

MINUTES OF THE MEETING OF THE 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT BOARD OF MANAGERS HELD ON WEDNESDAY, AUGUST 21, 2002, IN THE BASEMENT CONFERENCE ROOM OF CITY HALL, 555 WALNUT, ABILENE, TEXAS.

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Public notice having been duly given, the 9-1-1 Board met at 3:00 p.m. in the Basement Conference Room of City Hall.

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Board Members Present:

George Newman, President, County Representative
Roy McDaniel, Vice President, Cities Representative
Jo Moore, Secretary, Cities Representative
Don Russom, County Representative
Gary Young, Volunteer Fire Department Rep.

Others Present:

Ken Merchant, Abilene Police Department
Debbie Hurley, Secretary II
Melvin Martin, Police Chief
Greg Brown, GIS Manager
Mike Saxton, Program Specialist, Abilene/Taylor Co. 911 District
Ronnie Kidd, Director of Information Technology
Cindy Steele, Southwestern Bell
Asem Eltiar, Asst. City Attorney
David Wright, Director of Finance
Donna Littlefield, 911 Supervisor
Larry Swanson, Communication Services
Carol Taylor, Taylor County Sheriff's Department
Jack Dieken, Taylor County Sheriff's Department
Stan Egger, County Commissioner
Michael Morrison, Assistant City Manager

President George Newman called the meeting to order.

Mr. McDaniel made a motion to approve the minutes of the March 20, 2002 meeting as printed. Mr. Russom seconded the motion and the motion carried unanimously.

Ronnie Kidd, Director of Information Technology, reviewed the revised FY 01/02 budget, highlighting and discussing with the Board various line items.

The Board and staff discussed the feasibility and cost of leasing the call recorder/digital voice logger versus purchasing the equipment.

Mr. McDaniel made a motion to approve the revised FY 01/02 budget as presented, with direction to staff to research the option of leasing the call recorder/digital voice logger. Mr. Young seconded the motion and the motion carried unanimously.

Mr. Kidd reviewed and discussed with the Board the proposed FY 02/03 budget. Mr. Kidd then briefed the Board on three additional budget items staff is recommending for consideration: 1) replacing the current 911 vehicle with a SUV style vehicle which would include \$24,000 to purchase the vehicle and \$3600 for annual equipment management; 2) a backup generator for alternate PSAP in the amount of \$15,000; and 3) an alternative PSAP consoles and equipment at a cost of \$38,250 plus a \$779 per month charge for 60 months (\$4,674). The Board and staff discussed calling a meeting in the near future to review the possibility of increasing the 911 surcharge for funding the district's additional expenses.

Mr. McDaniel made a motion to approve the proposed FY 02/03 budget as presented, including funding for the SUV style vehicle, a backup generator and alternative PSAP consoles and equipment as recommended by staff. Mrs. Moore seconded the motion and the motion carried unanimously.

Mr. Kidd briefed the Board on a proposal for future consideration; upgrading the current 911 position to 911 Coordinator, adding a staff technical position, and providing associated computer equipment, office furniture and supplies.

The Board and staff discussed calling a special meeting to consider Mr. Kidd's staffing proposal as well as the possibility of increasing the 911 surcharge rate. Mr. Kidd then updated the Board on the Public Safety Communications Systems Assessment project.

No Board action was required.

Greg Brown, GIS Manager, distributed information and briefed the Board on the status of the 911 GIS/Mapping Project. A draft of the map book was also distributed to and reviewed by the Board members. It was noted the book will be available within a couple of weeks.

No board action was required.

Mike Saxton, Program Specialist, distributed an update on the wireless upgrades and reviewed the information with the Board. Mr. Saxton noted that Phase II is ready to be implemented.

No Board action was required.

The Board and staff further discussed calling a special meeting. A tentative date of September 18 at 4:00 p.m. was set to consider the additional items as noted at today's meeting, and after Mr. Kidd confirms the date, he will notify the Board.

Mr. Young made a motion to adjourn. Mr. McDaniel seconded the motion and the motion carried unanimously.

There being no further business, the meeting adjourned at 4:05 p.m.

ATTEST:

Jo Moore, Secretary

George Newman, President

