

MINUTES OF THE MEETING OF THE 9-1-1 BOARD HELD ON TUESDAY, AUGUST 20, 1996, IN THE BASEMENT CONFERENCE ROOM OF CITY HALL, 555 WALNUT, ABILENE, TEXAS.

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Public notice having been duly given, the 9-1-1 Board met at 10:00 a.m. in the Basement Conference Room of City Hall.

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**Board Members
Present:**

Deloss Edwards, President
Roy McDaniel, Vice President
Jo Moore, Secretary
Betty Morrison, County Representative
Robert Harris, Volunteer Firefighter Representative

Others Present:

Bob Putnam, Fire Chief
Debbie Hurley, Senior Secretary
Melvin Martin, Police Chief
Noel Johnston, Deputy Police Chief
Donna Spohn, 9-1-1 Supervisor
Gary Young, ECCA Fire Department
Ron Ruppert, Buffalo Gap Fire Department

Roy McDaniel called the meeting to order.

Jo Moore briefed the board on the needed appointments and reappointments. Mrs. Moore stated the County Commissioners appointed Deloss Edwards to fill the unexpired term of J. E. Smith (term expiring 2/97) and Betty Morrison to fill the expired term of Jake McMillon (term expiring 2/98); that Mrs. Moore's and Mr. McDaniel's terms also had expired, and their appointments would be made by the Abilene City Council August 22. The Board's appointments of Mr. McDaniel and Mrs. Moore would be contingent upon Council appointment, with both terms expiring 2/98. Oaths for these two places would be administered after City Council appointment.

Mr. Harris moved to appoint Deloss Edwards and Betty Morrison as County Representatives to the Board for the terms noted; and to reappoint Mr. McDaniel and Mrs. Moore contingent upon reappointment by the Abilene City Council, with terms expiring 2/98. The motion was seconded by Mr. McDaniel and the motion carried. Mrs. Moore then administered oaths of office to Mr. Edwards and Mrs. Morrison.

Mr. McDaniel moved to reappoint Jo Moore as Secretary, seconded by Mr. Edwards, and the motion carried.

Mr. Harris moved to appoint Deloss Edwards as President, seconded by Mr. McDaniel, and the motion carried.

Mrs. Moore moved to reappoint Mr. McDaniel as Vice-President, seconded by Mr. Harris and the motion carried.

President Edwards presided over the remainder of the meeting.

The minutes of the August 31, 1995 meeting stood approved as printed by consensus of the Board; with a motion by Mr. McDaniel and a second by Mr. Harris.

Mrs. Moore distributed a revision to the agreement between City of Abilene and 9-1-1 Emergency Communication District Board of Managers for the City of Abilene to administer the 9-1-1 program, which removed reference to the annual Budget as an exhibit to the Agreement. This will allow the term of the agreement to be five years, and would allow the budget to continue to be adopted annually. After review and discussion of the agreement, it was the consensus of the board to approve the agreement as revised, with the addition of a termination clause of 90 days upon written notice by either party, following a motion by Mr. McDaniel and a second by Mrs. Moore.

Chief Putnam reviewed with the board the revised 1995/96 and proposed 1996/97 budgets. Items highlighted were as follows:

- . No major changes, conservative budget.
- . City of Merkel's request for continued funding of a dispatcher.
- . Rural addressing funds have been allocated in this line item for several years and we're waiting on information from the State on the posting of County road signs.

Mr. McDaniel moved to approve the revised FY 95-96 and proposed FY 96-97 annual budgets as presented. The motion was seconded by Mr. Harris.

Gary Young, ECCA Fire Department, questioned provisions for printing of the 9-1-1 District maps, as it was not listed in the FY 96-97 budget. Mr. Edwards indicated there were never funds budgeted for a map.

Mr. Edwards stated the arrangement with Mr. Sheppard (Sheppard Surveying) was that the City would provide him the information on the 9-1-1 rural addressing and would monitor his maps as they progressed and, in return, the City 9-1-1 would receive the final document free of charge.

Since then, Mr. Edwards stated Mr. Sheppard has asked for money several times, but the request for money has never been presented to the 9-1-1 board.

Mr Young stated there had been informal discussion with the database manager about the creation of a county-wide 9-1-1 map. He stated he was told a purchase order was to be issued to

Sheppard Surveying for the creation of the 9-1-1 map. Mr. Young stated at that point the rural firefighters became involved in order to have corrections made in the rural fire boundaries and extensive efforts have been made to do that. Presently, all information has been submitted to Sheppard Surveying for completion of the map. Mr. Young showed the board a preliminary map identifying the boundaries and county roads with corrections. Mr. Young understood the City or 9-1-1 would fund Mr. Sheppard for his efforts.

Following a lengthy discussion, it was decided that Mr. Sheppard would be contacted concerning cost involved in preparing the 9-1-1 map, documentation, and see if he wants to make a proposal.

Mr. McDaniel called for the question and the motion carried.

Donna Spohn, 9-1-1 Supervisor for the Police Department, gave a history of 9-1-1 calls as follows:

8/89 - 9-1-1 went on-line
1991 - 37,000 calls
1992 - 32,000 calls
1993 - 39,000 calls
1995 - 56,000 calls
1996 - 34,000 calls through 7/31

There being no further business, Mr. McDaniel made a motion to adjourn. The motion was seconded by Mr. Harris and the motion carried. The meeting adjourned at 10:40 a.m.

ATTEST:

Jo Moore, Secretary

Roy McDaniel, President
August 19, 1997

JM/dh