

City Council
Agenda Memo



City Council
Meeting Date: 01/22/15

TO: David A. Vela, Interim City Manager
FROM: Ronnie C. Kidd, Managing Director for Administration
SUBJECT: Sole Source Purchase of Hardware, Software, and Licenses related to Kronos Workforce Management Implementation REMOVE FROM TABLE

GENERAL INFORMATION:

At its June 26, 2014 meeting the City Council authorized an installment payment agreement to procure an automated timekeeping system. The cost of the system procurement was approximately \$476,000 spread over 36 months. The solution selected was Kronos Workforce Management, integrated with Telestaff for scheduling for the Fire Department.

As we have moved through the implementation project, we have identified the need to procure additional hardware, software, and licenses to complete the project. These changes are partly a result of miscommunications between Kronos and staff. Staff presented information to the City Council at its December 18, 2014 meeting. The City Council tabled the item in order for staff to provide more information. Analysis and additional conversation with key members of the project team have resulted in changes to the final project approach and an updated request to City Council as follows.

Total project additions requested are \$45,134, or approximately 9.4% of the original project and include \$27,900 for hardware, \$14,026 for 200 additional Kronos licenses plus 25 additional Telestaff licenses, and \$3,207 in additional software maintenance costs for the three year lease/purchase term.

SPECIAL CONSIDERATIONS:

Committing to the business relationship, Kronos has agreed to discount the additional clocks by \$200 each, for a savings of \$1,800 and has waived at least \$4,000 in programming fees.

FUNDING/FISCAL IMPACT:

As this purchase is for additional components to an existing system, Texas Local Government Code §252.022 exempts the purchase from competitive bidding as a sole source purchase. It can be added to the remaining term of the original 36 month installment payment purchasing agreement through ePlus Group, Inc. Beginning February 28, 2015 for the remaining 29 months of the lease/purchase agreement, monthly payments will increase by approximately \$1,774. The payments are currently \$13,220 and will now be \$14,994. This will be funded through the technology fund.

STAFF RECOMMENDATION:

Staff recommends approval of the procurement of the additional hardware, software and licenses as discussed above, financing by adding to the original installment payment agreement and paying over the remaining term.

ATTACHMENTS

1) Resolution authorizing the sole source procurement of the additional hardware and software. 2) Informational presentation regarding the project

Prepared by:

Name Ronnie C. Kidd

Title Managing Director for Administration

Item No. 7.4

Disposition by City Council

- Approved Ord/Res# _____
 Denied _____
 Other _____

City Secretary

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS, APPROVING THE SOLE SOURCE PURCHASE OF HARDWARE, SOFTWARE, AND LICENSES RELATED TO KRONOS WORKFORCE MANAGEMENT IMPLEMENTATION.

WHEREAS, at its June 26, 2014 meeting the Abilene City Council authorized an installment payment agreement to procure an automated timekeeping system; and.

WHEREAS, the solution selected was Kronos Workforce Management, integrated with Telestaff for scheduling for the Fire Department; and

WHEREAS, as implementation has proceeded, we have identified the need to procure additional hardware, software, and licenses to complete the project; and

WHEREAS, this purchase is for additional components to an existing system; and

WHEREAS, the Texas Local Government Code §252.022 exempts component purchases from competitive bidding as a sole source purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:

PART 1: That procurement is hereby approved of additional hardware, software and licenses totaling \$45,134, plus the associated financing costs, to be added to the original lease/purchase agreement, as necessary for the implementation of the Kronos System.

PART 2: That the Interim City Manager is authorized to execute any documents necessary to facilitate this procurement.

PASSED this 22nd day of January, 2015.

ATTEST:

CITY SECRETARY

MAYOR

APPROVED:

CITY ATTORNEY