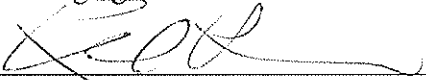


PUBLIC NOTICE

DEVELOPMENT CORPORATION OF ABILENE, INC.

A regular meeting of the Development Corporation of Abilene, Inc. will be held on Tuesday, June 12, 2012, in the Abilene Life Sciences Accelerator, 1325 Pine St., Abilene, Texas, commencing at 1:30 p.m. to consider the following agenda:

SIGNED:


Richard Burdine, Asst. City Manager for Economic Development

AGENDA

June 12, 2012
1:30 p.m.

Abilene Life Sciences Accelerator
1325 Pine St.

1. Call the meeting to order.
2. Approval of minutes from the May 22, 2012, board meeting.
3. June 2012 sales tax report and Status of Funds report for April 2012.
4. Executive Session: Pursuant to Tex. Gov't Code Sec. 551.087, an executive session may be held (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1). After discussion in executive session, any action or vote will be taken in public.

Pursuant to Tex. Gov't Code Sec. 551.072, an executive session may be held to discuss the possible exchange, lease, or value of real property associated with a project to be funded by the DCOA since deliberation in open session would have a detrimental effect on the DCOA's negotiations with a third party. After discussion in executive session, any action or vote will be taken in public.

Pursuant to Tex. Gov't Code Sec. 551.071, an executive session may be held to consult with the DCOA attorney regarding pending or contemplated litigation or a settlement offer regarding DCOA funded projects or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code. After discussion of the contemplated legal matters in executive session, any action or vote will be taken in public.
5. Discussion and possible approval of a resolution authorizing financial assistance for Project JH.
6. Discussion and possible approval of a resolution authorizing revised marketing assistance as an incentive for recruiting a second air carrier to Abilene.

7. Discussion and possible approval of a resolution amending the assistance to Cisco College originally approved to help with the set up of a Biotech Technical Certification teaching lab.
8. Adjournment.

CERTIFICATE

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of Abilene, Texas, on the _____ day of _____, 2012, at _____.

City Secretary

NOTICE

Persons with disabilities who would like special assistance or need special accommodations to participate in this meeting should contact Department of Economic Development, (325) 676-6390, at least forty-eight (48) hours in advance of this meeting. Telecommunication device for the deaf is (325) 676-6360.

**DEVELOPMENT CORPORATION OF ABILENE, INC.
BOARD MEETING MINUTES
MAY 22, 2012**

MEMBERS PRESENT: Paul Cannon Mike Schweikhard
Scott Senter Dani Ramsay

MEMBER ABSENT: Marelyn Shedd

STAFF PRESENT: Richard Burdine Kim Tarrant
Mindy Patterson Stanley Smith
Don Green Melissa Murphy

GUESTS PRESENT: Bill Ehrie, Abilene Industrial Foundation
Bear Gunderson, The CFP Group, Inc.
Joani Flud, The CFP Group, Inc.
Judy Wilhelm, SBDC

1. **CALL TO ORDER.** President Paul Cannon called the meeting to order at about 1:30 p.m. in the conference room of the Abilene Life Sciences Accelerator, 1325 Pine Street, Abilene, Texas.
2. **APPROVAL OF MINUTES FROM THE MAY 2, 2012, BOARD MEETING.** Scott Senter moved to approve the minutes from the May 2, 2012 board meeting. Mike Schweikhard seconded and the motion carried.
3. **SALES TAX REPORT FOR MAY 2012.** Mindy Patterson reviewed this information. The sales tax rebate for May (which represents March sales) was \$977,461 for economic development and is up 3% above last May. Cumulatively, sales tax is up almost 20% above last year for the period of October through May. Of the top twenty Texas cities, Abilene had the eleventh highest increase. The average state increase was about 4.35%.
4. **PRESENTATION OF SEMI-ANNUAL REPORTS FOR 6 MONTHS ENDED MARCH 31, 2012 BY: ABILENE INDUSTRIAL FOUNDATION, CITY OF ABILENE AIRPORT BUSINESS DEVELOPMENT MANAGEMENT PROGRAM, AND TTU SMALL BUSINESS DEVELOPMENT CENTER.** President Bill Ehrie reviewed the semi-annual report for FY12 from the Abilene Industrial Foundation (AIF). So far, the AIF has spent \$43,348 of its FY12 marketing budget of \$140,000. From the 16 leads received, the AIF responded to ten and opened two prospect files, plus there were six prospect visits to Abilene. The AIF made 50 retention visits. So far this fiscal year, they have hosted one manufacturers' luncheon, attended three trade shows, attended three conferences, and have made five presentations throughout the community.

There were questions and discussion about the nation's economy and what kind of feedback the AIF has received from the different companies when they made their retention visit. Mr. Ehrie conveyed that most plant managers have a positive outlook on the national and state economy, and that he had not heard a single negative comment.

Mr. Ehrie continued with a brief update on Dyess AFB, noting there will be a total of 23 new C130-J aircraft by the end of August, a total of 28 in 2013 and a total of 30 aircraft in 2014. Construction of the new simulator building is on schedule. Dyess AFB has received money from different federal sources through the Combat Support Group. The 900 military personnel currently deployed with the B1Bs will be returning to Dyess very soon.

Melissa Murphy summarized the report from the Abilene Airport Business Development Management Program (BDMP) for the first half of FY12. The BDMP continues with its marketing campaign by advertising in different media types, including the Abilene Reporter-News' web page, and are plugged into social media such as Facebook and Twitter. Last year they added outdoor billboards to the marketing plan and currently have one sign on I-20 near Cisco and one sign in Brownwood.

YTD enplanements are up 4% for FY12. The ABI-VIP Passenger Rewards Program was started January 1, 2009 and continues to be quite successful, resulting in 1,080 current passengers. Rental car revenue is up 10% YTD while parking lot revenue is up 8% YTD.

The Abilene Airport continues to make efforts to connect with the community and increase awareness by sponsoring various events throughout the year. These include being an exhibit sponsor for The Grace Museum, a program sponsor for the Abilene Philharmonic Association and a "Boo at the Zoo" sponsor at the Abilene Zoo. The Abilene Airport has a partnership with ACU by having a sign at the Moody Coliseum entrance, plus a partnership with the Abilene Ruff Riders.

Judy Wilhelm reviewed the Small Business Development Center's (SBDC) Mid Year FY12 Report. For the first half of FY 2012, the SBDC helped a total of 39 businesses open and create 108 jobs. Total capital formation was \$4.5 million, with \$2.1 million being from one individual. The SBDC assisted with Abilene Christian University's fourth annual Springboard Ideas Challenge and neighborhood initiatives with the City of Abilene. The SBDC is also involved with the West Texas Innovation Network (WTIN), helping the WTIN with mentoring sessions.

