

MINUTES OF THE MEETING OF THE 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT BOARD OF MANAGERS HELD ON WEDNESDAY, AUGUST 15, 2001, IN THE BASEMENT CONFERENCE ROOM OF CITY HALL, 555 WALNUT, ABILENE, TEXAS.

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Public notice having been duly given, the 9-1-1 Board met at 3:00 p.m. in the Basement Conference Room of City Hall.

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Board Members Present:

George Newman, President, County Representative
Roy McDaniel, Vice President, Cities Representative
Jo Moore, Secretary, Cities Representative
Don Russom, County Representative
Gary Young, Volunteer Fire Department Rep.

Others Present:

Bob Putnam, Fire Chief
Debbie Hurley, Secretary II
Melvin Martin, Police Chief
Sharon Hicks, City Attorney
Greg Brown, GIS Manager
Mike Saxton, Program Specialist, Abilene/Taylor 911 District
Ronnie Kidd, Director of Information Technology
Cindy Steele, Southwestern Bell
Asem Eltiar, Asst. City Attorney
Otis Davis, Trent VFD
Larry Gober, Asst. Chief, Hawley Fire Dept.
Roddie Reeder, Chief, Tye Fire Dept.

President George Newman called the meeting to order.

Mr. McDaniel made a motion to approve the minutes of the March 21, 2001 meeting as printed. Mr. Russom seconded the motion and the motion carried unanimously.

Mr. McDaniel made a motion to approve the Agreement to Administer the 911 Program between the 911 Board and the City of Abilene effective August 15, 2001 through September 30, 2006. Mrs. Moore seconded the motion and the motion carried unanimously.

President Newman suggested the revised FY 00/01 and proposed FY 01/02 budgets be reviewed and acted on separately.

Chief Putnam reviewed with the Board the revised FY 00/01 budget, highlighting various line items; which included \$5330 for rural addressing which is a one-time grant, an increase in telephone service, an increase of \$256,000 for the Sheriff's Department upgrade which was not

spent in the previous year's budget, decreased technology fund service for some computer equipment not purchased due to the decision to use existing city equipment to print maps resulting in an increase in 4200 for color ink cartridges, and a reduction in travel/employee development. Chief Putnam noted there were minimal changes, and little if any anticipated through the end of the budget year.

Mr. Young made a motion to approve the revised FY 00/01 budget as presented. Mr. McDaniel seconded the motion and the motion carried unanimously.

Chief Putnam reviewed with the Board the proposed FY 01/02 budget, which included an increase in office supplies for color ink cartridges for the map plotter, the remaining balance of the one time grant for rural addressing, decrease from equipment purchased for the Sheriff's office, increase in the technology fund for the district's portion of the cost for a new aerial photography map, new recorder for the Police Department PSAP, book covers for the school district, increase in the base salary for entry-level dispatchers, and staff attendance at the NENA conference.

Mr. McDaniel made a motion to approve the proposed FY 01/02 budget as presented. Mr. Young seconded the motion and the motion carried unanimously.

Chief Putnam introduced Mike Saxton, 911 Program Specialist, and commented on the good job Mr. Saxton has been doing. President Newman welcomed Mr. Saxton, and noted the positive comments he has received concerning Mr. Saxton's work.

Greg Brown, GIS Manager, briefed the Board on the GIS/Mapping Project and circulated a map to the Board members, which will be distributed to the Volunteer Fire Departments for their review in approximately one week. Mr. Brown highlighted the current status of the various project layers as follows: 911 names & AKA names, completion of the majority of "layers" by Mike Saxton, work with County Commissioners & sheriff's office to meet specs on County roads, entranceways, aerial photography to be done in December or January, 5 of 16 potential barriers maps reviewed and returned by VFDs, Cell towers up to date, linking fire hydrants in Trent, Tye, Buffalo Gap, and Tuscola; and work with sheriff's office toward completion of the landmark layer.

Chief Putnam distributed a portion of the aerial photo; a joint effort of the City of Abilene, Taylor County, Central Appraisal District, and West Central Texas Municipal Water District. Mr. Brown stated the total project cost will be \$80-85,000, which will be shared by the four noted entities.

Mr. Saxton distributed an update on the wireless upgrades, stating Phase I, caller identification, was completed May 30. Mr. Saxton stated Phase II will consist of location information, which can be picked up by the strength of the transmissions, or triangulation. The four cell phone companies have a handset-based chip, which transmits the location of the caller to 911 by satellite.

Chief Putnam stated Southwestern Bell representative Cindy Steele will demonstrate the software from the vendors in mid September, noting it should not be necessary to upgrade hardware other than computer & monitors and that the software has an auto locator for the Rural Fire Departments. Chief Putnam further stated the Board may need to meet again soon to consider the cost of a backup system in the main fire station. The new Central Fire Station is expected to be occupied next month and the station will need all new equipment. Mr. Saxton reviewed the expected dates for the replacing of phones and equipment.

Ms. Hicks noted the quorum requirements the board members would need to adhere to in the event they decide to attend the software demonstration. President Newman stated the next 911 Board meeting will be held March 20, 2002 at 3:00 p.m.

Mr. McDaniel made a motion to adjourn. Ms. Moore seconded the motion and the motion carried unanimously.

There being no further business, the meeting adjourned at 3:40 p.m.

ATTEST:

Jo Moore, Secretary

George Newman, President