

City Council
Agenda Memo



City Council
Meeting Date: 12-16-10

TO: Larry D. Gilley, City Manager

FROM: Mike Hall, Director of Community Services *MH*

SUBJECT: Standards of Care

GENERAL INFORMATION In August of 1997 the 74th Legislature enacted Section 42.041(14) of the Texas Human Resources Code, which exempts youth programs operated by a municipality from state child-care licensing requirements. The Texas Human Resources Code provides that in order for a municipality to be exempt from the state's licensing requirements, the governing body of the municipality must annually adopt standards of care by ordinance after a public hearing. The major difference in the City's standards is that we have established standards for 6-13 years of age, whereas the state's standard is for 0-6 years of age, a population we do not serve.

SPECIAL CONSIDERATIONS The Standards of Care require three inspection/review levels be performed each year to insure compliance. The first level is performed by the Recreation Coordinator to confirm adherence to the Standards themselves. The second is a visual inspection of the facilities to be conducted by the program Administrator with the assistance of a certified leisure professional not associated with the City of Abilene. That visual inspection was conducted on October 19, 2010. The Certified Parks and Recreation Professional who assisted was Ben Telesca, Recreation Superintendent of Midland, Texas. The third level is an annual site inspection by both the Fire Marshal and Environmental Health. All of these inspections and reviews were satisfactorily completed and the program is in compliance.

FUNDING/FISCAL IMPACT No funding or fiscal impact.

STAFF RECOMMENDATION Staff recommends that City Council approve the attached ordinance.

BOARD OR COMMISSION RECOMMENDATION The City of Abilene Parks and Recreation Board approved the Standards of Care at the board meeting held on November 9, 2010.

ATTACHMENTS

Ordinance
Exhibit "A"
Evaluation Letter

Prepared by: Name: <u>Mike Hall</u> Title: <u>Director, Community Services</u>	Item No. <u>7.1</u>	Disposition by City Council <input type="checkbox"/> Approved Ord/Res# <input type="checkbox"/> Denied <input type="checkbox"/> Other _____ City Secretary
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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF ABILENE, TEXAS, ESTABLISHING STANDARDS OF CARE FOR CITY OF ABILENE YOUTH PROGRAMS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SAVINGS CLAUSE; AND CALLING A PUBLIC HEARING.

WHEREAS, the City of Abilene, through the Division of Recreation, provides youth programs that contribute to the overall well being of youth and families of the City of Abilene; and

WHEREAS, these youth programs are presently held at the Recreation Centers and designated school sites; and

WHEREAS, the 74th Legislature enacted Section 42.041(b)(14) of the Texas Human Resources Code, which would exempt youth programs operated by a municipality from child-care state licensing requirements provided the governing body of the municipality annually adopts standards of care by ordinance after a public hearing; and

WHEREAS, The City of Abilene has had Standards of Care in place for eleven years which have functioned well; and

WHEREAS, the Administrator of Recreation for the City of Abilene recommends that the Standards of Care as set forth in Exhibit "A" be adopted by the City of Abilene:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:

- Section 1.** That all of the recitals and preambles hereinabove stated are found to be true and correct and are incorporated herein and made a part of this ordinance.
- Section 2.** That the Youth Programs' Standards of Care for the City of Abilene, as detailed in Exhibit "A" attached hereto and incorporated herein for all purposes, are hereby approved and adopted.
- Section 3.** That all ordinances or parts of ordinances in conflict with the provisions of the ordinance are hereby repealed.
- Section 4.** That, if any provision of this ordinance will be held to be invalid or unconstitutional, the remainder of such ordinance will continue in full force and effect, the same as if such invalid or unconstitutional provision had never been a part hereof.
- Section 5.** That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public as required by law and that public notice of the time, place, and purpose of said meeting was given as required.

PASSED ON FIRST READING this 2nd day of December, 2010.

