

AIRPORT DEVELOPMENT BOARD

March 12, 2008

MINUTES

MEMBERS PRESENT: Woody Gilliland, Vice-Chair, David Lynn, Vince Swinney, Joe Crowder, Stan Egger, Kirk Thaxton, Cindy Haley, Vic Corley, Steve Fehr, Jimi Copland

MEMBERS ABSENT: Larry Gill, Chairman

AIRPORT STAFF: Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

CITY EMPLOYEES: Richard Burdine, Assistant City Manager, Dan Santee, City Attorney

VISITORS:

REGULAR SESSION

1. Call to order. Chairman's comments.

Mr. Gilliland called the meeting to order at 3:32 p.m.

2. Consideration and Action approving minutes of the February 13, 2008 meeting.

Mr. Gilliland asked if there were any corrections to the minutes of the February 13, 2008 meeting. Hearing none, the minutes stood approved as distributed.

3. Economic Development Department Report.

Mr. Burdine delivered the economic development department report. Mr. Burdine and Mr. Gill met with American Eagle about the potential sale of the company. Mr. Burdine spoke on the lack of engineers at EASI.

4. Tenant Report - Dale Morris, Vice President of Governmental Affairs & Community Relations for American Eagle

Mr. Morris was not in attendance and there was no report at this time.

5. Economic Development and Public Relations Sub Committee Report

A presentation during the meeting briefed a proposal to provide service to the west to the sub committee. The parking lot project is proceeding as expected. The West Texas Air Service Advisory Council meeting was canceled. The GW's Burgers received their beer and wine permit; however they now close on Saturdays.

6. Facilities and Planning Sub Committee Report

Mr. Gilliland presented the facilities and planning sub committee report. The terminal project has been pushed to May. The parking lot was on schedule before the rain. The ramp is on schedule; however airline service may be required to shift from the west side to the east side. The general aviation taxiways

7. Airport Management Report:

a. Review and acknowledgement of the February 2008 Statistical Report

Mr. Cargile submitted the statistical report, which was incomplete. American Eagle was unable to report at this time. Overall rental cars are up with Hertz being down. Parking lot revenue is up 5% from February last year. A correction to the YTD '08 calculations is necessary.

b. Air Service and Business Development Update

Mrs. Murphy submitted the Air Service and Business Development report. Tige Boats is interested in renting advertising space in the airport terminal. New terminal furniture has been ordered to aid in the comfort of our passengers. Mrs. Murphy also met with the leisure side of Dyess Air Force Base to encourage travel out of the airport.

c. Update on Current Projects – Terminal Phase IV, Air Carrier Ramp Reconstruction, Parking Lot and Terminal Road Reconstruction, Runway 17L/35R Lighting Rehabilitation

Terminal Phase IV – New completion date is May 1st at which time the lower level will open. On March 27th, the escalators will be delivered. At the time the lower level opens, the upper level will close in order to install the canopy covering.

Air Carrier Ramp Reconstruction –

Area A is 100% complete with the project to be closed out in the next couple weeks.

Area B is on schedule with a June completion date.

Area C design is supported by the FAA and is on schedule.

Parking Lot and Terminal Road Reconstruction - The parking lot is close to being on schedule, however due to weather there are minor delays.

Runway 17L/35R Lighting Rehabilitation – Fully operational. The change order from the last meeting was approved through Council and will restripe taxiway centerlines. This project will be completed in the next four to six weeks.

d. FAA Control Tower Project

Don spoke with the FAA about construction of a duct bank that would require construction through the parking lot. Due to the parking lot construction moving forward, the FAA has decided to reroute construction.

8. Consideration and Action on a recommendation to City Council to approve City zoning ordinances protecting Abilene Regional Airport's and Dyess AFB's airspace and ensuring compliance of compatible uses within noise contours.

The recommendation will protect the Airport and Dyess from future development which may hinder critical airport operations. Developers will need to get a permit in order to

develop within the city or within the extraterritorial jurisdiction of the city if it would interfere with airport operations.

Motion to approve recommendation made by Mr. Swinney and seconded by Mr. Crowder.
Motion Passed.

9. Consideration and Action on a recommendation to City Council to accept Airport Improvement Project Grant(s) for FY'08.

75% of the anticipated \$1million AIP Entitlement will be available in June 2008. Airports with projects ready to start will have the advantage in accessing the funding for Airport Improvement Projects. The FAA's suggestion is for the city to pre-approve acceptance of the anticipated FY08 AIP funding, which will allow the process to move faster. The entitlement for the AIP grants is approximate \$1 million, where we are expecting 75% of that. Discretionary funding for the airport is approximately \$4 million, but it is unlikely that Discretionary grants will be available with \$121 million to be spread across all types of airports.

Motion to approve recommendation made by Mr. Crowder and seconded by Mrs. Haley.
Motion Passed.

10. Announcement of the next Finance and Operations Subcommittee, Wednesday April 2, 2008, at 3:30 PM, to be held in the Abilene Regional Airport Training and Conference Room.

11. Announcement of next Airport Development Board meeting scheduled for Wednesday April 9, 2008 at 3:30 p.m., to be held in the Abilene Regional Airport Training and Conference Room.

12. Adjourn.

Motion to adjourn at 4:42 p.m. made by Mr. Swinney, and seconded by Mr. Fehr. Motion passed.