

LIBRARY ADVISORY BOARD MEETING MINTUES **May 4, 2015**

The Abilene Public Library Board met with the Friends of the Library Board in the Conference Room of the Main Library at 3:30 P.M., Monday, May 4, 2015. A quorum was present.

Board Members Present: Robert Carleton (Chairman), Carrie Casada, Tiffany Fink, Patricia Nail, Dennis Regan, Ginna Sadler, and Joe Specht

Board Members Absent: Debra Lillick (Vice Chairman), Stan Chapman,

Others Attending: James Childers, Director of Community Services; Lesli Andrews, Assistant Director of Community Services; Lori Grumet, City Librarian; Theresa James, Assistant City Attorney and Kim St. Clair, Library Administrative Assistant II;

Media present:

The Library Advisory Board attended a Presentation of the 21st Century Library by library consultant, Julie Todaro with the Friends of the Abilene Public Library at 3:30 PM in the Library Auditorium. Following the presentation the Board moved to the Library Conference Room for current business.

Mr. Carleton called the meeting to order at 4:40 PM. There was a quorum present. He asked for any corrections to the minutes of February 2, 2015 minutes. A spelling correction of Mr. Carleton's name in one place was done and Robert Carleton, Carrie Casada, Tiffany Fink, Patricia Nail, Dennis Regan, Ginna Sadler, and Joe Specht approved the minutes as written.

Ms. Lori Grumet then gave her report on Library activities by communicating information on the Edge Reimbursement Grant with new replacement Laptops for our mobile lab and Carrels for the South Branch Library. She mentioned that application for a grant with the National Endowment for the Humanities is being prepared to gather oral histories of members of our Hispanic community in work to engage that segment of our community.

Second Annual Lib-Con event was very well attended by 572 adults, 951 kids that is an increase over the previous year.

Strategic Plan is progressing and is expecting to be approved later this year possibly by August meeting. Budget requests in line for the Strategic Plan will be moving forward in formation provided by the plan. The approval process for the budget will determine funding for strategic initiatives.

At the March City Council Meeting the Mayor proclaimed National Library Week and Ms. Grumet presented special "Gold" library cards to the City Council in honor of the proclamation. Plans are also underway to produce local celebrity ALA Read posters to use in our publicity.

New employee, part time Library Assistant, Lea Turnacliff began working in Circulation at the Main library.

South Branch sewer repairs caused the location to be closed for two weeks and smelled very bad. Fair amount of carpeting was destroyed. It has been cleaned up. We did not lose any materials in the event. Several comments were made in conjunction with year past previous damage involving vehicles driving in through the windows.

Library shelving being stored off site in private storage facility at a cost of \$3,600 a year is being proposed to be donated to local charity for other use. The shelving has been stored for 9 ½ years and decisions to abandon that shelving is underway.

Ms. Grumet next reported that she and several library staff attended the Texas Library Association Conference. Great programs providing new information and vendor booths displaying all the new and upcoming library equipment, furnishing, supplies and collection enhancements. Mr. Carleton attended the conference himself on his own expense. The City funded her attendance and the Friends of the Library funded the remaining library staff in attendance.

Mr. Regan mentioned that he is very pleased with the reallocation of space outside the administration area. Ms. Grumet discussed plans for other future re-arrangements. Several other members commented as well on the good work being done. Ms. Grumet commented that the Friends of the Library have funded nearly \$1,000 for a carpet to accent the area. She added that more work is needed to make the building more open and friendly.

Mr. Carleton thanked Ms. Grumet and welcomed a guest, Clinton Buck, who will be a new Library Board member hopefully.

Ms. Casada then gave a report on the Friends of the Library activities. Ms. Casada reported the funding allotment for Texas Library Association Conference totaled \$7,800 for 6 staff members to attend the TLA Conference Funding of \$210 was provided for Gift Cards for Lib-Con prizes. Additional funds are allotted for 6 Kindle Fires as prizes for the Summer Reading Clubs. Ms. Casada invited the Board to attend the upcoming Texas Author's Series Program with author, Tim Madigan, who was friends with Mr. Rogers. Congratulations to Glenn Dromgoole for receiving the "Outstanding Service to Libraries Award" given by the Texas Library Association.

An Oral Resolution is presented for adoption library policy concerning; "Rules Governing the Use of the Library" and "Safe Child Policy". Ms. Grumet indicated that the document has been reviewed by Legal and Administrative Staff. Sleeping within the library has been removed as a banishing conduct. After some discussion Mr. Carleton received a motion from Dennis Regan and a second by Ginna Sadler to accept this policy. Robert Carleton, Carrie Casada, Tiffany Fink, Patricia Nail, Dennis Regan, Ginna Sadler, and Joe Specht unanimously voted to accept the policy.

Ms. Grumet also presented the Board a draft of the "Collection Development Policy" for approval at a future meeting.

Mr. Carleton informed the Board that the next scheduled meeting will be August 3rd. Mr. Carleton then discussed a photographer who photographed Mockingbird Branch for his book on libraries across the country. He had him sign his copy of the book. He is willing to come speak here.

Mr. Carleton provided a hand out reflecting trends in libraries for the future. This can be found on the American Library Association's website, ALA.ORG. Mr. Carleton found the TLA presentation he attended on the subject very fascinating and of great interest.

Ms. Sadler applauded Mr. Carleton for attending the conference and bringing back such great information. There are 23 isles of vendors. Ms. Grumet commented on advance readers' book copies given away that we will use to promote reading and thank readers for participation in library events. She also commented that staff wore their Lib-Con t-shirts at the conference one day except for Kelsie, who worked with the Bluebonnet selection committee.

Mr. Regan stated he is willing to contribute in a non-professional way any way he can to help promote libraries in the community.

Ms. Grumet reported that RFP for space for South Branch Library has gone out and the lease is up on July 31st. Evaluation of the properties offered will take place and decision will require City Council approval.

Rob Carleton adjourned the meeting at 5:30 PM.

Respectfully submitted,

Kim St. Clair
Library Administrative Assistant II