The SBDC provided several workshops at the request of Support Services at Dyess AFB and continues to provide contracting workshops, building relationships between contractors and Dyess contracting.

New on the horizon for the SBDC is HB 3606, the JOBS Bill (Jumpstart Our Business Startups). The JOBS Bill allows anyone from anywhere to help fund a start up business on the internet within guidelines currently being developed by the SEC. The SBDC is also in the process of developing a more online presence in the form of information and possible webinars.

5. **DISCUSSION AND POSSIBLE APPROVAL OF THE DCOA'S SEMI-ANNUAL REPORT OF ACTIVITIES ENDING MARCH 31, 2012.** Richard Burdine began by reviewing the financial assistance chart. Among the items highlighted were Smith Pipe, Coca Cola, Fehr Foods and Bandag. Mr. Burdine noted that all the companies on the chart are local. While job creation numbers are not as high as one would hope, the projected total of \$20 million in capital investment by these companies should not be overlooked. With the future of the state and national economies uncertain, many companies are looking to retain existing jobs and expand their businesses with capital improvement projects instead of creating new jobs.

Mr. Burdine reviewed the situation with the U.S.P.S. Abilene Mail Processing Center. Earlier this year it was announced that the Abilene center would close this year. However, the USPS recently announced an extension of the closure to 2014, so negotiations are still a possibility.

Mike Schweikhard moved to approve said report by oral resolution, as presented. Dani Ramsay seconded and the motion carried.

6. **APPOINTMENT OF 2012 PROJECT EVALUATION AND BUDGET & FINANCE STANDING COMMITTEES OF THE DCOA.** Each year, the DCOA President appoints members to serve a one-year term on standing committees. These committees include the Project Evaluation Committee, which reviews performance reports on the DCOA's contract agencies, and the Budget & Finance Committee, which recommends a budget for the DCOA. These two committees typically meet once each year during the budget process, usually in July or August.

DCOA President Paul Cannon appointed the following to serve on these two committees for 2012: Marelyn Shedd, Scott Senter, Ron Butler, John Stearns, Ray Ferguson, and Tucker Bridwell. Mike Schweikhard and Dani Ramsay will serve as backup to Marelyn Shedd and Scott Senter as board members.

7. **EXECUTIVE SESSION.** I hereby announce we are going into Executive Session pursuant to Texas Government Code Sections 551.071, .072, and .087 to consult with our legal counsel, discuss real property transactions, and discuss economic development negotiations involving a business prospect, as set forth on the agenda. Any vote or action will be taken in open session.

President, Paul Cannon announced the date is May 22, 2012, and the time is 2:15 p.m. President, Paul Cannon later announced the date is still May 22, 2012, and the time is 3:20 p.m. No vote or action was taken in Executive Session.

8. **DISCUSSION AND POSSIBLE APPROVAL OF A CONTRACT AND FUNDING TO REPLACE THE FIRE SUPPRESSION SYSTEM IN WAREHOUSES C AND D AND THE OFFICES AT 4109 VINE ST.** Dani Ramsay made a motion to approve Resolution No. DCOA-2012.20, authorizing a contract with The CFP Group, Inc. to install a new dry-pipe fire suppression system in Warehouses C and D and the offices at 4109 Vine St. Also authorized is funding of \$256,775.46 plus a 5% contingency, for total approved funding of \$269,615.46. The motion was seconded by Scott Senter and passed.
9. **ADJOURNMENT.** The next regularly scheduled meeting is June 12, 2012. There being no further business, the meeting was adjourned.

Paul Cannon, President

MEMORANDUM

June 6, 2012

TO: Larry D. Gilley, City Manager
FROM: Mindy Patterson, Director of Finance
SUBJECT: June Sales Tax

The sales tax rebate for June is \$3,067,777.92 which represents April sales. This is 3.41% above last year. The breakdown of the June rebate is \$2,300,833.44 to the General Fund and \$766,944.48 for economic development. Of this rebate, \$75,900 is from prior periods, audit payments, future payments, and unidentified payments. Based on this rebate, sales tax is 17.96% above last year for the period of October through June. I have requested the detail from the state.

Should you have any questions, please contact me.

MP:ls

cc: Richard Burdine, Assistant City Manager
David Vela, Deputy City Manager

**CITY OF ABILENE
SALES TAX COMPARISON**

Accounting Period Month	GENERAL FUND	ECONOMIC DEVELOPMENT	TOTAL 2010-11	GENERAL FUND	ECONOMIC DEVELOPMENT	TOTAL 2011-12
	Actual 2010-11	Actual 2010-11		Actual 2011-12	Actual 2011-12	
October	\$1,985,576.13	\$661,858.71	\$2,647,434.84	\$2,671,157.84	\$890,385.94	\$3,561,543.78
November	2,324,513.46	774,837.82	3,099,351.28	2,894,423.44	964,807.81	3,859,231.25
December	1,941,356.20	647,118.73	2,588,474.93	2,175,827.99	725,276.00	2,901,103.99
January	2,079,342.18	693,114.06	2,772,456.24	2,823,199.08	941,066.36	3,764,265.44
February	2,936,669.76	978,889.92	3,915,559.68	3,527,637.94	1,175,879.31	4,703,517.25
March	1,938,924.19	646,308.06	2,585,232.25	2,196,565.64	732,188.54	2,928,754.18
April	1,923,931.42	641,310.47	2,565,241.89	2,307,190.75	769,063.58	3,076,254.33
May	2,845,240.04	948,413.35	3,793,653.39	2,932,384.19	977,461.40	3,909,845.59
June	2,224,901.30	741,633.77	2,966,535.07	2,300,833.44	766,944.48	3,067,777.92
YTD	\$20,200,454.68	\$6,733,484.89	\$26,933,939.57	\$23,829,220.31	\$7,943,073.42	\$31,772,293.73
July	2,249,301.71	749,767.23	2,999,068.94			
August	3,040,179.23	1,013,393.08	4,053,572.31			
September	2,397,520.25	799,173.41	3,196,693.66			
FY TOTAL	\$27,887,455.87	\$9,295,818.61	\$37,183,274.48			

NOTE: Report reflects the month sales tax is received from Austin. Revenue is recorded on this basis for budgetary purposed.

The Comprehensive Annual Financial Report (CAFR) will reflect revenue based upon the month the sales tax is paid by the vendor in accordance with GASB 33 requirements.

DEVELOPMENT CORPORATION OF ABILENE, INC.
1/2 CENT SALES TAX REVENUE
Monthly and Year-to-Year Comparisons

Accounting Period Month	Actual 2010-11	Actual 2011-12	% Change
October	\$661,859	\$890,386	34.53%
November	774,838	964,808	24.52%
December	647,119	725,276	12.08%
January	693,114	941,066	35.77%
February	978,890	1,175,879	20.12%
March	646,308	732,189	13.29%
April	641,310	769,064	19.92%
May	948,413	977,461	3.06%
June	741,634	766,944	3.41%
YTD	<u>\$6,733,485</u>	\$7,943,073	17.96%
July	749,767		
August	1,013,393		
September	799,173		
FY TOTAL	<u><u>\$9,295,819</u></u>		

Note: Report reflects the month sales tax is received from Austin.
Revenue is recorded on this basis for budgetary purposes.

