

MINUTES OF THE MEETING OF THE 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT BOARD OF MANAGERS HELD ON WEDNESDAY, MARCH 20, 2002, IN THE BASEMENT CONFERENCE ROOM OF CITY HALL, 555 WALNUT, ABILENE, TEXAS.

* * * * *

Public notice having been duly given, the 9-1-1 Board met at 3:00 p.m. in the Basement Conference Room of City Hall.

* * * * *

Board Members

Present:

George Newman, President, County Representative
Roy McDaniel, Vice President, Cities Representative
Jo Moore, Secretary, Cities Representative
Don Russom, County Representative
Gary Young, Volunteer Fire Department Representative

Others Present:

Bob Putnam, Fire Chief
Larry Swanson, Communication Services
Debbie Hurley, Secretary II
Melvin Martin, Police Chief
Megan Santee, Assistant City Attorney
Stan Egger, County Commissioner
Greg Brown, GIS Coordinator
Kenton Kidwell, Hamby VFD
Mike Saxton, 911 Program Specialist
Ronnie Kidd, Information Technology Director
Cindy Steele, Southwestern Bell
Donna Littlefield, Abilene Police Dept.
Carol Taylor, Taylor County Sheriff's Office
Pete Monroe, Tye VFD
Larry Gober, Hawley Fire & Rescue
Jack Turner, County Commissioner

President George Newman called the meeting to order. President Newman stated that he has been reappointed as the Taylor County representative to the Board; and Roy McDaniel and Jo Moore have been reappointed as the Cities' representatives, terms expiring February, 2004. Debbie Hurley administered oaths of office to the newly reappointed members.

No Board action was required.

Mrs. Moore made a motion to appoint George Newman as President, Roy McDaniel as Vice President, and herself as Secretary of the 911 Board. Mr. Young seconded the motion and the motion carried unanimously.

Mr. McDaniel made a motion to approve the 911 Board minutes of the August 15, 2001 meeting as printed. Mr. Young seconded the motion and the motion carried unanimously.

Mr. McDaniel briefed the Board on the Change of Administration for the 9-1-1 District, noting in the last 2 years the 911 District operations have become more and more integrated with technology. Mr. McDaniel stated the responsibilities of 911 Director have been transferred to the City's Information Technology Director Ronnie Kidd. Integral pieces to the daily operations of the 911 functions are Mr. Kidd's staff consisting of the Communications Division staff and operations, as well as the system support for Computer Assisted Dispatch, Records Management System, and telecommunications.

President Newman stated his appreciation to Chief Putnam for his work and assistance to the 911 District and welcomed Mr. Kidd and his staff.

No Board action was required.

Mr. Kidd reported on the Public Safety Communications System Project for FY 2002. Mr. Kidd stated funds have been budgeted for a consultant to conduct a needs assessment of the Public Safety Communications Systems and to develop recommendations for upgrades or replacements of the systems. The City hopes to complete negotiations with RCC Consultants, Inc. to accomplish the project. The scope of the project encompasses all components of the fully integrated Public Safety Communications Systems. As part of the project, the consultants will conduct interviews with key personnel of various user groups, both inside and outside the City organization, including the Sheriff's Office & Volunteer Fire Departments. This comprehensive interviewing process will provide a good picture of system functionality and needs for the entire county. Mr. Kidd noted that *interoperability* is a key objective of any upgrades or replacements that result from the project. The ability for the various agencies throughout the county to readily talk to one another during an event is very important. Mr. Kidd concluded by stating the request is slated to go to City Council next week, with completion of the assessment and recommendation project expected by mid-summer.

No Board action was required.

Mike Saxton, 911 Program Specialist, gave an update on the Database Administration. Mr. Saxton reviewed the past year's District accomplishments in the areas of: addressing and street naming, alternate PSAP (APSAP), increasing public awareness through education, deleting erroneous MSAG records resulting in a reduction in dispatch errors, and completion of Phase I wireless compliance with requests for Phase II service having been sent.

No Board action was required.

Greg Brown, Geographic Information System (GIS) Manager, distributed address road range status and entrance GPS point status maps. Mr. Brown then presented the 911 mapping status report, reviewing the geographic data layers, that are required in order to obtain a comprehensive and robust 911 GIS mapping project, and the database status. Mr. Brown concluded with the product status report of the analog map, aerial mapping, map books, and Arc IMS (equipment & software).

No Board action was required.

Mr. Kidd presented information pertaining to activities and status associated with Wireless Phase II (display of latitude and longitude caller location information). Mr. Kidd stated staff's recommendation is to wait for the Public Safety Communications assessment project to be completed before taking any action on the Phase 2 upgrade due to the fact that the assessment project may impact how staff chooses to implement Phase 2 and/or affect what staff purchases for the upgrade. By waiting for the assessment project, staff should be able to incorporate the upgrade into the Board's budget approval process for FY 2003.

No Board action was required.

President Newman stated appreciation to the IT staff for the reports and for their work on behalf of the District. President Newman announced the next scheduled meeting of the 911 Board will be August 21, 2002 at 3:00 p.m.

There being no further business, the meeting adjourned at 3:40 p.m.

ATTEST:

Jo Moore, Secretary

George Newman, President