

**BETTY HARDWICK CENTER**  
**MINUTES OF BOARD OF TRUSTEES' MEETING**  
December 1, 2015  
2616 SOUTH CLACK, ABILENE, TEXAS



*Dedicated to People | Committed to Care*

2616 South Clack Street  
Abilene, TX 79606  
ph: 325.690.5100  
fax: 325.690.5136  
www.bettyhardwick.org

**Trustees Present:**

Rita Johnston  
Michael Whitehorn  
Art Casarez  
Keith Dowell  
Steve Austin  
Dee Moore  
Terri Plumlee  
Vicky Hicks

**Staff Present:**

Jenny Goode  
Jennifer Farrar  
Michael Jones  
Teresa McBride

Theron Cole  
Sheila Warren  
Ken Robinson  
Deborah Kilpatrick

**Trustees Absent:**

Patty Bundick

**Executive Staff Absent:**

**Guests Present:**

**16.04.01. Invocation/Quorum/Recognition of Guests**

Chair, Rita Johnston, called the meeting to order at 5:17 p.m. Mrs. Johnston stated that a quorum of eight (8) Board members was present. Dr. Whitehorn then delivered the invocation.

**16.04.02. Citizens Comments**

There were no citizens' comments.

**16.04.03. Employee Awards and Recognition 1<sup>st</sup> Quarter**

The following employees were recognized for their years of service.

Teresa McBride	5 years	MH Nurse Supervisor
Ken Robinson	10	Maintenance Coordinator
Tammie Adkisson	15	IDD Implementation Monitor

**16.04.04. Training Info/Presentation-Use of iPads for Electronic Board Packets**

Mrs. Goode provided training and assistance to the Board on the use of newly acquired iPads. The Center has subscribed to an online software/application called BoardPaq, which will enable us to use the electronic Board packets.

**16.04.05. Minutes of October 6, 2015 Board Meeting**

On a motion by Dee Moore, seconded by Vicky Hicks, the Board approved the minutes from the Board meeting October 6, 2015, noting the correction that Dee Moore was present for the October Board meeting.

7 For            0 Against    1 Abstained

The Board Chair abstains from voting.

**16.04.06. Financial Reports, October, 2015**

Mrs. Warren summarized the financial reports for October, 2015. The Center had a deficit of \$465 for the month.

On a motion by Steve Austin, seconded by Keith Dowell, the Board accepted the financial report with a correction of October, instead of August.

7 For            0 Against    1 Abstained

**16.04.07. Information Items**

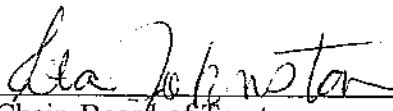
- HCS/TxHmL Billing Audit – Mrs. Farrar reported on a very good review by the HCS/TxHmL billing audit team.
- Staff Holiday Luncheon – Mrs. Goode invited the Board to attend the Holiday Luncheon scheduled for Tuesday, December 15.
- Management Team Changes – Mrs. Goode presented the recent changes with Michael Jones, HR Director; Jay Williams, Supervisor for Adult TRR Staff and ACT Team; Mark Morrell, IT Director and Melissa Fodor, Chief Accountant.

Other Community and/or Staff Meetings for the CEO – Mrs. Goode provided a review of the meetings that she and executive staff attended for the month of November, including a meeting with Mrs. Goode, Mrs. Farrar, Mr. Cole and CPS administrator to discuss ongoing collaboration and attempts to improve work with children in foster care; and meeting with Mr. Cole, Mrs. Goode, Mr. Freshour and Hendrick Medical Center staff about psychiatry consultation for persons in the hospital and crisis procedures.

**16.04.08. Adjournment**

The meeting was adjourned at 6:37 p.m. with all business being completed. The next meeting was set for January 5, 2016 at 5:15 p.m.

APPROVED:

  
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Chair, Board of Trustees

  
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for Secretary, Board of Trustees