The Comprehensive Annual Financial Report (CAFR) will reflect revenue based upon the month the sales tax is paid by the vendor in accordance with GASB 33 requirements.

Revenue for June '12 represents April '12 sales. Approximately \$18,975 of the rebate is from prior periods, audit, and future payments.

Audit Payments: Larger businesses submit sales tax collections to the State Comptroller every month and smaller ones either quarterly or annually. The Comptroller audits the books of these businesses on a four year cycle to determine if sales tax was collected on all taxable sales. Audit collections represent the sales tax revenue from prior sales and submitted or refunded subsequent to the audit.

DEVELOPMENT CORPORATION OF ABILENE, INC.
1/2 CENT SALES TAX REVENUE
Five Year Comparison

Accounting Period Month	Actual 2007-08	Actual 2008-09	Actual 2009-10	Actual 2010-11	Actual 2011-12
October	\$676,406	\$703,442	\$671,904	\$661,859	\$890,386
November	764,578	893,442	758,231	774,838	964,808
December	644,727	707,339	602,230	647,119	725,276
January	626,702	660,623	594,761	693,114	941,066
February	977,610	955,889	898,241	978,890	1,175,879
March	599,437	602,464	618,659	646,308	732,189
April	598,138	616,560	601,410	641,310	769,064
May	824,194	793,424	814,964	948,413	977,461
June	656,884	653,711	612,963	741,634	766,944
Year-to-Date Total	<u>\$6,368,675</u>	<u>\$6,586,894</u>	<u>\$6,173,363</u>	<u>\$6,733,485</u>	<u>\$7,943,073</u>
July	684,703	598,036	660,806	749,767	
August	864,311	799,090	829,188	1,013,393	
September	723,753	653,828	649,391	799,173	
FY TOTAL	<u><u>\$ 8,641,443</u></u>	<u><u>\$ 8,637,848</u></u>	<u><u>\$ 8,312,748</u></u>	<u><u>\$ 9,295,819</u></u>	<u><u>\$ 7,943,073</u></u>

Note: Report reflects the month sales tax is received from Austin.
Revenue is recorded on this basis for budgetary purposes.

The Comprehensive Annual Financial Report (CAFR) will reflect
revenue based upon the month the sales tax is paid by the vendor
in accordance with GASB 33 requirements.

3.4

CITY OF ABILENE, TEXAS

DEVELOPMENT CORPORATION OF ABILENE, INC.

Balance Sheet

April 30, 2012

ASSETS:

Cash and Investments	\$15,829,269
Notes receivable	14,509,390
Accounts receivable	35,293
Due from other governments	1,846,504
Total Current Assets	<u>\$32,220,456</u>

OTHER ASSETS:

Fixed assets	\$39,567,941
Accumulated depreciation	(5,993,881)
Total Other Assets	<u>33,574,060</u>

TOTAL ASSETS

\$65,794,516

LIABILITIES:

Vouchers payable	\$49,355
Total Liabilities	<u>\$49,355</u>

FUND BALANCES:

Investment in general fixed assets	\$33,574,060
Reserved for contractual obligations(external)	17,314,864
Reserved for obligated programs(internal)	1,294,409
Undesignated Balance	13,561,828
Total Fund Balance	<u>\$65,745,161</u>

TOTAL LIABILITIES AND FUND BALANCES

\$65,794,516

FIXED ASSETS:

	<u>Original Cost</u>	<u>Improvements</u>	<u>Depreciation</u>	<u>Total</u>
Land:				
456.458 acres - Five Pts Bus Park	\$489,507			\$489,507
303.53 acres Hwy 36 & FM 18	449,238			449,238
122 acres - N Five Pts	482,239			482,239
5.6 acres UPS	69,217			69,217
922 N. 13th Street	35,735			35,735
Buildings and Improvements:				
2601 Airport Blvd.	1,563,210	540,633	471,853	1,631,990
2809 Airport Blvd.	396,519	444,583	369,157	471,945
2841 Airport Blvd.	456,736	62,923	309,030	210,629
4002 Loop 322	1,290,916	2,384,892	1,536,343	2,139,465
Five Pts Bus Park	0	8,227,560	755,599	7,471,961
6450 Five Points Parkway	5,809,354	7,016,797	1,595,349	11,230,802
Grant Bldg 341 Pine	147,194	405,726	224,282	328,638
2742 Lance Dr. (EASI Storage)	2,527,408	9,987	379,844	2,157,551
4109 Vine St	583,524	180,855	108,220	656,159
4009 Vine St	583,524	0	87,529	495,995
Leasehold improvements	1,366,201		113,850	1,252,351
Equipment	116,660	0	24,814	91,846
Vehicle: 2005 Dodge Caravan	18,011	0	18,011	0
Construction in Progress		3,908,792		3,908,792
TOTAL FIXED ASSETS	<u>\$16,385,193</u>	<u>\$23,182,748</u>	<u>\$5,993,881</u>	<u>\$33,574,060</u>

DEVELOPMENT CORPORATION OF ABILENE
STATUS OF FUNDS @ APRIL 30, 2012

	Object	Beginning I-T-D Revenues	Current Month Revenues	Current FY Revenues	(MARCH, 1990) Ending I-T-D Revenues
REVENUE-TO-DATE					
City Sales Tax	40201	\$ 137,410,600.66	\$ 764,641.31	\$ 6,166,943.60	\$ 143,577,544.26
Sales Tax Retained	40202	452,331.95	4,422.27	31,723.94	484,055.89
Princ. - Loans & Assess	40902	3,119,599.24	-	148,929.03	3,268,528.27
Int. - Loans & Assess	46003	2,242,615.88	17.09	587.24	2,243,203.12
Interest on Investments	46004	6,979,819.62	3,418.87	23,292.85	7,003,112.47
Land Lease	47201	16,019.76	-	1,276.35	17,296.11
Building/Space Rent	47203	6,368,901.57	67,029.79	543,733.95	6,912,635.52
Miscellaneous Federal	41490	1,322,526.00	-	-	1,322,526.00
Miscellaneous State Grants	41690	26,500.00	-	-	26,500.00
Other Contributions	47105	140,712.60	-	-	140,712.60
Interfund Recovery	47217	1,534,976.08	-	-	1,534,976.08
Miscellaneous Recovery	47219	2,176,501.50	-	8,844.00	2,185,345.50
Miscellaneous Prior Year	47241	27,720.38	-	33,571.64	61,292.02
Miscellaneous Revenue	47244	991,664.20	952.65	7,921.06	999,585.26
Sale of Land	48201	392,446.27	-	83,147.23	475,593.50
Sale of Buildings & Equipment	48203	3,976,326.19	-	-	3,976,326.19
Gain (loss) Sale of Asset	48204	600,000.00	-	-	600,000.00
GASB 22 Restatement		355,634.89	-	-	355,634.89
GASB 34 Adjustment		2,403,949.11	-	-	2,403,949.11
		\$ 170,538,845.90	\$ 840,481.98	\$ 7,049,970.89	\$ 177,588,816.79

