
LANDMARKS COMMISSION

May 31, 2005

Minutes

Members Present: Ruby Perez
 Steve Butman
 Pat Garren
 Pebbles Lee
 Michael McClellan
 Phil Miller

Members Absent: Robert McCathren
 Rick Weatherl
 Scott Bishop

Staff Present: Larry Abrigg, Planner III
 Justin Fortney, Planner I

Guests: Mike Winegeart

Mr. Butman called the meeting to order at 4:00 PM and declared a quorum present.

Minutes of the April 26, 2005, meeting were submitted for approval. The minutes were accepted as written.

Ms. Perez asked staff if the next four agenda items (properties) were all finished as the Commission had approved the projects? Mr. Abrigg responded that all the properties had been inspected with pictures taken. All have been complied in compliance with the Commission's recommendations.

Agenda Item 3: CA-0102, Public hearing and possible vote to finalize a CA for the Hotel Wooten, exterior rehabilitation, located at 1102 North 3rd Street

Staff recommended approval to finalize the Certificate of Appropriateness. Mr. McClellan made a motion to approve the CA, with a second by Ms. Garren. The motion was approved unanimously.

Agenda Item 4: CA-0404, Public hearing and possible vote to finalize a CA for Hughes Photography signage, Hotel Wooten, located at 1102 North 3rd Street

Staff recommended approval to finalize the Certificate of Appropriateness. Ms. Perez made a motion to approve the CA, with a second by Ms. Lee. The motion was approved unanimously.

Agenda Item 5: CA-0504, Public hearing and possible vote to finalize a CA for Texas Star Trading Co. signage, Hotel Wooten, located at 1102 North 3rd Street

Staff recommended approval to finalize the Certificate of Appropriateness. Ms. Garren made a motion to approve the CA, with a second by Ms. Perez. The motion was approved unanimously.

Agenda Item 6: CA-0603, Public hearing and possible vote to finalize a CA for fencing at 842 Amarillo, Bill & Roxy Cox

Staff recommended approval to finalize the Certificate of Appropriateness. Ms. Lee made a motion to approve the CA, with a second by Mr. Miller. The motion was approved unanimously.

Agenda Item: CA-0305, Public hearing and possible vote to consider a request from Jordan Taylor & Co. to install storm windows on the Walnut Street side of the building at 201 Walnut Street.

Mr. Abrigg presented the staff report and explained by way of photographs that staff is in favor of the request. Generally the National Park Service approves storm windows as long as the frame color matches the trim color and the original windows are not altered or damaged.

Mr. Butman opened the public hearing.

Mr. Winegeart explained to the Commission the need for storm windows and showed several photographs of the existing windows. Some windows are in poor condition. Several members had questions about the condition of the existing windows. Ms. Perez asked if they had considered placing the storm windows on the inside instead of the outside? Mr. Winegeart stated that he wasn't sure that the windows would be protected if the storm windows were placed on the inside.

Ms. Lee made a motion to approve the request as submitted by the applicant. Ms. Garren seconded the motion. The motion passed unanimously.

Agenda Item: Discussion concerning providing notification to new owners of HO Zoned buildings

Mr. Abrigg explained the difficulties involved with informing new owners about HO Zoning when property ownership changes. Staff is suggesting an explanation of the Certificate of Appropriateness process be given to owners along with their Certificate of Occupancy. Also, that all current owners be given a copy of the explanation to put with their CO. Commission members were not certain that would help, and ask staff to talk to other cities and put the item on a future agenda for further discussion.

Agenda Item: Adjourn

There being no further business, the meeting was adjourned at 4:55 PM.

Approved: _____, Chairman

Date: _____