

AIRPORT DEVELOPMENT BOARD

November 14, 2007

MINUTES

MEMBERS PRESENT: Larry Gill, Chairman, Woody Gilliland, Vice-Chair, Vince Swinney, Stan Egger, Vic Corley, Kirk Thaxton, Cindy Haley

MEMBERS ABSENT: Joe Crowder, Steve Fehr, Lori Dodd, David Lynn

AIRPORT STAFF: Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

CITY EMPLOYEES: Dan Santee, Erin Kesler, Legal

VISITORS:

REGULAR SESSION

1. Call to order. Chairman's comments.

Mr. Gill called the meeting to order at 3:44 p.m.

2. Consideration and Action approving minutes of the October 10 and October 26, 2007 meetings.

Mr. Gill asked if there were any corrections to the minutes of the October 10 and October 26, 2007 meeting. Hearing none, the October meeting minutes stood approved as distributed.

3. Economic Development Department Report.

Mr. Burdine was not in attendance and there was no report at this time.

4. Airport Management Report:

a. Review and acknowledgement of the October 2007 Statistical Reports;

Mr. Cargile reported on the October statistics report. American Eagle enplanements have grown, while Colgan enplanements have dropped due to one lost flight. Rental car companies continue to maintain significant increases over last year.

b. Air Service and Business Development Update

Ms. Murphy submitted the air service and business development report and updated on the 2007 Midwest Air Service Round Table meeting.

- **New advertising campaign**

Two new testimonial television commercials will be airing to promote flying from Abilene.

Radio spots advertising the terminal will be on KEAN 105 and Mix 92.5 and will air in November until a week before Christmas. Interviews with Rudy Hernandez at KEAN 105 will help to spread word of the projects and delays with the airport.

- **Terminal advertising**

Multiple vendors have been solicited to sell terminal advertising. Many vendors have renewed their contracts.

c. Skyward Energy Wind Turbines

Mr. Green explained the proposed wind turbine farm that is planned for the bluffs south of the airport that stretching from HW 36W to approximately HWY 83/84. The FAA tower manager has determined there will be no impact on landings or approaches. A possible radar blind spot may occur.

d. Update on Current Projects

- **Terminal Phase IV** - Upper level is open for traffic. Lower level is closed for vehicle and pedestrian traffic until the end of February or beginning of March. Shuttle service is working as planned.

- **Air Carrier Ramp Reconstruction A** - 85% complete. Movement of jet bridge from its present position to the new ramp area within the next few weeks.

- **Air Carrier Ramp Reconstruction B** - 50% of sub grade excavation has been complete with 100% of the headwall removed and 50% of the line placed. Project is moving along quickly.

- **Runway 17L/35R Lighting Rehabilitation** - Lights on the east side have been removed and runway east side shoulder graded.

- **Parking Lot and Terminal Road Reconstruction** - The bid was accepted with Epic Construction. Plans for the project will be posted in the terminal and potentially at City Hall. The parking lot construction is a 9 month contract.

5. Facilities and Planning Sub Committee Report

Mr. Gilliland presented the Facilities and Planning Sub Committee Report giving updates on the temporary parking lot shuttle and the delays on existing projects.

6. Abilene Aero presentation on new hangar

Item 6 was removed from the Agenda.

7. Consideration and Action to recommend to Council the award of the Temporary Parking Lot Shuttle contract.

A RFP for remote parking lot shuttle was received back on Oct 24th with one proposal from Christian Valet. The quote was over budget by \$300,000. After multiple meetings with Christian Valet the price was reduced by \$45,000, however this amount is still beyond expectations. A new RFP is to be submitted with additional bidders that were unaware of the first RFP.

Motion to reject Proposal was made by Mr. Gilliland and seconded by Ms. Haley. Motion passed.

8. Executive Session:

Pursuant to Govt. Code Section 551.072, (A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person). After discussion in executive session, any action or vote will be taken in public.

Item 8 was removed from the Agenda

9. Consideration and Action to recommend to Council the award of the Interim Parking Lot Shuttle contract for Terminal Phase IV.

Due to the total cost expected to exceed \$50,000, this contract needs board approval to bring before City Council. Due to this being a terminal related project, it is FAA grant eligible. 95% of the shuttle cost will be reimbursable by the grant.

Motion to approve recommendation was made by Mr. Crowder and seconded by Mr. Egger. Motion passed.

10. Consideration and Action to recommend to Council the approval of Change Orders 4 and 5 for Terminal Phase IV.

Change Order 4 is in the amount of \$9,891.36 adding 18 weather days. Change Order 5 is in the amount of \$2,472.73 and adds 21 days. 9 days of the delay were because of the golf cart service not being in place and an asbestos permit issue. The new completion date is expected to be March 17.

Motion to approve recommendation was made by Mr. Swinney and seconded by Ms. Haley. Motion passed.

11. Consideration and Action to recommend to Council the approval of Task Order 10 with URS.

URS Task Order 10 will include multiple projects including, an updated signage plan on the airfield as required by the FAA, a new airport layout drawing, and a plan for the development with the area north of Abilene Aero. Total quoted price is \$14,209.

Motion to approve recommendation was made by Mr. Gilliland and seconded by Mr. Crowder. Motion passed.

12. Discuss change of date for December ADB meeting.

The December 12th meeting time has a conflict as Mr. Green will be Atlantic City for FAA Tower design meeting. The new meeting time will be December 19th at 3:30pm.

13. Announcement of the next Finance and Operations Subcommittee meeting, December 5, 2007 at 3:30pm, to be held at the Abilene Regional Airport Training and Conference Room

14. Announcement of the next Airport Development Board meeting, December 19, 2007 at 3:30 pm, to be held at the Abilene Regional Airport training and Conference Room.

15. Adjourn.

Motion to adjourn at 4:50 p.m. made by Mr. Swinney. Seconded by Mr. Egger. Motion passed.