DEVELOPMENT CORPORATION OF ABILENE
STATUS OF FUNDS @ APRIL 30, 2012

Project		Beginning I-T-D Expenditures	Current Month Expenditures	Current FY Expenditures	Ending I-T-D Expenditures	Outstanding Contracts
CONTRACTS ENCUMBERED/ EXPENDITURES-TO-DATE						
Prior Years Programs		\$ 83,011,481.01	\$ -	\$ -	\$ 83,011,481.01	
Business Services Division	Div 2760	8,453,109.02	49,380.28	366,712.14	8,819,821.16	-
Life Sciences Property - Pine	Div 2765	1,110,106.57	113,432.23	529,401.50	1,639,508.07	-
DCOA Annual Contracts	Div 2775	2,462,356.75	7,732.05	318,601.76	2,780,958.51	3,650.00
Abilene Industrial Foundation	2775-62571	13,218,417.51	64,115.50	316,275.78	13,534,693.29	430,574.22
TTU Small Business Dev Cntr	2775-62572	2,851,327.30	21,262.50	102,131.25	2,953,458.55	147,868.78
Chamber Military Affairs	2775-62573	1,266,511.16	-	9,786.99	1,276,298.15	50,213.01
Airport Business Dev Mgr	2775-62574	753,217.55	19,456.15	73,488.00	826,705.55	-
Murf Systems	4998	199,665.00	-	-	199,665.00	-
EASI 04	5213	2,131,546.52	-	-	2,131,546.52	345,391.14
Fehr Food	5220	3,161,220.00	-	-	3,161,220.00	-
Bandag Building Improv	5228	8,000.00	-	3,100.00	11,100.00	-
CBER Website	5240	7,067.07	-	-	7,067.07	1,249.93
TTU Pharmacy School	5242	658,436.00	-	-	658,436.00	-
PWP (Project LF)	5251	2,507,898.97	-	-	2,507,898.97	1,676,000.00
Genesis Network	5258	1,615,416.69	-	-	1,615,416.69	-
SBIR/STTR	5263	85,535.86	-	380.00	85,915.86	185,384.49
EASI 7th Doc	5265	239,175.14	-	-	239,175.14	34,081.10
TTU HSC Research	5273	1,623,721.66	-	-	1,623,721.66	1,376,278.34
Spec 3 Construction	5276	5,432,320.65	-	-	5,432,320.65	304,179.35
Energy Maintenance Service	5282	185,246.60	-	63,023.47	248,270.07	621,623.53
Genesis Network Phase II	5284	22,924.00	-	-	22,924.00	2,469,000.00
Tower Tech	5285	2,622,973.37	-	417,676.14	3,040,649.51	2,142,066.09
Texas Metal 08	5288	106,666.66	-	53,333.76	160,000.42	-
Project BG	5295	-	-	-	-	748,000.00
Coca Cola Abilene	5296	-	-	-	-	2,020,000.00
ETI Contract	5304	807,685.54	103,274.04	333,820.26	1,141,505.80	238,674.20
TTU 842 Pine	5308	173,181.72	-	-	173,181.72	40,318.28
AIC Eq Lease	5312	129,512.83	556.00	19,845.86	149,358.69	-
Nation Wide Prod	5313	31,150.00	-	31,216.67	62,366.67	42,883.33
LM Wind Power	5314	-	-	-	-	566,250.00
Texas Healthcare Linen	5315	118,891.00	-	-	118,891.00	-
Enavail, LLC	5316	331,083.88	-	41,615.00	372,698.88	110,632.82
Texas Metal 10	5317	-	-	14,683.33	14,683.33	-
Cisco College Biotech Training	5318	11,184.80	-	2,809.15	13,993.95	53,656.05
Energy Maintenance Serv-Gearbox	5319	140,000.00	140,000.00	149,660.00	289,660.00	192,840.00
EASI Hanger Design	5320.1	347,109.34	-	4,157.28	351,266.62	-
EASI Hanger Construction	5320.2	2,310,367.60	49,171.86	2,060,708.36	4,371,075.96	389,899.56
EASI Hanger Fire Safety	5320.3	926,252.29	119,882.38	484,617.99	1,410,870.28	1,046,376.72
Pepsi Beverage Co.	T5321	-	-	70,000.00	70,000.00	280,000.00
Cooperative Response Center	5324	-	71,748.18	71,748.18	71,748.18	224,751.82
Land 922 N 13th Street	5325	35,735.00	-	-	35,735.00	-
Teleperformance USA	5326	-	-	92,550.00	92,550.00	282,450.00
Docket Navigator	5327	-	-	-	-	159,000.00
Smith Pipe (SPA Coat.) Ph 1 & 2	5330	-	-	-	-	928,868.00
ALSA Contribution	5332	53,918.00	-	-	53,918.00	-
TMAC FY12	5333	-	-	-	-	88,000.00
Vine St. Warehouse	5335.1	-	-	55,457.00	55,457.00	-
Vine St. Fire Safety	5335.2	-	-	2,600.00	2,600.00	2,300.00
Vine St. Parking Lot	5335.3	-	-	158,850.00	158,850.00	1,730.00
Vine St. Construction	5335.4	-	-	-	-	25,300.00
Vine St. Interior Demo	5335.5	-	15,850.00	17,768.28	17,768.28	98,509.00
EASI hanger Skylight	5336	-	25,455.00	25,455.00	25,455.00	-
Springboard Challenge	5337	-	-	5,000.00	5,000.00	-
Land 2 Acres Hwy 36	5338	-	15,641.17	16,641.17	16,641.17	-
Welder Training	5339	-	-	-	-	417,438.00
Miscellaneous Activities	2785	354,189.86	-	-	354,189.86	-
TOTAL ENCUMB. / EXPENDITURES		\$ 139,504,602.92	\$ 816,957.34	\$ 5,913,114.32	\$ 145,417,717.24	\$ 17,745,437.76
TOTAL FUND BALANCE					\$ 32,171,099.55	
UNENCUMBERED FUND BALANCE						\$ 14,425,661.79

