

## **ABILENE PUBLIC LIBRARY ADVISORY BOARD MEETING MINUTES November 3, 2008**

The Abilene Public Library Board met in the Conference room of the Library at 4:00 P.M., Monday, November 3, 2008. A quorum was present.

Board Members Present: John Williams (Chairman), Robert Carleton (Vice Chairman), Dennis Regan, Bryan Scalf, Joe Specht, and Ginna Sadler.

Board Members Absent: Stan Chapman, Maryanna Harrell, Debra Lillick, David Scott.

Others Attending: Mike Hall (Director of Community Services), Tony Neitzler (Assistant Director of Community Services), Ricki Brown (City Librarian), Dennis Miller (Librarian II), and Kim St. Clair (Library Administrative Assistant II)

Media present: None

Dr. Williams called the meeting to order at 4:08 p.m. a quorum was present. Dr. Williams asked for any correction or changes to the minutes of August 4, 2008. MS Sadler asked for corrections to the spelling of names associated with the Book & Music Festival section. He asked for a vote to accept the minutes as corrected which was motioned by Rob Carleton and seconded by Ginna Sadler. The vote passed with John Williams, Robert Carleton, Dennis Regan, Brian Scalf, Joe Specht, and Ginna Sadler accepting.

Ms. Brown began her report with an update on the Mockingbird Branch project. She stated that the painting and tile work was completed. The carpet has arrived but installation was waiting on completion of floor prep-work. The exterior signage will be delayed due to the landlord's plans to re-do the facade of the center. Shelving is set to arrive on December 1st and the field installation of the RFID gates will be done on December 15<sup>th</sup>. All the full-time staff have been hired and have begun visiting their nursery and daycare assignments. The part-time positions will be posted in the paper and the City's Web on November the 17<sup>th</sup>. There are a total of four part-time positions consisting of 2 Pages and 2 PT Library Assistant I. She is unsure about a December soft opening, but plans are underway for a January Grand Opening Celebration.

Mr. Hall commented that this project has been well coordinated by MS Brown and represents a 10 year combined effort to make it all happen.

MS. Brown then distributed the Public Library Statistical Report to the Board. The report allows us to compare APL statistics and financial standings with similar sized libraries from across the nation.

Ms. Sadler gave the Friends liaison report. She commended MS Brown for making all the decisions that needed to be made in bringing the Mockingbird Project to fruition. Bob Milstead is planning expansive plans for the Grand Opening Celebration. She mention that the Friends are also conducting an additional focus group meeting tonight to get community ideas and thoughts for their expectations of what this library branch will do. Ms. Sadler concluded her report by reporting that the Book and Music Festival went well and the Friends are pleased to offer this service to the community.

Dennis Miller then conducted a presentation of the 63 databases spanning 15 categories that are offered by the library. He was pleased to mention that one of the newest databases is Gale Texas Legal Forms that provides 8,000 legal documents, a legal dictionary, and an attorney finder. He concluded his presentation with a demonstration of Novelist Plus.

The meeting concluded with a reminder that the next Board Meeting for February 2<sup>nd</sup>, 2009 will be held at the new Mockingbird Branch. Dr. Williams then adjourned the meeting at 5:02 PM.

Respectfully submitted,

Kim St. Clair  
Library Administrative Assistant II