A notice of the time and place, where and when said ordinance would be given a public hearing and considered for final passage, was published in the Abilene Reporter-News, a daily newspaper of general circulation in the City of Abilene, said publication being on the 27th day of November 2010, to permit the public to be heard prior to final consideration of this ordinance.

PASSED ON SECOND AND FINAL READING this 16th day of December 2010.

ATTEST:

CITY SECRETARY

MAYOR

APPROVED:

CITY ATTORNEY

ABILENE YOUTH PROGRAMS' STANDARDS OF CARE

Exhibit A

The following Standards of Care have been adopted pursuant to Texas Human Resources Code Section 42.041 (b)(14). The Standards of Care are the minimum standards by which the City of Abilene's Recreation Division will operate the City's Youth Programs.

GENERAL ADMINISTRATION

1. Organization

- A. The governing body of the City of Abilene's Youth Programs is the Abilene City Council.
- B. Implementation of the Youth Program's Standards of Care is the responsibility of the Administrator of Recreation.
- C. Youth Programs ("Program") to which these Standards apply are the programs held at the City Recreation Centers and designated school sites currently operated by the City of Abilene. Other programs may be subsequently designated by the City of Abilene.
- D. Each of the City of Abilene's Youth Program sites will have a current copy of the Standards of Care available for public and staff review.
- E. Parents of participants will be provided a current copy of the Standards of Care during the registration process. Parents of participants will be informed that the City of Abilene's Youth Programs are not licensed by the State.
- F. Criminal background checks will be conducted on prospective Youth Program employees. If results of the criminal checks indicate that an applicant has been arrested for any of the following offenses, he or she may not be considered for employment:
 - (1) a felony or a misdemeanor classified as an offense against a person;
 - (2) a felony or misdemeanor classified as public indecency;
 - (3) a felony or misdemeanor violation of any law intended to control the possession or distribution of any controlled substance or any violation of the City Policy;
 - (4) any offense involving moral turpitude;
 - (5) any offense that would potentially put the City of Abilene or participants of the Program at risk.

2. Definitions

- A. City: City of Abilene.

- B. City Council: City Council of the City of Abilene.
- C. Department: Community Services Department of the City of Abilene.
- D. Director: City of Abilene Director of Community Services Department or designee.
- E. Division: Recreation Services Division of the City of Abilene.
- F. Employee: Someone who has been hired to work for the City of Abilene and has been assigned responsibility for managing, administering, or implementing some portion of the City of Abilene's Youth Programs.
- G. Parent(s): A parent or guardian who has legal custody and authority to enroll a child in the City of Abilene's Youth Programs.
- H. Participant: A youth whose parent has completed all required registration procedures and who has been determined to be eligible for the City of Abilene's Youth Program.
- I. Program Manual: A notebook of policies, procedures, required forms, and organizational and programming information relevant to City of Abilene's Youth Programs.
- J. Program Site: Any area or facility where the City of Abilene's Youth Programs are held.
- K. Recreation Coordinator: City of Abilene's Recreation Division full-time Programmer who has been assigned administrative responsibility for the City of Abilene's Youth Programs.
- L. Recreation Specialist or Recreation Leader: Any City of Abilene's Recreation Division employee (full-time or part-time) who has been assigned responsibility to implement the City of Abilene's Youth Programs.
- M. Recreation Supervisor: Assistant to the Administrator of Recreation Services.
- N. Administrator: City of Abilene Administrator of Recreation Services or his or her designee.
- O. Youth Program(s) or Program: City of Abilene's Youth Programs held at the City's Recreation Centers and designated school sites currently operated by the City of Abilene. Other programs may be subsequently designated by the City of Abilene. These programs are not child-care facilities.

3. Inspections/Monitoring/Enforcement

- A. A biannual inspection report will be initiated by the Recreation Coordinator of each Program to confirm adherence to the Standards of Care.
 - (1) Inspection reports will be sent to the Director for review and kept on record for at least two years.
 - (2) The Director will review the report and establish deadlines and criteria for compliance with the Standards of Care.

