

# AIRPORT DEVELOPMENT BOARD

June 11, 2007

## MINUTES

**MEMBERS PRESENT:** David Lynn, Joe Crowder, Stan Egger, Cindy Haley, Jimi Coplen, Kirk Thaxton

**MEMBERS ABSENT:** Larry Gill, Chairman, Woody Gilliland, Vince Swinney, Vic Corley, Steve Fehr

**AIRPORT STAFF:** Chris Taylor, Melissa Murphy, Alex Cargile

**CITY EMPLOYEES:** Theresa James, Legal

### VISITORS:

### REGULAR SESSION

**1. Call to order. Chairman's comments.**

Mr. Lynn called the meeting to order at 3:35 p.m.

**2. Consideration and Action approving minutes of the May 14, 2008 meeting**

Mr. Lynn asked if there were any corrections to the minutes of the May 2008 meeting. Hearing none, the May 2008 meeting minutes stood approved as distributed.

**3. Economic Development Department Report**

There was no report.

**4. Facilities and Planning Sub Committee Report**

There was no report.

**5. West Central Texas Air Service Advisory Council Report**

Mrs. Coplen provided the West Central Texas Air Service Advisory Council Report. The council discussed a rewards program to provide incentive to repeat Abilene passengers. The incentive rewards are being provided by donations from local businesses. In return sponsors will receive advertisement on the airport website and airport advertisements or promotions.

**6. Airport Management Report:**

**a. Review and acknowledgement of the April and May 2008 Statistical Report**

Mr. Cargile reported on the April and May statistics. American Eagle is down for the month of June. due to a lost flight that is scheduled to return in June. Parking revenue is up 5.2% for the year.

**b. Air Service and Business Development Update**

Mrs. Murphy reported that the American Eagle flight scheduled to return on June 1<sup>st</sup> has returned. Currently the airport will not be seeking new air service, however the airport will continue development of an RFP.

c. **Update on Current Projects – Terminal Phase IV, Air Carrier Ramp Reconstruction, Parking Lot and Terminal Road Reconstruction, Runway 17L/35R Lighting Rehabilitation**

**Terminal Phase IV** - The sunshades are being installed with the second shade installed. The escalators are working, however inspection will be next week.

**AC Ramp Reconstruction** - Approximately 87% complete. Estimated completion in July.

**Parking Lot and Terminal Road Reconstruction** - Parking lot is currently on schedule, with expected completion in October.

**Runway 17L/35R Lighting Rehab** - Only cleanup left. New regulator installed.

7. **Consideration and Action on a recommendation to City Council to award Air Carrier Ramp Reconstruction Area C construction contract to Epic Construction.**

Epic construction was the only bidder for the Air Carrier Ramp Reconstruction Area C. Epic Construction's bid was \$2.4 Million, while the engineer's estimate came in at \$2.5 Million.

Motion to approve recommendation made by Mr. Crowder and seconded by Mr. Thaxton. Motion Passed.

8. **Consideration and Action on a recommendation to City Council to award T-Hangar Taxilane Reconstruction Area A construction contract to Epic Construction.**

Epic Construction was the only bidder at \$1.2 Million with the engineer's estimate at \$1.4 Million.

Motion to approve recommendation made by Mr. Thaxton and seconded by Mr. Egger. Motion Passed.

9. **Consideration and Action on a recommendation to City Council to award Runway 17L/35R Ends Repair to the lowest and best bid opened June 4.**

**Recommendation changed to be stated as, "Consideration and action on a recommendation to City Council to award runway 17L/35R Ends Repair to the lowest and best bidder open June 4<sup>th</sup> in accordance with FAA requirements."**

Motion to approve recommendation made by Mr. Crowder and seconded by Mrs. Haley. Motion Passed.

10. **Executive Session:**

**Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberate on in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.**

Executive session was entered into at 3:57 pm and exited at 4:21 pm with no decisions being made.

- 11. Consideration and Action to amend the May 14 recommendation to City Council to approve fees adjustment for diverted signatory air carrier aircraft. The amendment will backdate the effective date to May 27, 2008.**

This will include 4 diverted aircraft on May 27, 2008.

Motion to approve recommendation made by Mr. Thaxton and seconded by Mrs. Haley. Motion Passed.

- 12. Announcement of the next Finance and Operations Subcommittee, Wednesday July 2, 2008, at 3:30 PM, to be held in the Abilene Regional Airport Training and Conference Room.**

- 13. Announcement of next Airport Development Board meeting scheduled for Wednesday July 9, 2008 at 3:30 p.m., to be held in the Abilene Regional Airport Training and Conference Room.**

- 11. Adjourn.**

Motion to adjourn at 4:23 p.m. made by Mr. Crowder. Seconded by Mr. Thaxton. Motion passed.