

Abilene-Taylor County Public Health District  
Health Advisory Board Minutes  
November 17, 2015

The Abilene-Taylor County Public Health District (ATCPHD) Advisory Board met on November 17<sup>th</sup>, 2015 at 1:00 p.m. in the ATCPHD Conference Room. Present were the following: Dr. Robert Hawley, D.D.S.; Mr. Randy Williams; Dr. Peter Norton, M.D.; Mr. Shane Price; Mr. Tom Perini; Dr. Maxey McKnight, M.D.; Mrs. Lesli Andrews; Mr. Derrick Neal; and Mr. Santos Navarrette.

**Item I - Call to Order** – Dr. Hawley called the meeting to order at 1:00 p.m. Mr. Neal introduced the new Interim Director of the Community Services Department, Lesli Andrews, and the new Assistant City Manager, Mindy Patterson.

**Item II – Review and Approval of Minutes from August 18<sup>th</sup>, 2015 Meeting**  
Dr. Hawley asked the board to review the minutes. Dr. Hawley made a motion to accept the minutes; Tom Perini seconded the motion, all were in favor.

**Item III – FY16 Approved Budget Overview**

Update by Mr. Santos Navarrette, Assistant Health Administrator:

- The FY16 Budget has been approved for 18 funding streams and the amount allocated is \$4,868,552. The health division has received funding for a full-time physician assistant for the Refugee Program and a full-time dentist. The health division has also received funding from the Texas Health and Human Services Commission (HHSC) for the Breast and Cervical Cancer Screening (BCCS) Program.

**Item IV – Discussion of the Immunization Program**

Update by Ms. Kay Durilla, Nursing Program Manager:

- An update of the flu season was provided. During the month of October, the health division had 750 doses of high dose flu vaccine readily available and 204 doses were administered; 2,250 quad doses were readily available and 290 were administered. The health division anticipates providing a greater number of doses in November and December. There is a national shortage of flu mist, but there is not a high demand. Our numbers are about the same as last year.

**Item V – Update of the WIC Program**

Update by Mrs. Annette Lerma, WIC Director:

The WIC Program hosted the Texas Association of Local WIC Directors (TALWD) Conference, which was held at the MCM Elegante Suites, in Abilene. There were 17 businesses with exhibits. This event brought an estimated \$33,000 in revenue to Abilene.

**Item VI – Breast and Cervical Cancer Screening (BCCS) Program Overview & Updates –**

Update by Mrs. Nike Neuenheim, Health Management Coordinator:

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- In September, the health division was awarded \$68,000 for the BCCS Program, funded by the Texas HHSC. The term of the contract is 11/01/2015-02/29/2016, with the option of an extension and/or a new RFP with a multi-year contract. This funding will be used to provide breast and cervical cancer screening services for 75 clients, within the contract term. The division has hired a full-time case manager, who will oversee multiple aspects of this program. Funding received by the HHSC will not cover administrative costs.

**Item VII – Electronic Health Records (EHRs) and Dental Practice Management System (DPMS) Procurement/Implementation –**

Update by Mr. Santos Navarrette, Assistant Health Administrator:

- One vendor submitted a proposal for the Dental Practice Management System, and two were submitted for the Electronic Health Records System, both bids were over the budgeted amount. Rebids are due to the Purchasing Department by November 20<sup>th</sup>, 2015, and the health division anticipates selecting a vendor by December 1<sup>st</sup>, 2015.

**Item VIII – Adjourn** - Dr. Hawley adjourned the meeting at 1:39 p.m. The next Board of Health meeting will be February 16<sup>th</sup>, 2016.

X

*Robert R. Hawley*

Board Chair

X

*Hailey Roberts*

Recording Secretary

