

# AIRPORT DEVELOPMENT BOARD

February 11, 2009

## MINUTES

**MEMBERS PRESENT:** Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Joe Crowder, Cindy Haley, Vic Corley, Kirk Thaxton

**MEMBERS ABSENT:** Vince Swinney, James Leonard, Jimi Coplen, David Lynn, Stan Egger

**AIRPORT STAFF:** Chris Taylor, Melissa Murphy, Alex Cargile

**CITY EMPLOYEES:** None

**VISITORS:** Michael Freeman, Abilene Reporter News

### REGULAR SESSION

**1. Call to order.**

Mr. Gill called the meeting to order at 3:36pm

**2. Introduce visitors - None**

**3. Consideration and Action approving minutes of the January 20<sup>th</sup> 2009 meeting**

Mr. Gill asked if there were any corrections to the minutes of the January 2009 meeting. Hearing none, the January 2009 meeting minutes stood approved as distributed.

**4. Tenant Report**

There was no report at this time.

**5. Economic Development Department Report**

There was no report at this time.

**6. Economic Development and Public Relations Sub Committee Report**

Mr. Crowder presented the Economic Development and Public Relations Sub Committee Report. Since 2003 Sabre Airline Solutions has been Abilene's air service consultant. The airport will be executing an RFP for this air service consulting.

The airport's SCASD grant, which is for expanding air service to the west, will expire in September unless there is a contract with an airline or and an extension.

Mrs. Murphy is in a meeting with Allegiant Air at their offices in Las Vegas exploring air service in Abilene.

Mr. Green is attending the Intrastate Air Service meeting in Austin.

The airport is advertising on multiple television stations. During the Super Bowl the airport advertisements resulted in many ABI-VIP rewards program enrollments. The airport will also be working with the Abilene Ruff Riders to promote the airport on their website and on signage at the arena. The Ruff Riders will also be providing the airport with 100 game tickets donated to the ABI-VIP rewards program. As of the date of the meeting there were 366 people signed up for the program.

## 7. Airport Management Report:

### a. Review and acknowledgement of the January 2009 Statistical Reports

Mr. Taylor reported on the statistical report. The FAA tracking software is currently unable to provide the airport operations information that is provided in the report. Mr. Taylor has a meeting scheduled with the FAA to discuss solutions to this problem.

Mr. Cargile reported a decrease in enplanements due to the loss of Continental air service. Rental car revenue is down for the month, but remains flat for the year. Parking lot revenue has increased by 58% which is a significant increase despite the higher rate structure.

### b. Update on Current Projects:

1. Air Carrier Ramp Area C – Will start setting forms next week. Lime is being set.
2. Air Carrier Ramp Area D – Last section of the 4 part AC Ramp Project. Ready to go out for bids.
3. T-Hangar Taxilane– South section is going well. Expect concrete done by Friday.
4. New Control Tower – On track to start in mid summer.
5. 17R/35L Runway – Project on schedule to be put out for bids in the spring.

### c. Air Service and Business Development Update

There was no report at this time.

### d. Restaurant and Gift Shop Update

There is an interested party working with the airport to set up interim operations at the restaurant. A second party has also expressed interest in setting up operations at the gift shop.

## Executive Session:

**Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberate on in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.**

Executive Session was entered at 4:05pm and ended at 4:10pm with no decisions being made.

**8. Consideration and Action on a recommendation to City Council to accept AIP Grant 37.**

Grant 37 will cover Air Carrier Ramp Reconstruction Area D, T-Hangar Taxilane Area B, Airfield Lighting and Beacon Replacement on Runway 17R/35L, and T-Hangar Taxilane Area C. Estimated funding is \$5.4 million. The cost to the city is \$283,657.

Motion to approve recommendation made by Mr. Gilliland and seconded by Mr. Crowder. Motion Passed.

**9. Announcement of the next Economic Development and Public Relations Subcommittee, Wednesday February 4, 2009 at 12:00 PM, to be held in the Abilene Regional Airport Training and Conference Room.**

**10. Announcement of next Airport Development Board meeting scheduled for Wednesday February 11, 2009 at 3:30 p.m., to be held in the Abilene Regional Airport Training and Conference Room.**

**13. Adjourn.**

Motion to adjourn at 4:18pm made by Mr. Crowder. Seconded by Ms. Haley. Motion passed.