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- B. The Administrator will make visual inspections of the facilities, based on the following schedule. A certified leisure professional that is not associated with the City of Abilene will assist on one of the following inspections.
 - (1) a pre-summer check in May of each year; and
 - (2) a winter check in January of each year.
- C. Complaints regarding enforcement of the Standards of Care will be directed to the Recreation Coordinator. The Recreation Coordinator will be responsible for taking the necessary steps to resolve the problems. Complaints regarding enforcement of the Standards of Care and their resolution will be recorded by the Recreation Coordinator and forwarded to the Administrator, the complaint and the resolution will be noted.
- D. The Administrator will provide an annual report to the City Council on the overall status of the Youth Programs and their operation relative to compliance with the adopted Standards of Care.

4. Enrollment

- A. Before a child may be enrolled, a parent/guardian must sign registration forms that contain:
 - (1) the name, address, and home telephone number of the child;
 - (2) the name and address of parents and telephone numbers during program hours;
 - (3) the names and telephone numbers of people to whom the child may be released;
 - (4) a statement of the child's special needs;
 - (5) proof of residency, when appropriate; and
 - (6) a liability waiver which also includes permission for field trips and emergency medical authorization.

5. Suspected Abuse

Program employees will report suspected child abuse in accordance with Texas Family Code.

STAFF RESPONSIBILITIES AND TRAINING

6. Recreation Center Coordinators

- A. Recreation Coordinators will be full-time, professional employees of the City of Abilene's Recreation Division and will be required to have all the same qualifications as outlined in Section 7 of this document.
- B. Recreation Coordinators must meet the minimum education/experience requirements for employment with the City of Abilene to plan and implement recreation activities.
- C. Recreation Coordinators must be able to pass a background investigation, including testing for illegal substances.
- D. Recreation Coordinators must successfully complete a course in first aid and Cardiopulmonary Resuscitation (CPR) offered by American Red Cross or American Heart Association within one year prior to employment or complete within three months of employment

- E. Recreation Coordinators are responsible for administering the Programs' daily operations in compliance with the adopted Standards of Care.
- F. Recreation Coordinators are responsible for hiring, supervising, and evaluating Recreation Specialist/Leaders.
- G. Recreation Coordinators are responsible for planning, implementing, and evaluating programs.

7. Recreation Specialist and/or Recreation Leaders

- A. Recreation Specialist/Leaders may be full-time, part-time, or temporary employees of the Recreation Division.
- B. Recreation Specialist/Leaders should be able to consistently exhibit competency, good judgment, and self-control when working with children.
- C. Recreation Specialist/Leaders must relate to children with courtesy, respect, tolerance, and patience.
- D. Recreation Specialist/Leaders must have successfully completed a course in first aid and CPR offered by American Red Cross or American Heart Association within one year prior to employment or complete within three months of employment.
- E. Recreation Specialist/Leaders must pass a background investigation, including testing for illegal substances.
- F. Recreation Specialist/Leaders will be responsible for providing participants with an environment in which they can feel safe, enjoy wholesome recreation activities, and can participate in appropriate social opportunities with their peers.
- G. Recreation Specialist/Leaders will be responsible for understanding and following all City, Departmental, Division, and Program standards, policies, and procedures that apply to the City of Abilene's Youth Programs.
- H. Recreation Specialist/Leaders will ensure that participants are released only to a parent or an adult designated by the parent.
- I. A Recreation Specialist/Leader must be with participants at all times while they are participating in the Program.

8. Training/Orientation

- A. The Division is responsible for providing training and orientation to Program employees in working with children and for specific job responsibilities. Recreation Coordinators will provide each Recreation Specialist/Leader with a Program manual specific to each Youth Program.

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- B. Program employees must be competent with the Standards of Care for Youth Program operation as adopted.
- C. Program employees must be competent with the Program's policies, including discipline, guidance, and release of participants as outlined in the Program Manual.
- D. Program employees will be trained in appropriate procedures to handle emergencies.
- E. Program employees will be trained in areas including City, Departmental, Division and Program policies and procedures; provision of recreation activities; safety issues; and organization.