DEVELOPMENT CORPORATION OF ABILENE
STATUS OF FUNDS @ APRIL 30, 2012

Project	Amount Obligated	Prior Years Disbursed	Current Month Disbursed	Current Year Disbursed	Amount Encumbered	Balance Reserved for Obligated Programs	
BALANCE OF OBLIGATED PROGRAMS							
Business Services Division	Div 2760	\$ 626,895.00	\$ -	\$ 49,380.28	\$ 366,712.14	\$ 260,182.86	
Life Sciences Property -Pine	Div 2765	825,910.00	-	113,432.23	529,401.50	296,508.50	
DCOA Annual Contracts	Div 2775	297,320.00	-	7,732.05	318,601.76	(24,931.76)	
Abilene Industrial Foundation	2775-4950	746,850.00	-	64,115.50	316,275.78	-	
TTU Small Business Dev Cntr	2775-4951	250,000.00	-	21,262.50	102,131.25	(0.03)	
Chamber Military Affairs	2775-4952	60,000.00	-	-	9,786.99	-	
Airport Business Dev Mgr	2775-4953	160,813.00	-	19,456.15	73,488.00	87,325.00	
Murf Systems	4998	199,665.00	199,665.00	-	-	-	
EASI 04	5213	2,476,938.00	2,131,546.52	-	-	0.34	
Fehr Food	5220	3,161,220.00	3,161,220.00	-	-	-	
Bandag Building Improv	5228	11,100.00	8,000.00	-	3,100.00	-	
CBER Website	5240	8,317.00	7,067.07	-	-	1,249.93	
TTU Pharmacy School	5242	658,436.00	658,436.00	-	-	-	
PWP (Project LF)	5251	4,183,899.00	2,507,898.97	-	-	1,676,000.00	
Genesis Network	5258	1,615,417.00	1,615,416.69	-	-	0.31	
SBIR/STTR	5263	271,400.00	85,535.86	-	380.00	185,384.49	
EASI 7th Doc	5265	273,257.00	239,175.14	-	-	34,081.10	
TTU HSC Research	5273	3,000,000.00	1,623,721.66	-	-	1,376,278.34	
Spec 3 Construction	5276	5,736,500.00	5,432,320.65	-	-	304,179.35	
Energy Maintenance Service	5282	869,894.00	185,246.60	-	63,023.47	621,623.53	
Genesis Network Phase II	5284	2,491,924.00	22,924.00	-	-	2,469,000.00	
Tower Tech	5285	5,182,716.00	2,622,973.37	-	417,676.14	2,142,066.09	
Texas Metal 08	5288	160,001.00	106,666.66	-	53,333.76	-	
Run Energy	5295	748,000.00	-	-	-	748,000.00	
Coca Cola Abilene	5296	2,020,000.00	-	-	-	2,020,000.00	
ETI Contract	5304	1,380,180.00	807,685.54	103,274.04	333,820.26	238,674.20	
TTU 842 Pine	5308	213,500.00	173,181.72	-	-	40,318.28	
AIC Equipment Lease/Purchase	5312	165,000.00	129,512.83	556.00	19,845.86	-	
Nation Wide Products	5313	105,250.00	31,160.00	-	31,216.67	42,883.33	
LM Wind Power	5314	566,250.00	-	-	-	566,250.00	
Texas Healthcare Linen	5315	118,891.00	118,891.00	-	-	-	
Enavail, LLC	5316	487,980.00	331,083.88	-	41,615.00	110,632.82	
Texas Metal 10	5317	14,684.00	-	-	14,683.33	-	
Cisco College Biotech Training	5318	67,650.00	11,184.80	-	2,809.15	53,656.05	
Energy Maintenance Serv-Gearbox	5319	482,500.00	140,000.00	140,000.00	149,660.00	192,840.00	
EASI Hanger Design	5320.1	403,272.00	347,109.34	-	4,157.28	-	
EASI Hanger Construction	5320.2	4,770,000.00	2,310,367.60	49,171.86	2,060,708.36	389,899.56	
EASI Hanger Fire Safety	5320.3	2,592,097.00	926,252.29	119,882.38	484,617.99	1,046,376.72	
Pepsi Beverage Co.	5321	350,000.00	-	-	70,000.00	280,000.00	
Cooperative Response Center	5324	296,500.00	-	71,748.18	71,748.18	224,751.82	
Land 922 N 13th Street	5325	50,000.00	35,735.00	-	-	-	
Teleperformance USA	5326	375,000.00	-	-	92,550.00	282,450.00	
Docket Navigator	5327	159,000.00	-	-	-	159,000.00	
Smith Pipe (SPA Coat.) Ph 1 & 2	5330	928,868.00	-	-	-	928,868.00	
ALSA Contribution	5332	53,918.00	53,918.00	-	-	-	
TMAC FY12	5333	88,000.00	-	-	-	88,000.00	
Vine St. Warehouse	5335.1	55,457.00	-	-	55,457.00	-	
Vine St. Fire Safety	5335.2	4,900.00	-	-	2,600.00	2,300.00	
Vine St. Parking Lot	5335.3	160,580.00	-	-	158,850.00	1,730.00	
Vine St. Construction	5335.4	25,300.00	-	-	-	25,300.00	
Vine St. Interior Demo	5335.5	130,489.00	-	15,850.00	17,768.28	98,509.00	
EASI hanger Skylight	5336	25,455.00	-	25,455.00	25,455.00	-	
Springboard Challenge	5337	5,000.00	-	-	5,000.00	-	
Land 2 Acres Hwy 36	5338	16,642.00	-	15,641.17	16,641.17	-	
Welder Training	5339	417,438.00	-	-	-	417,438.00	
Miscellaneous Activities	2785	354,189.86	354,189.86	-	-	-	
BALANCE OF OBLIGATED PROGRAMS		\$ 50,900,462.86	\$ 26,378,076.05	\$ 816,957.34	\$ 5,913,114.32	\$ 17,745,437.76	\$ 863,834.73

UNDESIGNATED FUND BALANCE (unencumbered balance less obligated programs and contingent liabilities) \$ 13,561,827.06

DCOA Board approved projects waiting for signed contracts	Expiration Date
West Texas Innovation Network 5328	09/30/2012
TTUHSC School of Nursing 5331	09/30/2012
TTUHSC School of Pharm expansion 5242	09/30/2012
Marketing for 2nd Airline 5334	09/30/2012
Project ML	09/30/2012
Fehr Foods '12	08/14/2012
Bridgestone Bandag	08/27/2012
	<u>4,138,597</u>

3.8

DEVELOPMENT CORPORATION OF ABILENE, INC.
BOARD AGENDA
MEETING DATE: June 12, 2012

PROJECT: Project JH

STAFF: Richard Burdine, CEO

THE COMPANY

Project JH was founded in 1971 in Abilene. The founder was originally the sole employee and has grown the company to 30 employees, the majority of which earn over \$30,000/yr. The services they provide include drill collar threading, CNC and general machining, oilfield equipment and pump repair, buy, sell and manufacture oilfield and water well drilling swivels, various types of welding, and rotary subs of all types and sizes. The products manufactured include National N-69 swivel, 250 ton hook and block combo, King 300 ton swivel, hydraulic over mechanical rig jacks, and complete tail roll assemblies for oilfield trailers and trucks.

