

City Council  
Agenda Memo



City Council  
Meeting Date: 12/18/14

**TO: David A. Vela, Interim City Manager**  
**FROM: Ronnie C. Kidd, Managing Director for Administration**  
**SUBJECT: Sole Source Purchase of Hardware, Software, and Licenses related to Kronos Workforce Management Implementation**

**GENERAL INFORMATION:**

At its June 26, 2014 meeting the City Council authorized an installment payment agreement to procure an automated timekeeping system. The cost of the system procurement was approximately \$476,000 spread over 36 months. The solution selected was Kronos Workforce Management, integrated with Telestaff for scheduling for the Fire Department.

As we have moved through the implementation project, we have identified the need to procure additional hardware, software, and licenses to complete the project. These changes are a result of miscommunications between Kronos and staff. Total project additions are \$92,333 or approximately 19% of the original project and include \$75,100 for hardware, \$14,026 for 200 additional Kronos licenses plus 25 additional Telestaff licenses, and \$3,207 in additional maintenance agreement costs.

**SPECIAL CONSIDERATIONS:**

Due to their role in the miscommunications, Kronos has agreed to discount the additional clocks by \$200 each, for a savings of \$6,200 and has waived about \$4,000 in programming fees.

**FUNDING/FISCAL IMPACT:**

As this purchase is for additional components to an existing system, Texas Local Government Code §252.022 exempts the purchase from competitive bidding as a sole source purchase. It can be added to the remaining term of the original 36 month installment payment purchasing agreement through ePlus Group, Inc. Monthly payments will increase by approximately \$3,400 to \$16,629. This will be funded through the technology fund.

**STAFF RECOMMENDATION:**

Staff recommends approval of the procurement of the additional hardware, software and licenses as discussed above, financing by adding to the original installment payment agreement and paying over the remaining term.

**ATTACHMENTS**

Resolution authorizing the sole source procurement of the additional hardware and software.

Prepared by:

Name Ronnie C. Kidd

Title Managing Director for Administration

Item No. 7.7

Disposition by City Council

- Approved                      Ord/Res#  
 Denied                              \_\_\_\_\_  
 Other

\_\_\_\_\_  
City Secretary

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS, APPROVING THE SOLE SOURCE PURCHASE OF HARDWARE, SOFTWARE, AND LICENSES RELATED TO KRONOS WORKFORCE MANAGEMENT IMPLEMENTATION.**

WHEREAS, at its June 26, 2014 meeting the Abilene City Council authorized an installment payment agreement to procure an automated timekeeping system; and.

WHEREAS, the solution selected was Kronos Workforce Management, integrated with Telestaff for scheduling for the Fire Department; and

WHEREAS, as implementation has proceeded, we have identified the need to procure additional hardware, software, and licenses to complete the project; and

WHEREAS, this purchase is for additional components to an existing system; and

WHEREAS, the Texas Local Government Code §252.022 exempts component purchases from competitive bidding as a sole source purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:

PART 1: That purchase of additional hardware, software and licenses totaling \$92,333 necessary for the implementation of the Kronos System is hereby approved.

PART 2: That the Interim City Manager is authorized to execute any documents necessary to facilitate this purchase.

PASSED this 18th day of December, 2014.

ATTEST:

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CITY SECRETARY

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MAYOR

APPROVED:

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CITY ATTORNEY