing.
- 8. DISCUSSION AND POSSIBLE APPROVAL OF FUNDING REQUESTS, REVISED FY10 BUDGET AND PROPOSED BUDGET FOR FY 2011.** Marelyn Shedd made a motion to approve said funding requests, the revised FY10 budget and proposed FY 2011 budget as presented. Mike Schweikhard seconded. After some discussion on cash flow and projected project expenses, the motion carried.
- 9. PRESENTATION OF ANNUAL REPORT BY MIKE MCMAHAN, PRESIDENT OF THE ABILENE CHAMBER OF COMMERCE, FROM RICH J. LEIDL, P.C. AND TEAM CONCEPTS.** In lieu of the consultants incurring \$3,000 - \$4,000 in travel expenses to Abilene, Bill Ehrie with the Abilene Industrial Foundation, presented these reports covering issues that concern and/or affect Dyess Air Force Base. Dyess will be trading out 28 C130 H model airplanes for J models, along with building a new hangar for the J models and renovating another. Retirement of all B-1s has been discussed. Our consultants went on the defensive, explaining the benefits of keeping them at Dyess, along with fighting for personnel, spare parts and space for the B-1s. It was stressed how critical advocacy is and that our consultants do this for us on a daily basis. They are positioning Dyess to be flexible enough to accept new missions as well as possibly lose some. The board members were encouraged to accompany the Military Affairs Committee to Washington, D.C. to see what they go through to keep Dyess AFB viable.

10. EXECUTIVE SESSION. I hereby announce we are going into Executive Session pursuant to Texas Government Code Sections 551.071, .072, and .087 to consult with our legal counsel, discuss real property transactions, and discuss economic development negotiations involving a business prospect, as set forth on the agenda. Any vote or action will be taken in open session.

President Paul Cannon announced the date is August 24, 2010, and the time is 2:26 p.m. Mr. Cannon then announced the date is still August 24, 2010, and the time is 3:48 p.m. No vote or action was taken in Executive Session.

11. ADJOURNMENT. The next regularly scheduled meeting is September 14th.

Paul Cannon, President

MEMORANDUM

September 9, 2010

TO: Larry D. Gilley, City Manager
FROM: Mindy Patterson, Director of Finance
SUBJECT: September Sales Tax

The sales tax rebate for September is \$2,597,563.56 which represents July sales. This is 0.68% below last year. The breakdown of the September rebate is \$1,948,172.67 to the General Fund and \$649,390.89 for economic development. Of this rebate, \$11,415 is from prior periods, audit payments, future payments, and unidentified payments. Based on this rebate, sales tax is 3.76% below last year for the period of October through September. This rebate concludes our 2009-10 fiscal year. I have requested the detail from the state.

Should you have any questions, please contact me.

MP:ls

cc: Richard Burdine, Assistant City Manager
David Vela, Assistant City Manager

**CITY OF ABILENE
SALES TAX COMPARISION**

Accounting Period Month	GENERAL FUND	ECONOMIC DEVELOPMENT	TOTAL	GENERAL FUND	ECONOMIC DEVELOPMENT	TOTAL
	Actual 2008-09	Actual 2008-09		Actual 2009-10	Actual 2009-10	
October	\$2,110,326.56	\$703,442.19	\$2,813,768.75	\$2,015,713.10	\$671,904.36	\$2,687,617.46
November	2,680,326.85	893,442.28	3,573,769.13	2,274,694.28	758,231.42	3,032,925.70
December	2,122,016.60	707,338.86	2,829,355.46	1,806,689.71	602,229.90	2,408,919.61
January	1,981,869.70	660,623.23	2,642,492.93	1,784,282.81	594,760.94	2,379,043.75
February	2,867,665.67	955,888.56	3,823,554.23	2,694,722.33	898,240.78	3,592,963.11
March	1,807,393.10	602,464.36	2,409,857.46	1,855,978.16	618,659.39	2,474,637.55
April	1,849,680.13	616,560.04	2,466,240.17	1,804,229.03	601,409.68	2,405,638.71
May	2,380,270.93	793,423.64	3,173,694.57	2,444,890.66	814,963.55	3,259,854.21
June	1,961,132.05	653,710.68	2,614,842.73	1,838,890.30	612,963.43	2,451,853.73
July	1,794,109.23	598,036.41	2,392,145.64	1,982,419.12	660,806.37	2,643,225.49
August	2,397,269.11	799,089.70	3,196,358.81	2,487,563.00	829,187.67	3,316,750.67
September	1,961,484.00	653,828.00	2,615,312.00	1,948,172.67	649,390.89	2,597,563.56
FY TOTAL	\$25,913,543.93	\$8,637,847.95	\$34,551,391.88	\$24,938,245.17	\$8,312,748.38	\$33,250,993.55

