

MINUTES OF THE MEETING OF THE 9-1-1 BOARD HELD ON TUESDAY, AUGUST 26, 1998, IN THE BASEMENT CONFERENCE ROOM OF CITY HALL, 555 WALNUT, ABILENE, TEXAS.

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Public notice having been duly given, the 9-1-1 Board met at 2:00 p.m. in the Basement Conference Room of City Hall.

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Board Members

Present:

Roy McDaniel, President, City Representative
Jo Moore, City Representative
Mitch McLain, County Representative
Don Russom, County Representative
Gary Young, Volunteer Firefighter Representative

Others Present:

Bob Putnam, Fire Chief
Debbie Hurley, Senior Secretary
Melvin Martin, Police Chief
Ed Dye, Deputy Police Chief
Donna Spohn, Police 9-1-1 Supervisor
Linda Gallion, Fire 9-1-1 Database Supervisor
Mindy Whisenhunt, Asst. Director of Finance
Dennis Gloyna, Southwestern Bell Representative
Ken Dozier, Fire Department
Sharon Hicks, City Attorney
Jack Dieken, Taylor County Sheriff
Carol Taylor, Taylor County Sheriff's Office
Maxey Sheppard, Sheppard Surveying
Stan Egger, County Commissioner
Doug Allmand, View Fire Chief

Roy McDaniel called the meeting to order, and stated the first order of business would be to approve the appointment of Mitch McLain, County Representative, and reappointments of Jo Moore and Roy McDaniel, City Representatives, terms expiring 2/2000.

Mr. Russom moved to approve the appointment of Mitch McLain as County Representative, and Jo Moore and Roy McDaniel as City Representatives to the Board for the terms noted. Mr. Young seconded the motion and the motion carried. Mrs. Hurley then administered oaths of office to Mr. McLain, Mrs. Moore, and Mr. McDaniel.

Mrs. Moore moved to appoint Roy McDaniel as President. The motion died for lack of a second.

Mr. Russom moved to appoint Gary Young as President. Mr. McLain seconded the motion and the motion carried.

Mr. McLain moved to appoint Mr. Russom as Vice President. Mr. McDaniel seconded the motion and the motion carried.

Mr. McLain moved to appoint Mrs. Moore as secretary, seconded by Mr. Russom and the motion carried.

Mr. McDaniel made a motion to approve the minutes of the August 19, 1997 meeting as printed, Mr. Russom seconded the motion and the motion carried.

Chief Putnam reviewed with the board the revised 1997/98 and proposed 1998/99 budgets, noting a correction in the 96-97 revenue portion of the budget made by the City's finance Department. The correction of \$34,632 from last year's revenue was not posted until this fiscal year, making the correct figure \$425,399.

The Board discussed Southwestern Bell upgrading their software to accommodate wireless communication, Dyess Air Force Base's interest in receiving 9-1-1 service and the cellular phone service fees in the amount of \$84,532 received between 10/1/97 and 8/3/98.

Differences between the original and revised 97/98 budgets were noted, with most changes relative to the GPS issue.

Mr. McDaniel stated other entities including the County and Central Appraisal District are involved in the GPS project and 9-1-1 has only a small part, approximately \$15,000 in the project that is projected to total \$800,000 - \$1 million when completed.

The board discussed location maps produced by Sheppard Surveying noting the need for updates on a more regular basis. Sheriff Dieken stated in the interest of public safety for dispatch purposes he feels quarterly updates are needed.

Mr. Maxey Sheppard, Sheppard Surveying, stated he has \$3,500.00 to date invested in the maps for adding the block number ranges. Mr. Sheppard further stated the maps are updated as his time permits but the latest update can be purchased for \$15 per map by those entities involved in the update process. Updates to the 9-1-1 locator maps have been occurring every year or two at a cost of \$1,100.

Mr. McDaniel moved to approve the revised FY 1997/98 budget with corrections as submitted by Chief Putnam. Mr. McLain seconded the motion and the motion carried.

Mr. McDaniel moved to approve the proposed FY 1998/99 budget. Mrs. Moore seconded the motion.

Mr. Russom stated Taylor County Sheriff's Department has requested funding for an additional 9-1-1 dispatcher. Sheriff Dieken replied his department needs two additional dispatchers with a base salary of \$17,408.02 and benefits in the amount of \$5,806.98, for a total of \$23,215 per position.

The Board requested justification for the additional positions. Sheriff Dieken replied justification is due to call increase. Taylor County Sheriff's Office received 6,537 calls for service from January 1, 1998 through August 20, 1998. It was unknown how many of those 6,537 calls were 9-1-1 calls. Sheriff Dieken stated the County currently has six dispatchers that have other responsibilities besides dispatching, and further stated he just became aware that he could request 9-1-1 funding for dispatchers.

Mr. McDaniel withdrew his motion and Mrs. Moore her second to approve the proposed FY 98-99 budget. Mr. McDaniel made a motion to table the proposed FY 98-99 budget in order to allow Sheriff Dieken sufficient time to compile data on the request for dispatchers. Sheriff Dieken was asked to supply information to the Board in ample time to review prior to the called meeting. Mr. McDaniel requested consideration be given to consolidating the Abilene Police Department and Taylor County Sheriff's Office Emergency Response dispatching. Mrs. Moore seconded the motion and the motion carried.

Mr. Russom made a motion to continue the contract with Sheppard Surveying for an annual upgrade to the locator maps. Mr. McLain seconded the motion and the motion carried. Mr. Sheppard is to notify the 9-1-1 Board if an update is needed sooner.

Mr. McDaniel reviewed for the Board the City's responsibilities as authorized under the agreement between the City of Abilene and the 9-1-1 Emergency Communication District, including the annual audit process.

Mr. Russom made a motion to call a meeting of the 9-1-1 Board for September 8 at 2:00 p.m. in the Basement Conference Room of City Hall to further review Sheriff Dieken's request for funding for dispatchers. Mr. McDaniel seconded the motion and the motion carried.

Mr. Russom made a motion to adjourn. Mr. McLain seconded the motion and the motion carried.

There being no further business, the meeting adjourned at 4:10 p.m.

ATTEST:

Jo Moore, Secretary

Gary Young, President

JM/dh