

AIRPORT DEVELOPMENT BOARD

September 12, 2007

MINUTES

MEMBERS PRESENT: Larry Gill, Chairman, Woody Gilliland, Vice Chair, Joe Crowder, Vince Swinney, David Lynn, Cindy Haley, Stan Egger

MEMBERS ABSENT: Lori Dodd, Vic Corley, Kirk Thaxton, Steve Fehr

AIRPORT STAFF: Don Green, Chris Taylor, Alex Cargile

CITY EMPLOYEES: Kyle Thomas, Legal

VISITORS: Sarah Varble, Abilene Reporter News

REGULAR SESSION

1. Call to Order

Mr. Gill called the meeting to order at 3:38 p.m. after introducing Chris Taylor as the new Assistant Director of Aviation.

2. Consideration and action approving minutes of August 8, 2007 Airport Development Board meeting

Mr. Gill asked if there were any corrections to the minutes of the August 8, 2007 meeting. Hearing none, the August meeting minutes stood approved as distributed.

3. Economic Development Report

Mr. Burdine was not in attendance, and there was no report at this time.

4. Airport Management Report:

a. Review and acknowledgement of August 8, 2007 Statistical Report;

Mr. Green reported on the August Statistics Report. The report was incomplete due to American Eagle's statistics being unavailable. Colgan has seen an improvement in August. Parking revenue is down potentially due to the loss of enplanements from Allegiant Air. Rental car revenue is up 25% for the year partially in thanks to Enterprise doubling their income from June.

b. Air Service and Business Development Update

Interviews for the Business Development Manger had 30+ applicants and 7 interviewees.

c. AirFest Report

Mr. Krazer gave his report on the AirFest 2007 event. Due to the wet weather AirFest and Dyess AFB made accommodations to transport attendees who had to park along the highways. Attendance is estimated between 7,800 and 8,000.

d. Update on Current Projects – Terminal Phase IV, Air Carrier Ramp Reconstruction, Parking Lot and Terminal Road Reconstruction, Runway 17L/35R Lighting Rehabilitation

- Terminal Phase IV – Anticipate moving construction from the upper level to the lower level in mid October. TSA screening will be moved behind the ticket counters around October 1st. A change order for the electrical outlets for the TSA screening equipment will be made. American Eagle has added self check in, which will help with staffing.
- Air Carrier Ramp Reconstruction Area A – Original contract has about 60 days left however; actual completion should take 120 days due to weather and other delays.

- Air Carrier Ramp Reconstruction Area B – Construction will start early next week with a cut across Taxiway C. Excavation should begin within the next few weeks.
- Parking Lot Construction – Advertising for bids has started. A special board meeting is being discussed for October 30th in order to go to City Council by November 8th. Construction should start in mid November starting with the temporary lot.
- Runway 17L/35R Lighting Rehab – Due to start around October 1st. This is a 90 day project. The runway will be open at night and closed during the day. The airport will coordinate with contractors to minimize any delays.

5. Report of the Finance and Operations Subcommittee

Mr. Lynn reported on the Finance and Operations Subcommittee meeting. The Rates and Charges Study compares Abilene Regional Airport to other similar airports in order to evaluate current rates & charges. The study showed that ABI is currently considered a low cost airport with comparatively lower rates and charges. A few questions were raised about the study which will be brought back to Leibowitz and Horton to adjust the findings.

6. Executive Session:

Pursuant to Govt. Code Section 551.072, (A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person). After discussion in executive session, any action or vote will be taken in public.

Executive session began at 4:23 p.m. and exited at 4:39 p.m. with no decisions being made.

7. Consideration and Action on a recommendation for the City Council to execute Task Order 9 with URS for design of Air Carrier Ramp Reconstruction Area C

Design will be approximately \$237,000 to be reimbursed in next years AIP grant at 90%.

Motion to approve recommendation was made by Mr. Gilliland and seconded by Mr. Swinney. Motion passed.

8. Consideration and Action on a recommendation for the City Council to approve execution of a lease renewal with FAA

The renewal is for a no cost lease for a building that supports navigational aids on the airport. The renewal should be until 2011 until the new FAA tower is built.

Motion to approve recommendation was made by Mr. Swinney and seconded by Ms. Haley. Motion passed.

9. Announcement of the next Economic Development and Public Relations Subcommittee, October 3, 2007 at 3:30pm, to be held in the Abilene Regional Airport Training and Conference Room

10. Announcement of next Airport Development Board meeting, October 10, 2007 at 3:30pm, to be held at the Abilene Regional Airport Training and Conference Room

11. New Business

12. Adjourn

Motion to adjourn at 4:46 p.m. made by Mr. Crowder. Seconded by Ms. Haley. Motion passed.