

AIRPORT DEVELOPMENT BOARD

May 14, 2008

MINUTES

MEMBERS PRESENT: Larry Gill - Chairman, Woody Gilliland - Vice Chairman, Joe Crowder, Vince Swinney, Vic Corley, Kirk Thaxton, David Lynn, Stan Egger, Steve Fehr

MEMBERS ABSENT: Cindy Haley, Jimi Coplen

AIRPORT STAFF: Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

CITY EMPLOYEES: Dan Santee, City Attorney

VISITORS:

REGULAR SESSION

1. Call to order. Chairman's comments.

Mr. Gill called the meeting to order at 3:35 p.m.

2. Consideration and Action approving minutes of the April 9, 2008, Meeting.

Mr. Gill asked if there were any corrections to the minutes of the April 2008 meeting. Hearing none, the April 2008 meeting minutes stood approved as distributed.

3. Economic Development Department Report

There was no report at this time.

4. Tenant Report

There was no report at this time.

5. Economic Development and Public Relations Sub Committee Report

Mr. Crowder reported on the May 7th meeting that the airport is working with Sabre Airline Solutions on a proposal for air service to the western United States. Parking lot construction is expected to be completed in late October. The airport is engaged in in-kind trading for advertisement space. The airport is also exploring the idea of a frequent customer program as well as developing a new television commercial.

6. Special Finance and Operations Sub Committee Report

Mr. Lynn reported on the April 30th meeting. Recommendation to increase rate per square foot from 7 cents psf to 15 cents psf on the new AvFuel lease. Original lease agreement was 25 years. Sub committee agreed on a 15 year lease with two, five year renewals options with a CPI revision. Appraisal for rates and charges estimated completion in 5 weeks.

7. Airport Management Report:

a. Review and acknowledgement of the April 2008 Statistical Report

There was no report at this time.

b. Air Service and Business Development Update

Mrs. Murphy reported that as of June 1st American Eagle will return the flight that left on March 1st.

c. Update on Current Projects – Terminal Phase IV, Air Carrier Ramp Reconstruction, Parking Lot and Terminal Road Reconstruction, Runway 17L/35R Lighting Rehabilitation

- Mr. Green updated the board on current projects. Terminal Phase IV – Canopy subcontractors will not be able to start work until mid-July.
- Air Carrier Ramp Project Area A - Complete
- Air Carrier Ramp Project Area B – 70 Days until completion. Behind schedule due to weather delays
- Air Carrier Ramp Project Area C – Out to bid. Epic Construction was the one bidder attended the pre-bid meeting.
- T-Hangar Taxilane Project – Out to bid.
- Parking Lot Construction – Drilling pylons for canopies.
- 17L/35R Lighting Project – 98% complete.
- Hangar 1 Renovations – Received and amended two HUD grants to renovate Hangar 1 Expected completion date is September 2008.

d. FAA Control Tower Project

The FAA was holding a meeting to discuss the new control tower.

e. AIP Grant 35 Update

FAA grant will fund Air Carrier Ramp Area C and T-Hangar Taxilane Area A. Grant agreement will arrive shortly.

8. Consideration and Action on a recommendation to City Council to approve a task order with URS to oversee construction of Air Carrier Ramp Reconstruction Area C and T-Hangar Taxilane Area A.

Consideration and action to correct a task order to cover both AC Ramp Reconstruction Area C and T-Hangar Taxilane Area A.

Motion to approve recommendation made by Mr. Crowder and seconded by Mr. Swinney. Motion Passed.

9. Consideration and Action on a recommendation to City Council to approve a task order with URS for design of Runway 17R/35L Lighting Rehabilitation.

This task order is to design Runway 17L/35R Lighting Rehabilitation. Also includes moving vault to new location. Expected cost is \$125,000.

Motion to approve recommendation made by Mr. Swinney and seconded by Mr. Crowder.
Motion Passed.

10. Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberate on in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

Executive session was entered into at 4:17 and exited at 5:15 with no decisions being made.

11. Consideration and Action on a recommendation to City Council to approve fees adjustment for diverted signatory air carrier aircraft.

Landing fees reduced from 43 cents per thousand pounds to 21.5 cents per thousand pounds for signatory air carrier diverted aircraft. Also agreement will reduce fuel flowage fee 6.75 cents per gallon to 4 cents per gallon. This agreement would be reviewed annually by the board.

Motion to approve recommendation made by Mr. Gilliland and seconded by Mr. Corley.
Motion Passed.

12. Consideration and Action on a recommendation to City Council to accept AIP Grant 36, if offered by FAA.

The airport may receive up to \$312,000 as the remaining balance of our entitlement grants if offered by the FAA. Consideration and action at this time is to expedite acceptance of the grant.

Motion to approve recommendation made by Mr. Crowder and seconded by Mr. Egger.
Motion Passed.

Announcement of the next Facilities and Planning Subcommittee, Wednesday June 4, 2008, at 3:30 PM, to be held in the Abilene Regional Airport Training and Conference Room.

13. Announcement of next Airport Development Board meeting scheduled for Wednesday July 9, 2008 at 3:30 p.m., to be held in the Abilene Regional Airport Training and Conference Room.

15. Adjourn.

Motion to adjourn at 5:38 p.m. made by Mr. Crowder; seconded by Mr. Egger.
Motion passed.