OPERATIONS

9. Staff-Participant Ratio

- A. Abilene's Youth Programs, the minimum employee to participant ratio will be 1 to 20 for participants from ages 6-13.
- B. Each participant should have a Program employee who is responsible for him or her and who is aware of details of the participant's habits, interests, and any special needs as identified by the participant's parent during the registration process.

10. Notification

- A. Parents must be notified immediately when Program employees are aware of the following:
 - (1) Participant is injured; or
 - (2) Participant has a sign or symptom requiring exclusion from the site (eg. communicable disease, fever, or illness).
- B. All parents must be notified if there is an outbreak of any communicable disease. The disease will be reported to the Taylor County Health Department.

11. Discipline

- A. Program employees will implement discipline and guidance in a consistent manner, based on the best interests of Program participants.
- B. There will be no cruel or harsh punishment or treatment.
- C. Program employees may use brief, supervised separation from the activity if necessary.
- D. As necessary, Program employees will initiate discipline reports to the parents of participants. Parents will be asked to sign participant discipline reports to indicate they have been advised about a specific problem or incident.

- E. A sufficient number and/or severe nature of discipline reports as detailed in the Program manual may result in a participant being suspended from the Program.
- F. In instances where there is a danger to other participants or staff, offending participants will be removed from the Program site as soon as possible.

12. Programming

- A. Program employees will provide activities for each group according to the participants' ages, interests, and abilities. The activities will be appropriate to participants' health, safety, and well-being. The activities also will be flexible and designed to promote the participants' emotional, social, and mental growth.
- B. Program employees will provide indoor and outdoor time periods to include:
 - (1) alternating active and passive activities;
 - (2) opportunity for individual and group activities; and
 - (3) outdoor time each day that weather permits.
- C. Program employees will be attentive and considerate of the participants' safety on field trips and during any transportation provided by the Program.
 - (1) During trips, Program employees supervising participants should have immediate access to emergency medical forms and emergency contact information for each participant.
 - (2) Program employees should have transportation cards of the participants in the group and must check the roll frequently.
 - (3) Program employees should have first-aid supplies and a guide to first-aid and emergency care available on field trips.
 - (4) Notice of any field trips will be displayed at a prominent place at each Program site.

13. Communication

- A. Each Program site will have access to a telephone for use in contacting the Recreation Center or making emergency calls.
- B. The Recreation Coordinator will post the following telephone numbers adjacent to a telephone accessible to all Program employees at each site:
 - (1) Ambulance or emergency medical services.
 - (2) Abilene Police Department
 - (3) Abilene Fire Department.
 - (4) Poison control.
 - (5) The telephone number for the site itself.
 - (6) Numbers at which parents may be reached.

14. Transportation

- A. First aid supplies and a first aid emergency care guide should be available in all Program vehicles that transport children.
- B. All Program vehicles used for transporting participants must have available a 6-BC portable fire extinguisher which will be installed in the passenger compartment of the vehicle and which must be accessible to the adult occupants.
- C. Transportation cards with the names and telephone numbers of participants' parents and physicians should be available in all Program vehicles that transport participants.

FACILITY STANDARDS

15. Safety

- A. Program employees will inspect Program sites daily to detect sanitation and safety concerns that might affect the health and safety of the participants. A weekly inspection report will be completed by the Program staff and kept on file by the Recreation Supervisor.
- B. Buildings, grounds, and equipment on the Program site will be inspected, cleaned, repaired, and maintained to protect the health of the participants.
- C. Program equipment and supplies should be safe for the participants' use.
- D. Program employees should have first aid supplies available at each site, during transportation and for the duration of any off-site activity. Program employees should have first-aid supplies readily available to staff in a designated location. Program employees should have an immediately accessible guide to first aid and emergency care.
- E. Program air conditioners, electric fans, and heaters should be mounted out of participants reach or have safeguards that keep participants from being injured.

