
**9-1-1 Emergency Communications
District Board of Managers
May 18, 2006
Minutes**

Members Present:

Dr. Alan Stafford, County Representative
Jeff Wyatt, Municipal Representative
John Bogart, Volunteer Fire Department Representative

Staff Present:

Mark Hoover, 9-1-1 Assistant Director
Mike Saxton, 9-1-1 Program Coordinator

Others Present:

Jim Berry, Deputy Police Chief, City of Abilene
Donna Littlefield, Police Department, City of Abilene
Carol Taylor, Taylor County Sheriffs' Office
Pam McComas, Finance, City of Abilene
Diane Terrell, Davis, Kinard & Co
Jennifer Benson, Davis, Kinard & Co

Item 1 - Call to Order

Dr. Alan Stafford called the meeting to order at 4:30 p.m. in the Abilene City Hall Basement Conference Room.

Item 2 - Presentation and Acceptance of Annual Audit Report by Davis, Kinard & Co

Pam McComas of the City of Abilene's Financial Department along with representatives of Davis Kinard & Company gave an annual audit presentation for the year ending in September 2005. The individual auditor's report found all records in conformity with accounting principles accepted in the United States. Also reviewed were the 9-1-1 Emergency Communication District Balance Sheet and Statements of Revenues Expenditures and Changes in Fund Balance for the year including budget versus actual.

John Bogart made a motion to approve the presented audit and budget reports. Jeff Wyatt seconded the motion, the motion passed unanimously.

Item 3 - Consideration and Approval of the City of Abilene's request to negotiate a contract with Xybix Systems, Inc. for the purchase of console furniture equipment for the new 911 Communication Center

Abilene Deputy Police Chief Jim Berry and Donna Littlefield presented the City of Abilene proposal of Xybix Systems' solution to furnish the new 911 Communications Center or primary PD Public Safety Answering Point (PSAP). Discussion included furnishing the new alternate PSAP and the Taylor County SO primary PSAP.

John Bogart made a motion to authorize the City of Abilene to negotiate a contract with Xybix Systems to furnish 21 positions for both the primary and alternate PSAPs in the amount not to exceed \$213,000. Dr. Stafford seconded the motion, the motion passed unanimously.

Item 4 – Setting of next meeting date(s) and possible agenda items

Mark Hoover briefed the Board on the timeline of upcoming events including the District Budget schedule, new state mandated Open Records/Meetings training for Board members, replacement for City Representative Jo Moore, reappointment of two Board members, and future presentation of the upcoming Customer Premises Equipment (CPE) or "core" 9-1-1 equipment replacement.

Item 5 - Adjourn

With no further business, Board Chairman Dr. Alan Stafford adjourned the meeting at 5:40 p.m.

Approved: <u>Alan Stafford</u> Chairman Date: <u>30 SEPTEMBER 2010</u>
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