

Abilene / Taylor County 9-1-1 District Board Agenda February 28, 2024, at 2 p.m.

BOARD OF MANAGERS

DeWayne Bush, County Representative and Chairman
Tommy Pope, County Representative
Jon Hoebelheinrich, VFD Representative
Michael Rice, Municipal Representative
Vincent Cantu, Municipal Representative

ADMINISTRATION

Troy Swanson, 9-1-1 District Director
Sharla Allison, 9-1-1 District Board Secretary

9-1-1 District Board Meeting

Notice is hereby given of a meeting of the Abilene / Taylor County 9-1-1 District Board to be held on February 28, 2024, at 2:00 p.m., at the South Branch Library, 4310 Buffalo Gap Road #1246, Meeting Room, Abilene, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action.

Agenda:

- **CALL TO ORDER**
- **INVOCATION**
- **PUBLIC COMMENT ON ANY ITEM ON THE AGENDA**
- **RECOGNITIONS, PROCLAMATIONS, AND ANNOUNCEMENTS**
 - Introduction – *(Troy Swanson, Director, District Administration)*
 - Dave Saleh, Geographic information System (GIS) Manager, Resource Data, Inc.
 - Trey Shanks, Vice Principal / Principal, Freese & Nichols, Inc.
 - Annual Update / State of 911 District – *(Troy Swanson, Director, District Administration)*
 - Timing of Annual Meeting
 - Opportunity for mid-fiscal year 2024 budget and rate revisions
 - To inform agency fiscal year 2025 budgets
 - 2024 Initiatives
- **REGULAR AGENDA**
 - **Minutes:** Review of minutes *(Sharla Allison, Secretary, District Administration)*
 - For annual meeting, September 27, 2023
 - For special meeting, November 1, 2023
 - **BM24-01 – Memorandum:** 911 District Procurement Report – Receive a report, hold a discussion, and acknowledge procurement activity *(Sharla Allison, Secretary, District Administration)*
 - PROPOSED MOTION – Accept and Acknowledge the District Administration’s procurement activity report
 - *Motion, public comment, discussion, decision*
 - **BM24-02 – Memorandum:** Answers to 911 District Board Questions – Receive a report, hold a discussion, and acknowledge the answers to questions posed by the Board at the September 27, 2023, Annual 911 District Board Meeting *(Troy Swanson, Director, District Administration)*

- PROPOSED MOTION – Accept and Acknowledge the District Administration’s answers to the Board’s September 27, 2023 questions
 - *Motion, public comment, discussion, decision*
- **BM24-03 – Memorandum:** Update on CoA 5-year GIS Strategic Plan – Receive a report, hold a discussion, and acknowledge the CoA GIS Strategic Planning objective and schedule (**Troy Swanson, Director, District Administration**)
 - PROPOSED MOTION – Accept and Acknowledge an update on the CoA 5-year GIS Strategic Plan
 - *Motion, public comment, discussion, decision*
- **BM24-04 – Memorandum:** - Update on GIS Team services provided by the vendor Resource Data, Inc. – Receive a report, hold a discussion and acknowledge the services, accomplishments by the GIS Team (**Dave Saleh, GIS Manager, RDI/CoA**)
 - PROPOSED MOTION – Accept and Acknowledge an update on the GIS Team performance
 - *Motion, public comment, discussion, decision*
- **BR24-01 – Resolution:** Grant Application – Receive a report, hold a discussion, and acknowledge the 911 District’s receiving approval of its grant application, grant contract, and the District Administration’s management of the grant (**Troy Swanson, Director, District Administration**)
 - PROPOSED MOTION – Accept and Approve the result and acceptance of grant funds for the 911 District
 - *Motion, public comment, discussion, decision*
- **BR24-02 – Resolution:** Next Generation Core System (NGCS)/Next Generation 911 (NG911) – Emergency Services Internet Protocol Network (ESInet) Implementation - Receive a report, hold a discussion and take action and approve the Proposed NGCS/NG911 – ESInet Implementation (**Troy Swanson, Director, District Administration**)
 - Current grant funding and fund balance analysis
 - Review of what is required to be procured and installed
 - Proposed acquisition cost
 - PROPOSED MOTION – Approve NG 911 – ESInet acquisition and implementation
 - *Motion, public comment, discussion, decision*
- **BM24-05 – Memorandum:** - Report and recommendations as a result of the Financial Analysis provided by the vendor Freese & Nichols, Inc. – Receive a report, hold a discussion and acknowledge the analysis and recommendations (**Trey Shanks, Vice President / Principal, Freese and Nichols, Inc.**)
 - Current revenues and expenses- Fund balance
 - Revenue analysis
 - Expense analysis
 - Effect on fund balance
 - PROPOSED MOTION – Accept and Acknowledge the Financial Analysis report
 - *Motion, public comment, discussion, decision*

- **BR24-03 – Resolution:** FY24 Budget and Rate Revisions - Receive a report, hold a discussion and take action to approve the current mid-FY24 proforma and proposed revision to the budget and rates (*Troy Swanson, Director, District Administration*)
 - Proposed revision to FY24 revisions to budget and rates
 - PROPOSED MOTION – Approve FY24 proforma and rate revisions
 - *Motion, public comment, discussion, decision*
- **BR24-04 – Resolution:** FY25 Budget and Rates - Receive a report, hold a discussion and take action to approve the proposed FY25 Budget and Rates (*Troy Swanson, Director, District Administration*)
 - Forecasts for revenues, expenses, and fund balance
 - Proposed FY25 budget and rates
 - PROPOSED MOTION – Approve FY25 Budget and rates
 - *Motion, public comment, discussion, decision*
- End of Regular Agenda
- **ADJOURNMENT**

NOTICE

Persons with disabilities who would like special assistance or need special accommodations to participate in this meeting should contact Sharla Allison, District Board Secretary, at (325) 676-6294 at least forty-eight (48) hours in advance of this meeting.

CERTIFICATE

I, Kaitlin Richardson, Deputy City Secretary, hereby certify that the above notice of meeting was posted on the bulletin boards at City Hall on the 23rd day of February, 2024, at 2:50 pm and within such time as required by law.



Kaitlin Richardson, TRMC
Deputy City Secretary