16. Fire

- A. In case of fire, danger of fire, explosion, or other emergency, Program employees' first priority is to evacuate the participants to a designated safe area.
- B. The Program site will have an annual fire inspection by the City Fire Marshall, and the resulting report will detail any safety concerns observed. The report will be forwarded to the Director who will review and establish deadlines and criteria for compliance. Information from this report will be included in the Director's annual report to the City Council.
- C. Each Program site must have at least one fire extinguisher approved by the Fire Marshall readily available to all Program employees. The fire extinguisher is to be inspected monthly by the Recreation Center Coordinator, and a monthly report will be forwarded to the Coordinator's supervisor who will keep the report on file for a minimum of two years. All of the City of Abilene's Youth Program

employees will be trained in the proper use of fire extinguishers.

17. Health

A. Illness or Injury

- (1) A participant who is considered to be a health or safety concern to other participants or staff will not be admitted to the Program.
- (2) Illnesses and injuries will be handled in a manner to protect the health of all participants and employees.
- (3) Program employees will follow plans to provide emergency care for injured participants or for participants with symptoms of an acute illness as specified in the Program manual.
- (4) Program employees will follow the recommendation of the Texas Department of Health concerning the admission or readmission of any participant after a communicable disease.

B. Program employees will administer medication only if:

- (1) A parent/guardian completes and signs a medication form that provides authorization for staff to dispense medication with details as to time and dosages. The form will include a "hold harmless" clause to protect the City.
- (2) Prescription medications are in the original containers labeled with the child's name, a date, directions, and the physician's name. Program employees will administer the medication only as stated on the label. Program employees will not administer medication after the expiration date.
- (3) Nonprescription medications are labeled with the child's name and the date the medication was brought to the Program. Nonprescription medication must be in the original container. The Program staff will administer it only according to label directions.
- (4) Medications dispensed will be limited to routine oral ingestion not requiring special knowledge or skills on the part of Program employees. No injections will be administered by the Program employees.
- (5) Program employees must ensure medications are inaccessible to participants or, if it is necessary to keep medications in the refrigerator (when available), medications will be kept separate from food.

C. Toilet Facilities

- (1) The Program site will have inside toilets located and equipped so children can use them independently and Program employees can supervise as needed.
- (2) There must be at least one flush toilet for every 30 children. Urinals may be counted in the ratio of toilets to children but must not exceed 50% of the total number of toilets.
- (3) An appropriate and adequate number of lavatories will be provided.

D. Sanitation

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- (1) The Program site must have adequate light, ventilation, and heat.
 - (2) The Program must have an adequate supply of water, meeting the standards of the Texas Department of Health for drinking water, and ensure that it will be supplied to the participants in a safe and sanitary manner.
 - (3) Program employees must see that garbage is removed from Program sites daily.
- E. The Program site will have an annual health inspection by the Health Department, and the resulting report will detail any health concerns observed. The report will be forwarded to the Director who will review and establish deadlines and criteria for compliance. Information from this report will be included in the Director's annual report to the City Council.

Re: Abilene Youth Programs Standards of Care Observations

Observation Date: October 19th, 2010

Submission Date: November 1st, 2010

The purpose of this evaluation is to determine if the City Of Abilene Youth Programs is in compliance of its adopted Standards of Care.

Methodology

Seven City of Abilene facilities were visited and examined. The structures were examined in a general fashion, and the staff was interviewed as to their roles, programming/service challenges, and successes. The recommendations that will be provided are based on these interviews and observations.

The adherence to the philosophy of improving the quality of life through recreational programming is the framework under which this observer is providing recommendations.

Findings

With a community recording **197,391** instances of participation yearly in formal and informal recreational offerings by this department, the support for facilities and programs that affect quality of life are being expressed.

This past summer the staff observed **1506** children enrolled in its summer playground program.

