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# **ABILENE LANDMARKS COMMISSION MEETING MINUTES**

**September 26, 2017**

**4:00 p.m.**

## **ABILENE LANDMARKS COMMISSION OF THE CITY OF ABILENE, TEXAS BASEMENT CONFERENCE ROOM, CITY HALL**

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**Members Present:** Mr. Steve Butman, Chair  
Ms. Jamie Dalzell, Vice Chair  
Ms. Pebbles Lee, Secretary  
Ms. Frann Smith

**Members Absent:** Dr. Michael McClellan, Sergeant at Arms  
Mr. Phil Miller  
Mr. Rick Weatherl

**Staff Present:** Mr. Taurus Freeman, Assistant Director  
Mr. Zack Rainbow, Planning Services Manager  
Mrs. Melissa Farr, Administrative Secretary  
Ms. Kelley Messer, First Assistant City Attorney

**Others Present:** Ms. Pam Craven                      Mr. Chad Williams

**Item One: Call to Order**

Mr. Butman called the meeting to order at 4:07 p.m. and declared a quorum present.

**Item Two: Approval of Minutes**

Ms. Lee moved to approve the minutes from the previous meeting, August 29, 2017 as presented, there being no deletions, no additions, and no corrections. Mr. Butman seconded the motion. The vote was approved by four (4) with none in opposition.

**AYES: Butman, Dalzell, Lee, and Smith**

**NAYS: None**

**Item Three: Agenda Items:**

- a. **HPTR-2017-02:** Public hearing to consider a request from Tom and Karen Camp for Historic Project Tax Reduction requesting a reduction in City of Abilene property taxes for an improvement project in the amount of \$11,000.00. Located at 1102 Peach Street, consisting of 0.32 acres.

Mr. Zack Rainbow presented the request to the Commission.

Mr. Butman opened the public hearing.

There being no one present and desiring to be heard the public hearing was closed.

**Ms. Lee moved to approve the request, and Ms. Smith seconded the motion.  
The vote was approved by four (4) with none in opposition.**

**AYES: Butman, Dalzell, Lee, and Smith  
NAYS: None**

- b. **CA-2017-10:** Requested Certificates of Appropriateness to make several repairs, erections, removals and replacement to the exterior of the primary and accessory structures for property located at 1249 Palm Street, at the east side of the 1200 block of Palm Street between Peach Street and Poplar Street, consisting of 0.1607 acres.

Mr. Zack Rainbow presented the request to the Commission.

Mr. Butman opened the public hearing.

Ms. Pam Craven, owner, spoke in favor of this request. She currently resides at 3917 Sera Drive, as the subject property is currently uninhabitable.

Mr. Chad Williams, contractor, spoke in favor of this request.

There being no one else present and desiring to be heard the public hearing was closed.

Requests:

- Repair and replace siding, back porch overhang, and porch railing and banister
- Replace and relocate windows
- Repaint exterior and exterior doors
- Repair and replacement of siding and doors
- Replacement of front door
- Demo existing carport
- Installation of patio behind main house
- Add accessory building

**Ms. Smith moved to approve all items requested EXCEPT the Hardie Plank siding at this time. Ms. Dalzell seconded the motion.**

**The vote was approved by four (4) with none in opposition.**

**AYES: Butman, Dalzell, Lee, and Smith  
NAYS: None**

**Ms. Lee made the motion to table until the next meeting the Hardie Plank portion of the Certificate of Appropriateness so the Southside Committee may have time to review the request and property. Ms. Smith seconded the motion.**

**The vote was approved by four (4) with none in opposition.**

**AYES: Butman, Dalzell, Lee, and Smith**

**NAYS: None**

**Item Four: Adjourn**

**The Abilene Landmarks Commission meeting was adjourned at 5:17 p.m.**

Approved: \_\_\_\_\_,  
Chairman