



**THE LANDMARKS COMMISSION**

**REGULAR MEETING MINUTES  
TUESDAY, AUGUST 23, 2022**

**Present Members:** Ms. Jamie Dalzell, Vice-Chair  
Mr. Steve Butman  
Mr. Josh Black  
Dr. Michael McClellan, Sergeant at Arms  
Mr. John Scott  
Mr. Andrew Penns

**Absent Members:**  
Ms. Pebbles Lee, Chair  
Mr. Kevin Halliburton

**Staff Present:** Mr. Michael Rice, Assistant City Manager  
Ms. Kelley Messer, First Assistant City Attorney  
Mr. Tim Littlejohn, Director  
Ms. Melissa Farr, Executive Assistant

**Others Present:** Ms. Morgan Paschal

**CALL TO ORDER**

Ms. Dalzell called the meeting to order at 4:01 p.m. and declared a quorum present.

**MINUTES**

The minutes from the previous meetings, July 7, 2022 and April 26, 2022 were approved. Mr. Butman made the motion to approve and Mr. Black seconded. The motion to approve both sets of minutes prevailed by the following vote:

**AYES: Scott, Black, Butman, McClellan, Penns, Dalzell**

**NAYS: None**

**AGENDA ITEMS**

**HPTR-2022-01:** Receive a Report, Hold a Discussion and Public Hearing, and Take Action on a Request for a City of Abilene Historic Zone Tax Reduction for an Improvement Project in the Amount of \$51,574.01

Ms. Melissa Farr presented this request. The applicant is requesting a Historic Project Tax Reduction in City of Abilene property taxes for an improvement project in the amount of \$51,574.01.

The house was built in 1939 or 1940 by W. Rufus Sivley. Mr. Sivley was well-known for constructing the current Blue Cross Blue Shield building, First Christian Church Sanctuary, Pioneer Drive Baptist Church, and McMurry University Gymnasium. The current zoning district for this property is Residential Single-Family District-6 with Historic Overlay (RS-6/H).

The improvement projects associated with this request are:

- The original back porch (18' X 14') was converted to a bedroom with a closet. A new bathroom with shower was added, which extends beyond the back porch.
- A window was removed from the living room wall, which looked out to the back porch.
- An entry was designed to lead to the new bedroom and bathroom.
- A new back porch was constructed. (9' X 7')

The criteria assessment was met, as the subject property is located within a historic overlay zone, the eligible expenses amount to more than \$750, and the remodeling projects are complete and comply with the Certificate of Appropriateness obtained in 2021.

Mr. Scott made the motion to approve this request. Mr. Penns seconded the motion. The motion prevailed by the following vote:

**AYES: Scott, Black, Butman, McClellan, Penns, Dalzell**

**NAYS: None**

#### ADJOURN

There being no further discussion, Mr. Black made the motion to adjourn. The Landmarks Commission meeting was adjourned at 4:15 p.m.

Approved:  Vice-Chair