Overwhelmingly, the greatest asset identified during the visit was the staff at each facility. Each were very passionate and expressive about their programs and facilities. They were all equally expressive of the administrative changes and the leadership of the department. The respondents expressed feeling valued, being able to try new activities/programs, and genuine buy-in as to the direction and support they receive.

The Recreation Centers visited were visibly beacons of positive activity for the community. Both seniors and youth observed were positively engaged in programs, and staff support was evident throughout all venues.

Lack of playground in some facilities, or shared use playgrounds should be reconsidered. The playground ought to be perhaps better viewed as a developmental, social classroom where societal roles and influences are explored by children. Not having regular access, or having to schedule time in less favorable time slots may prevent outdoor activity.

Several facilities were in need of significant facility upgrade. Funding for better maintenance of these structures should be examined (GV Daniels facility for example). The equipment in the facilities are also heavily worn through out most of the centers. Pool tables, table tennis air hockey, foosball tables are great tools, but should be cycled out and budgeted for perhaps every four to five years.

The swimming pool facilities are in need of major facelifts. Although not in operation when the observations took place, it is evident by the number of residents the pool services yearly (**14,799**) that the facilities and programming may need to be addressed critically sooner rather than later. The City of Abilene has addressed the needs in its facilities master plan. This observer fully supports the conclusions expressed in the master and reiterates that the figures stipulated will be adversely affected (rising costs) the longer implementation takes.

The approach to programming is holistic in nature and addresses involvement by the community in multi-faceted ways. The **Wellness Model** includes six components: social, occupational, spiritual, physical, intellectual and emotional. The wellness model provide a framework by which you can measure your growth as a whole person and determine how well-rounded and balanced your lifestyle is. The Recreation Department intentionally or otherwise conforms to this model by offering a broad-based programming repertoire that addresses these points. From medical coding classes, to Wii tournaments for seniors, adaptive recreation services, working with outside agencies to provide services. The department has unfolded an impressive array to meet the needs of the communities they serve.

Municipalities frequently limit options in offerings and programming for fear of not being sufficiently inclusive. It is encouraged to pursue different types of groups to broaden the constituencies served as well as the programming choices. Extending beyond the current reach may enable programmers and the department as a whole to open new avenues with the public.

Recommendations

1. Design a **Recreation Services Assessment and Survey tool**. Gathering data will assist in demonstrating need, willingness to support facilities and programming.
2. Expound on **Collaborative Relationships**. With limited staffing and funding it will be increasingly important to incorporate outside assistance. One caution, those relationships should have no strings, or acceptable compromises.
3. **Improving Marketing** is paramount. The department is doing great things. The community needs to know about it in more detail (i.e. Sears facility courts and fitness area).
4. **Devise a strategic plan** for implementing initiatives, publish/post objectives, map how you'll get there, and designate staff roles in its execution.

5. **Explore the risk/taxing tolerance** of the community for execution of building consolidated community recreation centers vs. upgrading substantially current ones. Survey and assess while educating of benefit.
6. **Utilize census data** to determine ingress/exodus out of neighborhoods of families which are served by centers. This may aid in forecasting future facility and programming needs.
7. **Have playgrounds inspected** for compliance to National Playground Safety Institute guidelines by a Certified Playground Safety Inspector.
8. **Post Standards of Care** at facilities where programming is held. This may assist/encourage staff self-monitoring.

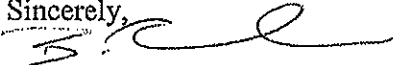
Conclusions

The Standards of Care are the minimum standards by which the City of Abilene's Recreation Division operate the City's Youth Programs.

Within the parameters specified in the adopted Standards of Care, this observer finds the City of Abilene to be in compliance.

It is further noted that the care exhibited in the dissemination of programs for the citizens of the City of Abilene was observed to be exemplary.

