

AIRPORT DEVELOPMENT BOARD

May 13, 2009

MINUTES

MEMBERS PRESENT: Lawrence Gill, Chairman, Woody Gilliland, Vice Chairman, Vince Swinney, Jim Leonard, Kirk Thaxton, Cindy Haley

MEMBERS ABSENT: Vic Corley, Jimi Coplen, David Lynn, Joe Crowder

AIRPORT STAFF: Don Green, Melissa Murphy, Alex Cargile

CITY EMPLOYEES: Dan Santee, City Attorney

VISITORS: Michael Bob Star, Dyess AFB, Amy Johnson, Dyess ATCT, Jerry Reed, Abilene Reporter News

REGULAR SESSION

1. Call to order.

Mr. Gill called the meeting to order at 3:34pm

2. Introduce visitors

Mr. Gill introduced Mr. Star, with Dyess AFB and Mrs. Johnson with Dyess air traffic control.

3. Consideration and Action approving minutes of the April 11th 2009 meeting

Mr. Gill asked if there were any corrections to the minutes of the April 2009 meeting. Hearing none, the April 2009 meeting minutes stood approved as distributed.

4. Tenant Report

There was no report at this time.

5. Economic Development Department Report

Mr. Green presented the Economic Development Report. DCOA is contracting for maintenance and enhancements to the hangars used by EASI. The cities energy conservation contractor is installing more energy efficient lighting and a second contractor is repairing ceiling damage caused by birds. Further they will be installing bird netting to protect against wildlife damage. The board is considering the cost and benefits of additional hangar improvements.

6. Economic Development and Public Relations Subcommittee Report

Mrs. Haley reported that there is a new consultant, Mead & Hunt, who the airport is currently developing a contract with. Mr. Green has talked with Continental Airlines, who suggests that the earliest they may return is in 2010. Mr. Green and Mrs. Murphy will be attending the Jump Start program to promote the airport to airlines. Current advertising efforts are with 6 stations on the radio with GAP and on television at KTXS, Fox, Suddenlink and KRBC. The airport has had speaking engagements in Brownwood, Aspermont, EDC, Sweetwater, Coleman, Colorado City, Dublin Rotary. The ABI-VIP rewards program has 514 registered with 415 signed up to receive airport e-mails for special deals.

7. Airport Management Report:

a. Review and acknowledgement of the April 2009 Statistical Reports

Mr. Green presented the statistical report. The enplanement design now separate revenue and non-revenue passengers for scheduled air carriers. American Eagle for the year are up 4%. Overall enplanements are down approximately 14%. Parking lot revenue is up approximately 41.4%. Rental car revenue has stabilized. Hertz has dropped partly due to a new off-airport facility.

b. Mr. Green Updated the Board on Current Projects:

1. Air Carrier Ramp Area C –
2. T-Hangar Taxiway Area A – Finished the last of the final lane concrete pours. Contract ends tomorrow, but they are on schedule when weather day extensions are taken into account. Project expected to finish ahead of schedule. Estimated completion date 2 weeks from today.
3. New Control Tower – Design finished. Bid specifications expected to be out within 2-3 weeks. Bid times may be longer than expected.
4. 17R Localizer – Construction should start within the next 3 months. Hope to coincide with 17R/35L runway closure for the lighting project.
5. 17R/35L Lighting Rehabilitation – Finishing up the design.

c. Air Service and Business Development Update

The airports SCASDI grant expires December 30 for airline service to the west. Melissa talked to the representative at the DOT and that the airport can apply for an extension from 60-90 days out.

Santa Fe just recently set up direct airline service to DFW airport. This may allow for advertising possibilities in Abilene.

d. AirFest Report

AirFest had a record turnout with 6,000 people showing up. The weather affected the types of aircraft able to perform. Overall the response was very positive.

e. Restaurant and Gift Shop Update

Mr. Green is working on the RFP for the restaurant.

f. Airside Engineer RFQ Status

Tomorrow morning there will be a meeting of the Airside Engineering RFQ meeting with Mr. Gilliland and Mr. Swinney. Three of the five engineering firms will be interviewed tomorrow to decide who will be selected as engineer for the next five years.

Executive Session:

Pursuant to Govt. Code Section 551.072, a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberate on in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Additionally, Section 551.087 allows a governmental body to discuss or deliberate on commercial or financial information that has been received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the City and with which there may be ongoing negotiations or deliberate the offer of a financial or other incentive to a business prospect. Further, Section 551.071 provides that a governmental body may seek advice from its attorney regarding a pending or contemplated litigation subject, settlement offer, or attorney-client privileged information. After discussion in executive session, any action or vote will be taken in public.

Executive Session was entered at 3:59pm and ended at 4:05pm with no decisions being made.

8. Consideration and Action on a recommendation to City Council to change the fuel flowage fee abatement for diverted signatory airline aircraft.

Mr. Swinney made a motion to accept. Mr. Swinney chose to withdraw motion.

Motion to accept motion withdrawal made by Mr. Swinney and seconded by Mr. Leonard.
Motion Passed.

This item was tabled until the next ADB meeting.

9. Consideration and Action on a recommendation to City Council to authorize Task Order 17 with URS to design Air Carrier Ramp Reconstruction Area E.

Project will be funded from excess funding from other projects coming in under expected amounts. Based on similar task orders it will be approximately \$150,000.

Motion to approve recommendation made by Mr. Swinney and seconded by Mr. Thaxton.
Motion Passed.

10. Consideration and Action on a recommendation to City Council to award the contract for Airside Architect and Engineering Services.

This item was tabled until the next ADB meeting.

11. Announcement of the next Facilities and Planning Subcommittee, Wednesday June 3, 2009 at 12:00 PM, to be held in the Abilene Regional Airport Training and Conference Room.

12. Announcement of next Airport Development Board meeting scheduled for Wednesday June 10, 2009 at 3:30 p.m., to be held in the Abilene Regional Airport Training and Conference Room.

13. Adjourn.

Motion to adjourn at 4:25 pm made by Mr. Swinney. Seconded by Mrs. Haley. Motion passed.