

AIRPORT DEVELOPMENT BOARD

April 9, 2007

MINUTES

MEMBERS PRESENT: Larry Gill, Chairman, Stan Egger, David Lynn, Kirk Thaxton, Joe Crowder, Woody Gilliland, Jimi Coplen, Vince Swinney, Cindy Haley

MEMBERS ABSENT: Steve Fehr, Vic Corley

AIRPORT STAFF: Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

CITY EMPLOYEES: Daniel Santee, City Attorney

VISITORS:

REGULAR SESSION

1. Call to order. Chairman's comments.

Mr. Gill called the meeting to order at 3:35 p.m.

2. Consideration and Action approving minutes of the March 12, 2008 meeting

Mr. Gill suggested correction to March 12th minutes by changing the name Mr. Gill to Mr. Gilliland in items one and two.

Motion to approve recommendation made by Mr. Crowder and seconded by Mr. Gilliland. Motion Passed.

3. Economic Development Department Report

There was no report.

4. Tenant Report

There was no report.

5. Finance and Operations Sub Committee Report

Mr. Lynn presented the Finance and Operations Sub Committee report for May 2nd. The meeting covered FY'08 expenditures and revenues ending March 1st. Only 43% of expenses have been used and 52% of revenues were received. The FY'09 budget is set to begin in the next few weeks. Work on new rates and charges will continue over the next 5-6 weeks.

6. Airport Management Report:

a. Review and acknowledgement of the March 2008 Statistical Report

Mr. Cargile presented the Statistics Report. American Eagle enplanements were down this month due to 10 cancellations. Total rental car revenue is up 7%. Parking lot revenue is up 8.9% from last year with a change of 1.5% for the year.

b. Air Service and Business Development Update

Mrs. Murphy presented the Air Service and Business Development Report. The airport purchased new furniture, which has had a positive reception by airport patrons. The airport is working on an art program which will add color to the terminal. The airport will begin running a new commercial on May 1st. A new feature on the airport's website shows special deals offered by multiple ticket providers. The pulled American Eagle flight that was scheduled to return May 1st has not yet shown up on the schedule.

c. Update on Current Projects – Terminal Phase IV, Air Carrier Ramp Reconstruction, Parking Lot and Terminal Road Reconstruction, Runway 17L/35R Lighting Rehabilitation

- A. Terminal Phase IV - Completion date is anticipated to be early June. Escalators at the front of the terminal will be delivered Monday, April 14th. The escalators will take approximately 3 weeks to install.
- B. Air Carrier Ramp Reconstruction Area B - Currently at 50% completion. Project is proceeding as planned.
- C. Parking Lot and Terminal Road Reconstruction – The curbs and gutters are being formed, with asphalt planned for next week. The parking lot project is progressing well.
- D. Runway 17L/35R Lighting Rehabilitation – Currently at 88% completion. Monday the 14th, the contractors will move the hold short signage, add markings and provide electrical work.

d. FAA Control Tower Project

The control tower project is on schedule for an FY'09 start of construction. The duct bank that was expected to cross the parking lot was not able to be funded in time to be added to the parking lot project. The duct bank is now going to cross into the airfield side of the airport.

e. Revised Rates and Charges

Rates and charges study information was covered in the Finance and Operations Sub Committee Report.

7. Consideration and Action on a recommendation to City Council to approve a task order with URS to design GA Taxilane Reconstruction Area B.

The FAA contacted the airport stating that the airport can plan on receiving the full funding of up to \$6,000,000 for airport projects, funded at 95%. This recommendation is to approve a task order for the GA Taxilane Reconstruction Area B (Design) project with URS Construction. The estimated cost is expected to be approximately \$85,000 to \$87,000.

Motion to approve recommendation made by Mr. Thaxton and seconded by Mr. Crowder. Motion Passed.

8. Consideration and Action on a recommendation to City Council to approve a task order with URS to design Air Carrier Ramp Reconstruction Area D.

This recommendation is to approve a task order for the Air Carrier Ramp Reconstruction Area D (Design). URS Construction's design will be approximately \$200,000.

Motion to approve recommendation made by Mr. Crowder and seconded by Mr. Egger. Motion Passed.

9. Consideration and Action on a recommendation to City Council to approve a task order with URS to oversee construction of Air Carrier Ramp Reconstruction Area C.

This recommendation is to approve a task order for the Air Carrier Ramp Reconstruction Area C (Construction & Administrative Services). URS Construction's oversight of construction will be approximately \$200,000.

Motion to approve recommendation made by Mr. Kirk and seconded by Mr. Egger. Motion Passed.

- 10. Announcement of the next Economic Development and Public Relations Subcommittee, Wednesday May 7, 2008, at 3:30 PM, to be held in the Abilene Regional Airport Training and Conference Room.**
- 11. Announcement of next Airport Development Board meeting scheduled for Wednesday May 14, 2008 at 3:30 p.m., to be held in the Abilene Regional Airport Training and Conference Room.**
- 12. Adjourn.**

Motion to adjourn at 4:13 p.m. made by Mr. Crowder; seconded by Ms. Dodd.
Motion passed.