THE PROJECT/REQUEST

The Company is ready to expand by constructing a new building and purchasing additional equipment such as overhead hoists, compressor, test stands, test equipment, and a 5-axis CNC machining center in order to manufacture more components. Project JH will retain its existing 30 jobs and create 22 more for total jobs of 52. The company will also invest \$850,000 in land, construction, and capital equipment purchases. Staff proposes an incentives package totaling \$351,000 for job creation and capital investment as follows:

1. **Job Creation Incentive** – Up to \$266,000 for creation of 22 new jobs earned over 3 years at 1/3 the incentives per job amount in the chart below.

Project JH Job Creation Incentives

Annual Salary Level*	Number of Jobs (current)	Number of Jobs (new)	Incentives per Job	Incentives Total
\$20 to \$30,000	10	0		
\$30 to \$40,000	8	8	\$ 10,000	\$ 80,000
\$40 to \$50,000	5	10	\$ 12,000	\$ 120,000
\$50 to \$60,000	4	3	\$ 15,000	\$ 45,000
Over \$60,000	3	1	35%	\$ 21,000
Total:	30	22		\$ 266,000

New Management Position	Annual Salary Level*
Over \$60,000	
Sales Lead	\$60,000
Total Salaries:	\$60,000

* Calculations based on salaries provided without non-mandatory benefits.

2. **Capital Investment Incentive** – Up to \$85,000 based on 10% of the company's actual investment in land, construction and capital equipment costs, estimated to be \$850,000, paid over 3 years. Annual payments will not exceed \$28,333.

Capital Investment Incentives

Investment:	Amount	Incentives %	Incentives Total
Land & Building Expansion	\$ 500,000	10%	\$ 50,000
Capital Equipment	\$ 350,000	10%	\$ 35,000
Total:	\$ 850,000		\$ 85,000

STAFF RECOMMENDATION

Staff recommends approval of resolution DCOA 2012.21 authorizing a financial assistance package totaling \$351,000 for Project JH as described above, in exchange for the creation of 22 new jobs and capital investment of \$850,000.

ATTACHMENTS

Resolution DCOA-2012.21

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RESOLUTION NO. DCOA-2012.21

A RESOLUTION OF THE DEVELOPMENT CORPORATION OF ABILENE, INC. (DCOA), ABILENE, TEXAS AUTHORIZING FINANCIAL ASSISTANCE FOR PROJECT JH.

WHEREAS, the purpose of the DCOA is to expand employment opportunities for the citizens of Abilene; and,

WHEREAS, Project JH was founded in 1971 in Abilene. The founder was originally the sole employee and has grown the company to 30 employees, the majority of which earn over \$30,000/yr ; and,

WHEREAS, The services they provide include drill collar threading, CNC and general machining, oilfield equipment and pump repair, buy, sell and manufacture oilfield and water well drilling swivels, various types of welding, and rotary subs of all types and sizes. The products manufactured include National N-69 swivel, 250 ton hook and block combo, King 300 ton swivel, hydraulic over mechanical rig jacks, and complete tail roll assemblies for oilfield trailers and trucks; and,

WHEREAS, Project JH is ready to expand by constructing a new building and purchasing additional equipment such as overhead hoists, compressor, test stands, test equipment, and a 5-axis CNC machining center in order to manufacture more components; and,

WHEREAS, Staff proposes an assistance package totaling \$351,000 for expansion of its operations, whereby Project JH will retain its 30 jobs and create 22 new FTE's plus invest \$850,000 in land, construction and capital equipment.

NOW THEREFORE, BE IT RESOLVED BY THE DEVELOPMENT CORPORATION OF ABILENE, INC., ABILENE, TEXAS, THAT:

PART 1. DCOA authorizes assistance for Project JH in the amount of Three Hundred Fifty-One Thousand and no/100's Dollars (\$351,000.00). Project JH will retain 30 and create an additional 22 full-time jobs for a total of 52, plus invest \$850,000 in building expansion costs and equipment purchases. Assistance is as follows:

Job Creation Incentive – Up to \$266,000 for creation of 22 new jobs earned over 3 years at 1/3 the incentives per job amount in the chart below.

Project JH Job Creation Incentives

Annual Salary Level*	Number of Jobs (current)	Number of Jobs (new)	Incentives per Job	Incentives Total
\$20 to \$30,000	10	0		
\$30 to \$40,000	8	8	\$ 10,000	\$ 80,000
\$40 to \$50,000	5	10	\$ 12,000	\$ 120,000
\$50 to \$60,000	4	3	\$ 15,000	\$ 45,000
Over \$60,000	3	1	35%	\$ 21,000
Total:	30	22		\$ 266,000

New Management Position	Annual Salary Level*
Over \$60,000	
Sales Lead	\$60,000
Total Salaries:	\$60,000

* Calculations based on salaries provided without non-mandatory benefits.

2. **Capital Investment Incentive** – Up to \$85,000 based on 10% of the company’s actual investment in land, construction and capital equipment costs, estimated to be \$850,000, paid over 3 years. Annual payments will not exceed \$28,333.

Investment:	Amount	Incentives %	Incentives Total
Land & Building Expansion	\$ 500,000	10%	\$ 50,000
Capital Equipment	\$ 350,000	10%	\$ 35,000
Total:	\$ 850,000		\$ 85,000

PART 2. Funding under this resolution is contingent upon execution of all necessary agreements. The funding commitment authorized under this resolution shall expire without notice 180 days from the date of adoption of same unless all required documents and agreements are executed prior to that expiration date or the commitment herein is extended in writing by the DCOA.

PART 3. The Chief Executive Officer of the Development Corporation of Abilene, Inc. is hereby authorized to negotiate, enter into and execute any contract and all other related documents on behalf of the DCOA.

ADOPTED this the 12th day of June, 2012.

ATTEST:

Marelyn Shedd
Secretary/Treasurer

Paul Cannon
President

APPROVED:

T. Daniel Santee, City Attorney

DEVELOPMENT CORPORATION OF ABILENE, INC.

BOARD AGENDA

MEETING DATE: June 12, 2012

PROJECT: Revised Assistance for Recruiting Second Air Carrier

STAFF: Richard Burdine, CEO

BACKGROUND INFORMATION:

In the past the City of Abilene has competed successfully for the U.S. Department of Transportation's Small Community Air Service Development (SCASD) grants. Unfortunately the last grant expired on August 2, 2011 without an award for the Abilene Regional Airport to help recruit a second air carrier. The Airport has an incentive policy, adopted by the City Council, which allows all airport fees to be waived for a new carrier for up to two years. However these incentives alone are not enough to attract an air carrier.