Sincerely,



Ben Telesca M.Ed., CPSI, CPO, CPT
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btelesca@midlandtexas.gov

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City Council
Agenda Memo

TO: Larry D. Gilley, City Manager
FROM: Mindy Patterson, Director of Finance

Mindy

City Council
Meeting Date: 12/16/10

SUBJECT: Ordinance Authorizing Issuance and Sale of Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 2011 and Ordinance Authorizing Issuance and Sale of General Obligation Refunding Bonds, Series 2011 (Sale or Delegated Pricing)

GENERAL INFORMATION - The annual certificates of obligation sale will finance \$1,400,000 for the purpose of constructing, reconstructing and improving streets, sidewalks and alleys including related drainage, signalization, landscaping, lighting and signage; constructing and equipping improvements, including environmental remediation, to the fire department training facility; constructing and equipping improvements to the police department firing range; constructing and equipping improvements to the City zoo; constructing and equipping parks and recreation improvements, including improvements to the Rose Park Tennis Center; and constructing and equipping improvements to Maxwell Golf Course.

For the general obligation refunding bonds, the City has the potential opportunity to realize debt service savings from refunding (refinancing) callable maturities at a lower interest rate. These maturities include certificates of obligation, Series 2001A and 2002; and general obligation bonds, Series 2001 and 2002.

In the event that sufficient savings are not available, based on market conditions preceding the December 16th meeting, pricing approval for the subsequent sale of the refunding issue would be delegated to the City Manager, subject to the parameters established by the ordinance. Delegated pricing authority on refunding issues was granted by the 2005 Texas Legislature. This method of sale offers flexibility and provides the opportunity to price a refunding issue whenever market conditions are favorable versus being required to price an issue on a specific day. These parameters can be effective for six months.

FUNDING/FISCAL IMPACT

The annual certificates are being issued within the current certificate debt tax rate policy of 10.7¢. The credit rating from Standard and Poor's is affirmed at AA+, and the rating from Fitch Ratings is AA+. We are utilizing a projected 3.80% interest rate on the annual certificates. For the general obligation refunding bonds, the projected average annual savings is in excess of \$200,000 for FY 2012-21.

STAFF RECOMMENDATION

Staff recommends passage of the ordinance authorizing issuance of \$1,400,000 in certificates of obligation. Also staff recommends passage of the ordinance authorizing issuance of \$22,150,000 in general obligation refunding bonds, and in the event that sufficient savings are not available at the December 16th meeting date, authorizing the City Manager to act on behalf of the City as the pricing officer for subsequent sale of the refunding bonds.

ATTACHMENTS

Due to the size of the documents, the Official Statement and proposed ordinances authorizing issuance of the bonds and certificates and naming the U.S. Bank National Association, Dallas, Texas, as paying agent are on file in the City Secretary's office. Attached are the lists of projects and cost.

Prepared By: Name <u>Mindy Patterson</u> Title <u>Director of Finance</u>	Item No. <u>7.2</u>	Disposition by City Council <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Other Ord/Res # _____ _____ City Secretary
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CITY OF ABILENE
CERTIFICATES OF OBLIGATION, SERIES 2011
\$1,400,000
December 16, 2010
Sold in the Aggregate

Street Improvements

Pavement Rehabilitation - Various Locations	\$300,000
EN 13th, College Dr, EN 16th Reconstruction	<u>370,000</u>
	\$670,000

Traffic/Transportation Improvements

ADA Curb Ramps - Various Locations	\$50,000
Paved Alley Reconstruction - City Wide	<u>100,000</u>
	\$150,000

Public Safety Improvements

Environmental Remediation - Fire Department	\$100,000
Firing Range Pad Repair - Police Department	<u>26,000</u>
	\$126,000

Municipal Facilities Improvements

Roof Repairs - Zoo	\$81,000
Giraffe Bridge Structural Repairs - Zoo	60,000
Roof Repairs - Tennis Center	<u>50,000</u>
	\$191,000

Park Improvements

Athletic Field Lighting Project - Parks	\$41,000
Playground Modernization - Parks	120,000
Maxwell Golf Irrigation - Parks	<u>65,000</u>
	\$226,000

Contingency	\$37,000
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Total Sale	<u><u>\$1,400,000</u></u>
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