
LANDMARKS COMMISSION
August 30th, 2016
Minutes

Members Present: Steve Butman
Michael McClellan
Bill Minter
Phil Miller

Members Absent: Pebbles Lee
Rick Weatherl

Staff Present: Emily Bronaugh, Planner, Historic Preservation Officer
Kelley Messer, Assistant City Attorney

Guests Present: Frank Perez
Jason Holbrook

Mr. Steve Butman called the meeting to order at 4:00 P.M., declared a quorum present, and read the opening statement.

Minutes of the July 26th, 2016 meeting were submitted for approval.

Mr. Bill Minter made a motion to approve the minutes, Chairman Butman seconded the motion. The minutes were approved unanimously.

CA-2016-07, Public hearing, discussion and possible approval for a Certificate of Appropriateness submitted by Frank Perez for a remodeling of a swimming pool located at 1134 Elmwood Dr.

Mrs. Bronaugh presented the staff report for this case. The Kuykendall/Stephens House, 1939, is a renaissance style home located in the Elmwood neighborhood. It was granted Historic Overlay Zoning in 1996.

The request is to renovate an existing pool. The proposal is to replace the existing fiberglass with more modern materials such as granite, concrete, blue plaster, and flagstone.

SPECIAL CONSIDERATIONS: The condition of the current pool is inoperable, due to stagnant water that attracts mosquitoes. The existing fiberglass pool was not original to the home. It is believed that the proposed pool will add beauty to the home that the existing pool never did.

COMMITTEE RECOMMENDATION: A committee did not meet.

STAFF RECOMMENDATION: Approval.

Chairman Butman opened the public hearing at 4:07 PM.

Chairman Butman asked if the filter was the cause of the previous pool turning the water black. Mr. Perez affirmed that the filter had deteriorated and continued to explain the intention of the pool remodel. He explained that the choice to use a marble material was for the purpose of maintaining an "old style" to the back yard.

Chairman Butman questioned Mr. Perez on a previous pool house, and Mr. Perez responded that there had not been a pool house associated with this property.

Dr. McClellan questioned if there was a need to install a fence surrounding the pool area. Mr. Perez affirmed the commission that he would abide by any other zoning requirements. Mrs. Bronaugh indicated that there is in fact a fence requirement that the Planning office would ensure Mr. Perez was aware of in the proceeding permitting process.

Chairman Butman closed the public hearing at 4:10 PM.

Dr. McClellan made a motion to approve Certificate of Appropriateness-2016-07. Mr. Miller seconded the motion. The vote for approval was unanimous (4-0).

General Discussion, Possible dates for an online training session with the Texas Historical Commission.

Mrs. Bronaugh informed the commission that a yearly training session is required for the Landmarks Commission, and proposed dates on which they may be able to attend an online training webinar.

The Commissioners came to a consensus that September the 8th would be the best possible time for this event.

General Discussion, Updating yearly Condition Letters.

Mrs. Bronaugh presented an issue with the yearly Condition Letters that are sent out to properties containing Historic Overlay Zoning. She questioned the purpose of the letters and any repercussions that might be associated with those properties whose conditions are sub-par.

Mrs. Kelley Messer assured Mrs. Bronaugh and the commission that she would look into the Zoning Code for possibilities for penalties of some kind. It was decided that this discussion would continue at a later date once more information was gathered on the possibilities.

Chairman Butman made a motion to adjourn the meeting at 4:35 PM. The vote to adjourn was unanimous (4-0).

Approved:	<u>October 25, 2016</u>
Chairman:	<u>Steve Butman</u>