

Abilene-Taylor County Public Health District  
Health Advisory Board  
November 18, 2014

The Abilene-Taylor County Health Public Health District, Health Advisory Board convened on November 18, 2014 at 1:10 PM, in the ATCPHD conference room. Present were the following members: Robert Hawley, D.D.S.; Randy Williams; Peter Norton, M.D.; Shane Price; Dell McKnight, M.D., Leigh Taliaferro, M.D., Tom Perini; Derrick Neal; Santos Navarrette; James Childers, Lesli Andrews

**Item I – Call to Order** – Dr. Hawley called the meeting to order at 1:10 PM. Dr. Hawley started the roll call.

**Item II – Review and Approval of Minutes from August 19<sup>th</sup> Meeting**– Dr. Hawley asked the board to review the minutes. Shane Price pointed out that the word “liable” was used when the correct word was “viable” and suggested that it be changed. Dr. Hawley made a motion to accept the minutes; all were in favor.

**Item III – Introduction of the New Dentist/Dental Assistant**– Santos introduced Dr. Margaret Cowling, D.D.S. as the new Health District dentist. Dr. Cowling expressed her excitement to be working here. Santos also introduced the new dental assistant, Erika Bowen.

**Item IV – Dental Program Update** – Santos discussed the performance of the dental program and that they are considering upgrading some of the dental equipment. Santos stated that in the near future the dental program will begin to increase its focus on prevention and outreach. Derrick Neal expressed the need to be efficient within the health district and the importance of the electronic health records. Dr. Hawley requested from Santos that at the next BOH meeting, Santos would present the “break even” date.

**Item V – Review and Discussion of Flu and Immunization Programs** – Dr. Hawley introduced Kay Durilla, Nursing Program Manager, to speak about the flu and immunization programs. Kay stated they have given over 500 flu vaccines at this point in time. She also explained that there has been a shortage from the supplier. Kay stated that there is an upcoming ATCPHD flu clinic this Saturday, which will make the vaccines more accessible to the community. Kay stated that the immunization staff visited three schools within AISD, offering free flu vaccines. Kay stated that they have administered over 700 private vaccines just in the month of October.

**Item VI – Project Update of the EPHC (M.E.R.C.Y.) Health Care Clinic** – Derrick Neal expressed his excitement for the program. Derrick explained that they have combined PHC and EPHC and the new clinic will not just be for women, but for men and children as well. Derrick stated that they are planning to have their Christmas party at the completed building on December 22<sup>nd</sup>, and they are hoping to open the clinic at the first of the year. Derrick also stated that they are developing a community garden at the new clinic, which will promote community involvement

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and outreach. Lesli stated that Gary at EPIC Construction has been "phenomenal" and is going above and beyond to complete the facility renovation within the established deadline. Santos further expressed that the location of the facility is great for the services being offered. Lesli stated that they plan on having a reception for the community once the building is completed; that date is TBA.

**Item VII - Health Department Employee Overview** - Derrick Neal introduced Kaitlin Richardson, Customer Service Rep. Kaitlin explained that she submits all the billing claims for the health district. Kaitlin also does payroll for the WIC staff. Derrick introduced Jaydn Ashworth, Lab Director. Jaydn is the working lab manager, she explained a long list of her duties within the lab. Dr. Hawley thanked both women for their contribution to the health district.

**Item VIII - Adjourn** - Dr. Hawley adjourned the meeting at 1:58pm.

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Recording Secretary

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Board Chair