In July 2011, the DCOA approved resolution DCOA-2011.22 authorizing funding up to \$200,000 as an incentive for recruiting a second air carrier to Abilene. Funds would be expended for marketing on behalf of a new air carrier by the Airport's Business Development Office rather than paid to the carrier. The assistance is prefaced with a stipulation that if the City is unsuccessful in getting the SCASD grant in 2011, the DCOA's commitment would remain in place for another SCASD grant application in 2012, or a second air carrier is recruited without a SCASD grant. The DCOA commitment would "sunset" after two years (September 30, 2013) if a second air carrier hasn't been recruited by then.

The benefits of a second air carrier are:

- Increased retention of potential passengers in our service area (now 56%), reducing our "leakage" to other airports;
- Increased fare competition;
- Additional air carrier & destination options to potential passengers in our service area;
- Provide Eagle Aviation Services opportunities to bid on additional maintenance contracts with other carriers; and,
- Provide American Eagle opportunities to bid on additional ground service contracts.

THE REQUEST:

The consulting firm of Mead & Hunt has proposed a more tangible benefit to the area with a buy-in by local potential users of the new air service. Rather than a direct incentive payment to the airline, or "revenue guarantee", Mead & Hunt propose a Travel Bank be setup with funds from local users. An Airline Travel Bank is a marketing tool to help attract a second air carrier and promote use of that service:

- A travel bank is made up of 12-month individual and corporate commitments to travel to a specific hub airport;
- These commitments are realized by placing funds in a bank which issues a debit card to the user.
- Funds not used within the first 12 months of service are forfeited to the airline.

I propose to use some of the \$200,000 previously committed to Airport marketing by the DCOA to provide a 15% match to private commitments to the Airline Travel Bank, not to exceed \$112,500 (or 15% of \$750,000). This will match funds committed by any company or individual in the Abilene Airport service area. The Airport has applied to the USDOT for a Small Community Air Service Development Grant (SCASD) to support new air service with an anticipated grant award by September 2012.

This will provide the Airport more flexibility to use the DCOA funds more effectively in an attempt to recruit a second airline. Staff will lay the groundwork this summer for the Travel Bank to gauge interest from the local business community. It is expected to take 12-18 months to garner commitments from the community. No funding will be deposited by either potential users or the DCOA until a second air carrier commits to provide air service. The DCOA's match will be the incentive for pre-paying into the Travel Bank. The long timeframe involved requires that the "sunset" provision on this funding be extended beyond September 30, 2013 by two years to September 30, 2015.

Staff requests the DCOA Board consider reauthorizing \$112,500 to be used instead for match payments into the Travel Bank, with the remaining \$87,500 still available for marketing on behalf of the new air carrier. Staff also requests that the deadline for use of these funds be extended to September 30, 2015.

FISCAL IMPACT:

No additional cash commitment.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution DCOA-2012.18 authorizing revising the \$200,000 assistance previously approved as an incentive for recruiting a second air carrier to Abilene, whereby \$112,500 of the total will be used instead as match funding to local businesses paying into the proposed Airline Travel Bank as described above and extend the deadline for use of funds to September 30, 2015. The remaining \$87,500 will remain authorized for marketing expenses on behalf of a new carrier as previously approved.

ATTACHMENTS:

Resolution DCOA-2012.18

RESOLUTION NO. DCOA-2012.18

A RESOLUTION OF THE DEVELOPMENT CORPORATION OF ABILENE, INC. ("DCOA"), ABILENE, TEXAS AUTHORIZING REVISED ASSISTANCE AS AN INCENTIVE FOR RECRUITING A SECOND AIR CARRIER TO ABILENE REGIONAL AIRPORT.

WHEREAS, in the past the City of Abilene has competed successfully for the U.S. Department of Transportation's Small Community Air Service Development (SCASD) grants, unfortunately the last grant expired on August 2, 2011 without an award for the Abilene Regional Airport to help recruit a second air carrier; and,

WHEREAS, in July 2011, the DCOA approved resolution DCOA-2011.22 authorizing funding up to \$200,000 as an incentive for recruiting a second air carrier to Abilene, to be spent for marketing on behalf of a new air carrier by the Airport's Business Development Office rather than paid to the carrier; and,

WHEREAS, the DCOA's assistance is prefaced with a stipulation that if the City is unsuccessful in getting the SCASD grant in 2011, the DCOA's commitment would remain in place for another SCASD grant application in 2012, or a second air carrier is recruited without a SCASD grant; and,

WHEREAS, rather than a direct incentive payment to an airline, or "revenue guarantee", the consulting firm of Mead & Hunt proposes a Travel Bank be setup as follows: 1) 12-month individual and corporate commitments to travel to a specific hub airport, 2) These commitments are realized by placing funds in a bank which issues a debit card to the user, and 3) Funds not used within the first 12 months of service are forfeited to the airline; and,

WHEREAS, an Airline Travel Bank will help attract a second air carrier and promote use of that service:

WHEREAS, no funding will be deposited by either potential users or the DCOA until a second air carrier commits to air service; and,

WHEREAS, staff requests the DCOA consider reauthorizing \$112,500 of the originally approved \$200,000 to be used instead for match payments into the Travel Bank, with the remaining \$87,500 still available for marketing on behalf of the new air carrier.

NOW THEREFORE, BE IT RESOLVED BY THE DEVELOPMENT CORPORATION OF ABILENE, INC., ABILENE, TEXAS, THAT:

PART 1. DCOA authorizes REVISED funding in the amount of Two Hundred Thousand and no/100's Dollars (\$200,000) previously approved for marketing assistance as an incentive for recruiting a second air carrier to Abilene. A portion, up to \$112,500, of the committed funds may be used to match money deposited into a Travel Bank by potential air service users at 15%. The remaining \$87,500 shall be expended on behalf of a new air carrier by the Airport's Business Development Office rather than paid to the carrier for marketing purposes as previously approved. No funding will be deposited by either potential users or the DCOA until a second air carrier commits to provide air service. The DCOA's match will be the incentive for pre-paying into the Travel Bank.

The long timeframe involved in developing the Travel Bank requires that the "sunset" provision on this funding be extended beyond September 30, 2013 by two years to September 30, 2015.

PART 2. The Chief Executive Officer of the Development Corporation of Abilene, Inc. is hereby authorized to negotiate any contract and all other related documents on behalf of the DCOA.

ADOPTED this the 12th day of June, 2012.

ATTEST:

Marelyn Shedd
Secretary/Treasurer

Paul Cannon
President

APPROVED:

T. Daniel Santee, City Attorney

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6.4

DEVELOPMENT CORPORATION OF ABILENE, INC.

BOARD AGENDA

MEETING DATE: June 12, 2012

PROJECT: Cisco College Biotech Teaching Lab-Revised Assistance

STAFF: Richard Burdine, CEO

THE PROJECT

Having a trained workforce is an essential element of the “ecosystem” of support we need to grow our biotech sector. Most scientists working in biotech companies have to be recruited to Abilene because only a doctor of pharmacology degree (PharmD) is granted locally. However the biotech technicians that work for the scientists could be hired locally if a training program were available.

