

# AIRPORT DEVELOPMENT BOARD

August 13, 2008

## MINUTES

**MEMBERS PRESENT:** Larry Gill, Chairman, Woody Gilliland, Vince Swinney, Vic Corley, Steve Fehr, Stan Egger, Joe Crowder

**MEMBERS ABSENT:** Kirk Thaxton, Jimi Coplen, Cindy Haley, David Lynn,

**AIRPORT STAFF:** Don Green, Chris Taylor, Melissa Murphy, Alex Cargile

**CITY EMPLOYEES:** Theresa James, Legal

**VISITORS:** Carl Kieke, Abilene Reporter News, Mike Alley, American Eagle, Steve Letz, Colgan, Hester Woods, Abilene Convention and Visitors Bureau

### REGULAR SESSION

#### **1. Call to order. Chairman's comments. Introduction of guests.**

Mr. Gill called the meeting to order at 3:35 p.m.

Mr. Green introduced Mr. Alley with American Eagle, Mr. Letz with Colgan Air and Ms. Woods with the Abilene Convention and Visitors Bureau to the board.

#### **2. Consideration and Action approving minutes of the June 11, 2008 meeting**

Mr. Gill asked if there were any corrections to the minutes of the June 2008 meeting. Hearing none, the June 2008 meeting minutes stood approved as distributed.

#### **3. Economic Development Department Report**

Mr. Green presented information on the FY'09 DCOA meeting. The airport made the proposal for funding FY'09 and the committee will make the recommendation to the DCOA board next Tuesday.

#### **4. Economic Development and Public Relations Sub Committee Report**

Mr. Crowder and Mrs. Murphy reported on the Economic Development and Public Relations Sub Committee meeting. Continental spokesmen have reported a loss of \$1 million from operations at Abilene Regional Airport. American Eagle is ceasing the SAAB flights and replacing them with 2 regional jets that will have a net effect of gaining two seats per day. Parking lot construction is on schedule. Plans are being developed for the grand opening of the airport parking lot. The airport is developing a frequent passenger rewards program, which will reward airport passengers who fly out of Abilene regularly. Mrs. Murphy discussed plans to work with the Abilene Cultural Affairs Council Airport Art Program Committee, in order to display artwork at the airport. American Airlines recently had a roll out ceremony for an aircraft that was newly designed to support the Susan G. Kohman Foundation.

## 5. Airport Management Report:

### a. Review and acknowledgement of the June and July 2008 Statistical Reports

Mr. Cargile presented the June and July 2008 statistical report showing that both June and July enplanements were up by 12% in June and 8% in July. Rental car revenues continue to be strong. Terminal parking has also increased since June and July of 2007.

### b. Update on Current Projects – Terminal Phase IV, Air Carrier Ramp Reconstruction, Parking Lot and Terminal Road Reconstruction, Runway 17L/35R Lighting Rehabilitation, Air Carrier Ramp Area C and T-Hangar Taxilane Area A

**Terminal Phase IV** - Almost complete. Minor work needs to be completed on the lower level.

**Air Carrier Ramp Reconstruction Area B** - 95% complete with a walkthrough schedule next Friday

**Parking Lot Reconstruction & Terminal Road Reconstruction** - 50% Complete.

**Runway 17L/35R Lighting Rehabilitation** - Complete.

**Air Carrier Ramp Area C** - Start date expected on August 25.

**T-Hangar Taxilane Area A** - Demolition started this week. Lime expected next week.

**Hangar #1 Reconstruction** - Expected to go to City Council next month.

### Executive Session:

**Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberate on in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.**

Executive session was entered at 4:04 pm and ended at 4:27 pm with no decisions being made.

**6. Consideration and Action on a recommendation to City Council to award Hangar 1 Reskin, Relight and Repower construction contract.**

This project will involve replacing the metal siding on Hangar 1, electrical work and the demolition of the white wooden structure on the west side of the building. The value of this project is \$262,948. This project is fully funded by Housing and Urban Development. Construction time is expected to last 30 to 45 days.

Motion to approve recommendation made by Mr. Swinney and seconded by Mr. Crowder. Motion Passed.

**7. Announcement of the next Facilities and Planning Subcommittee, Wednesday September 3, 2008, at 3:30 PM, to be held in the Abilene Regional Airport Training and Conference Room.**

**8. Announcement of next Airport Development Board meeting scheduled for Wednesday September 10, 2008 at 3:30 p.m., to be held in the Abilene Regional Airport Training and Conference Room.**

**9. Adjourn.**

Motion to adjourn at 4:55 p.m. made by Mr. Crowder. Seconded by Mr. Swinney. Motion passed.