NOTE: REPORT REFLECTS THE MONTH SALES TAX IS RECEIVED FROM AUSTIN. REVENUE IS RECORDED ON THIS BASIS FOR BUDGETARY PURPOSES.

THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) WILL REFLECT GASB 33 REQUIREMENT IN ADDITION TO THE BUDGET BASIS.

DEVELOPMENT CORPORATION OF ABILENE, INC.
1/2 CENT SALES TAX REVENUE
Monthly and Year-to-Year Comparisons

Accounting Period Month	Actual 2008-09	Actual 2009-10	% Change
October	\$703,442	\$671,904	-4.48%
November	893,442	758,231	-15.13%
December	707,339	602,230	-14.86%
January	660,623	594,761	-9.97%
February	955,889	898,241	-6.03%
March	602,464	618,659	2.69%
April	616,560	601,410	-2.46%
May	793,424	814,964	2.71%
June	653,711	612,963	-6.23%
July	598,036	660,806	10.50%
August	799,090	829,188	3.77%
September	653,828	649,391	-0.68%
FY TOTAL	\$8,637,848	\$8,312,748	-3.76%

Note: Report reflects the month sales tax is received from Austin.
Revenue is recorded on this basis for budgetary purposes.

The Comprehensive Annual Financial Report (CAFR) will reflect
GASB 33 requirement in addition to the budget basis.

Revenue for September '10 represents July '10 sales. Approximately
\$2,854 of the rebate is from prior periods, audit, and future payments.

Audit Payments: Larger businesses submit sales tax collections to the State
Comptroller every month and smaller ones either quarterly or annually. The
Comptroller audits the books of these businesses on a four year cycle to
determine if sales tax was collected on all taxable sales. Audit collections
represent the sales tax revenue from prior sales and submitted or refunded
subsequent to the audit.

DEVELOPMENT CORPORATION OF ABILENE, INC.

BOARD AGENDA

MEETING DATE: September 20, 2010

PROJECT: Workshop on Development of the Eagle Aviation Services, Inc. Maintenance Depot.

STAFF: Richard Burdine, CEO

BACKGROUND INFORMATION:

The DCOA began its relationship with Eagle Aviation Services, Inc. (EASI) in June 1994 when the DCOA purchased Hangars 2 and 3 at the Abilene Regional Airport and began leasing space to EASI for its aircraft maintenance operation, providing maintenance checks service for American Eagle Airline's ATR fleet. EASI committed to 100 aircraft maintenance jobs. Since then, the relationship has grown so that now EASI occupies 4 hangars for maintenance checks and a separate building for records and parts storage, all within close proximity of each other, and EASI employs about 385 maintenance and support personnel. Also, the DCOA's assistance to EASI has benefited the Abilene community and surrounding region by the addition of regional jet service to and from D/FW Airport.

EASI is poised again for potential new growth and we are in a good position to benefit from the growth, however, discussions are necessary to determine the board's wishes as we continue to compete for EASI's growth with other locations in the northern U.S. The workshop to be conducted during the September 20, 2010 board meeting will:

- Review of the history of the 16-year partnership between the DCOA/City of Abilene and Eagle Aviation Services, Inc.;
- Examine past DCOA investments made to develop a first-class maintenance depot;
- Analyze the economic benefits Abilene has received for its investments;
- Update the Board on the numerous hangar options considered since January 2007; and,
- Discuss additional investments necessary to remain competitive for aircraft maintenance in the commercial aviation sector.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

None.

ATTACHMENTS:

None.