Dr. Weidanz and I worked closely with Cisco College to establish a biotech technician training program. Cisco College gained approval from the Higher Education Coordinating Board in 2010 to offer a one-year Biotech Technician Certification program and identified space on the second floor of the Abilene campus. Cisco College received a state grant of \$135,300 to acquire equipment for the biotech teaching lab based on a “bare bones” equipment list Dr Weidanz developed.

On July 27, 2010, the DCOA approved resolution DCOA-2010.20 authorizing a grant to Cisco College of \$67,650 as a 50% match to the state grant in support of their Biotech Technician Certification program. Funding is to be used to purchase other necessary equipment, mobile lab benches and stools and conversion of existing second floor storage space to a biotech teaching lab. Cisco College was given the discretion to use \$10,000 of the funds for construction of new classroom and lecture hall space on the second floor as part of their planned second floor expansion project to be utilized in part by the Biotech Technician program. Of the \$67,650 approved, \$45,702 has been disbursed to date: 1)\$39,439 for purchase of lab tables, lab carts, lab sink, stools, edvocycler, technology presentation cart, shaking incubator, centrifuge with rotors and adapters, electrophoresis, micropipets, and Advanced Digital Photodocumentation system, and 2)\$6,263 for construction costs for the new classroom and lecture hall. The remaining balance is \$21,948.

THE REQUEST

The Biotech Technician program is a one-year program with the first class finishing at the end of August 2012. In order to give the students “hands-on” experience, Cisco College and TTUHSC Center for Immunotherapeutics Research (CITR) (specifically Dr. Laurence Wood), have partnered to develop an internship program to allow students to work with research assistants at TTUHSC CITR as the internship site. The internship program began on May 29, 2012, and will last for 10 weeks. Dr. Laurence Wood is overseeing the project, which represents an outstanding opportunity for Cisco students. A graduation ceremony will be held following the completion of the program in August.

In addition, Cisco College has dedicated a classroom across from its lab to the Biotechnology program, which will allow instruction to flow from the lab to the classroom more efficiently. Plans include moving some of the lab equipment to that room, and Cisco College anticipates the need for electrical wiring and lab tables (approximately \$5,000).

Cisco College has signed an Interagency Cooperation Agreement with TTUHSC that includes \$17,000 paid to TTUHSC as follows:

- 1) \$10,000 - 4 Research Instructors at \$2,500 each (Cisco College is paying them as adjunct instructors)
- 2) \$7,000 – Cost of reagents and supplies.

This covers the Internship expenses and leaves a balance of \$4,948, which is needed to cover the costs of readying the classroom across the hall from the lab for the Biotechnology program. Staff proposes that the DCOA Board consider reallocating the remaining \$21,948 as follows:

- 1) \$17,000 for the new Biotechnology Internship program, and
- 2) \$4,948 for improvements to the newly dedicated classroom at Cisco College for the Biotechnology program.

FISCAL IMPACT

No additional funding is requested.

RECOMMENDATION

Staff recommends approval of resolution DCOA-2012.22 authorizing revised assistance for Cisco College's Biotech Technician Certification program as described above.

ATTACHMENTS

Resolution DCOA-2012.22

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RESOLUTION NO. DCOA-2012.22

A RESOLUTION OF THE DEVELOPMENT CORPORATION OF ABILENE, INC. (DCOA), ABILENE, TEXAS AUTHORIZING REVISED ASSISTANCE FOR THE CISCO COLLEGE BIOTECH TRAINING PROGRAM.

WHEREAS, the purpose of the DCOA is to expand employment opportunities for the citizens of Abilene; and,

WHEREAS, a trained workforce is an essential element for development of a biotech sector; and,

WHEREAS, Cisco College gained approval from the Higher Education Coordinating Board in 2010 to offer a one-year Biotech Technician Certification program and identified space on the second floor of the Abilene campus. Cisco College also received a state grant of \$135,300 to acquire equipment for the biotech teaching lab; and,

WHEREAS, on July 27, 2010, the DCOA approved resolution DCOA-2010.20 authorizing a grant to Cisco College of \$67,650 as a 50% match to the state grant in support of their Biotech Technician Certification program to be used to purchase other necessary equipment, mobile lab benches and stools and to convert existing second floor storage space to a biotech teaching lab; and,

WHEREAS, of the \$67,650 approved, \$45,702 has been disbursed to date: 1)\$39,439 for purchase of lab tables, lab carts, lab sink, stools, edvocycler, technology presentation cart, shaking incubator, centrifuge with rotors and adapters, electrophoresis, micropipets, and Advanced Digital Photodocumentation system, and 2)\$6,263 for construction costs for the new classroom and lecture hall. The remaining balance unused is \$21,948; and,

WHEREAS, Cisco College and TTUHSC Center for Immunotherapeutics Research (specifically Dr. Laurence Wood), have partnered to develop an internship program to allow students to work with research assistants at TTUHSC CITR as the internship site; and,

WHEREAS, Cisco College has also dedicated a classroom across from its lab to the Biotechnology program, which will allow instruction to flow from the lab to the classroom more efficiently; and,

WHEREAS, staff requests the DCOA authorize revising the use of the remaining \$21,948 to instead support the new Biotechnology Internship Program and pay for improvements to the newly dedicated classroom at Cisco College for the Biotechnology program.

NOW THEREFORE, BE IT RESOLVED BY THE DEVELOPMENT CORPORATION OF ABILENE, INC., ABILENE, TEXAS, THAT:

PART 1. DCOA approves revising its original \$67,650 grant to Cisco College to allow the use of the remaining unfunded amount of Twenty-One Thousand Nine Hundred and Forty-Eight and no/100's Dollars (\$21,948) to instead support the newly established Biotechnology Internship program and fund improvements to its biotech training space. The funds shall be used as follows:

A) \$17,000 for the new Biotechnology Internship program;

- 1) \$10,000 - - 4 Research Instructors at \$2,500 each (Cisco College is paying them as adjunct instructors
- 2) \$7,000 – Cost of reagents and supplies.

B) \$4,948 for improvements to the newly dedicated classroom at Cisco College for the Biotechnology program.

PART 2. Funding under this resolution is contingent upon execution of all necessary agreements. The funding commitment authorized under this resolution shall expire without notice 180 days from the date of adoption of same unless all required documents and agreements are executed prior to that expiration date or the commitment herein is extended in writing by the DCOA.

PART 3. The Chief Executive Officer of the Development Corporation of Abilene, Inc. is hereby authorized to negotiate, enter into and execute a final contract and all other related documents on behalf of the DCOA.

ADOPTED this the 12th day of June, 2012.

ATTEST:

Marelyn Shedd
Secretary/Treasurer

Paul Cannon
President

APPROVED:

T. Daniel Santee, City Attorney