

# AIRPORT DEVELOPMENT BOARD

January 9, 2007

## MINUTES

**MEMBERS PRESENT:** Larry Gill, Chairman, Woody Gilliland, Steve Fehr, Stan Egger, Kirk Thaxton, Joe Crowder, Vince Swinney

**MEMBERS ABSENT:** Cindy Haley, Vic Corley, David Lynn

**AIRPORT STAFF:** Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

**CITY EMPLOYEES:** Dan Santee, Legal

**VISITORS:**

### REGULAR SESSION

**1. Call to Order. Chairman's comments.**

Mr. Gill called the meeting to order at 3:27 p.m.

Mr. Gill discussed the AMR divestiture of American Eagle.

**2. Consideration and Action approving minutes of the November 14, 2007 and December 5, 2007 meetings.**

Mr. Gill asked if there were any corrections to the minutes of the November 14 and December 5, 2007 meeting. Hearing none, the minutes stood approved as distributed.

**3. Economic Development Department Report.**

Mr. Burdine was not in attendance and there was no report at this time.

**4. Airport Management Report:**

**a. Review and acknowledgement of the November and December 2007 Statistical Reports;**

Mr. Green reported on the Statistics and that growth for the year was flat.

**b. Air Service and Business Development Update**

- **New advertising campaign**

Mrs. Murphy discussed the television and radio advertising campaigns for the Airport. The commercials have been running through November and December on KTXS and KRBC with audio on KEAN and 92.5 FM. Advertising focuses on the extra time saved by flying from Abilene. The Airport will run advertisements during the Super Bowl. One will be during the game and one will be after the game. FOX will be matching city funds in order to get prime time spots. The matching dollars may be used to advertise during the playoffs.

- **Terminal advertising**

Fourteen new signage contracts were sent before Christmas with total revenue at \$18,954. The majority have signed the new contracts with two that were revised for the customer. Mrs. Murphy has also traded signage advertising for Airport sponsorship for non-profit organizations.

- c. **Skyward Energy Wind Turbines**

The FAA has determined the wind turbines south of Potosi will not affect Airport operations; however there are some turbines that Dyess AFB may work with Skyward to relocate.

- d. **Update on Current Projects –**

- **Terminal Phase IV** – Forming the columns now and constructing the pit for the escalator. Completion should be around the end of March.
- **Air Carrier Ramp Reconstruction Area A** – 92% complete. This project is effectively complete although there are minor sealing and miscellaneous jobs to complete.
- **Air Carrier Ramp Reconstruction Area B** – Overall 40% complete with 50% of the lime in place. The headwall is complete.
- **Parking Lot and Terminal Road Reconstruction** – Temporary parking lot complete with the temporary shuttle bus in effect. On the 21<sup>st</sup> the existing lot will be shut down with construction beginning at that time. On the remote lot, the shelter is to be extended with the south side walled in. On the 21<sup>st</sup>, existing cars will be towed to the new lot. Those towed will not be charged for their parking or towing.
- **Runway 17L/35R Lighting Rehabilitation** – The west side of the runway is still in progress. 50% complete.

- e. **FAA Control Tower Project**

Mr. Green discussed his meeting in Atlantic City for the second design meeting for the FAA Control Tower. The site proposed by the Airport was selected by the FAA as the optimal location for the new tower.

- f. **Holiday Travel Events**

During the Christmas season, parking at the airport was full and the overflow of remaining vehicles had to be parked on the nearby streets.

## 5. **Executive Session:**

**Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberate on in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.**

Executive session was entered into at 3:53 and exited at 4:20 with no decisions being made.

**6. Consideration and Action to approve renewing a workshop building and a Navigational Aid Facilities ground lease with FAA.**

Lease to be renewed for land and buildings for workshop and Navigational Aid facilities. The workshop lease is currently set to expire in 2008; however, the FAA wishes to renew it at this time. The new leases will end in 2013. The control tower is set to be moved in 2011. Upon completion of the tower the FAA will cancel Navigational Aid contract and move the Navigational Aid facilities. These are no fee leases as they are used to support the operations of the Airport.

Motion to approve recommendation was made by Mr. Swinney and seconded by Mr. Crowder. Motion passed.

**7. Consideration and Action to approve Supplement 1 to the new control tower ground lease with FAA.**

This action is to accept an adjustment to the control tower ground lease following a resurvey by the FAA. This is a no fee lease.

Motion to approve recommendation was made by Mr. Crowder and seconded by Mr. Gilliland. Motion passed.

**8. Consideration and Action to recommend approval of an air service development task order with Sabre.**

This funding is for Sabre Airline Solutions at \$35,000 for air service development, which is contingent upon funding from the DCOA.

Motion to approve recommendation was made by Mr. Gilliland and seconded by Mr. Crowder. Motion passed.

**9. Announcement of the next Facility and Planning Subcommittee, February 6, 2007 at 3:30 P.M. to be held at the Abilene Regional Airport Training and Conference Room.**

**10. Announcement of the next Airport Development Board meeting, February 13, 2007 at 3:30 pm, to be held in the Abilene Regional Airport Training and Conference Room.**

**11. Adjourn**

Motion to adjourn at 4:44 P.M. was made by Mr. Thaxton. Mr. Crowder seconded. Motion passed.